

COUNCIL MEMBERS  
Chris Betz – President  
Ed Child – Vice President  
Allyson Goodin  
Mike George  
Stephen Spor  
Rebecca Spor  
Amanda Hahn



OTHER MEMBERS  
James Black – Mayor  
Dani McClanahan – Secretary  
Borough Manager  
Zoning Officer  
Craig Wilhelm – EMC –  
Fire Marshall-CEO  
Solicitor- Colby Grim, Peter Nelson  
Cowan Assoc – Water Engineer  
Wynn Assoc – Borough Engineer  
Ken Fulford – Water Operator

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AGENDA  
July 17, 2025

Call to Order:

Pledge of Allegiance:

Special Presentation (P. G.)

Approve and authorize installation of Veterans Memorial at Veterans Park.

ACTION:

Public Comment on Agenda Items:

Motion on 06/05/2025Minutes:

Check Register: attached

QAPC Report: Pending

New Business:

- Cowan Associates: EPA Lead and Copper Rule Improvements Action Items
  - o ACTION: Authorize CAI to proceed with SLI action items as defined in the attached report, with a cost not to exceed \$5950.
- Cowan Associates: Prepare information to apply for a feasibility planning grant for Well #2 through the LSA.
  - o ACTION: Authorize Water Engineer to describe the planning necessary to determine the scope of work needed at well #2.
- Well #3 contract change order:
  - o To supply and install dv/dt output filter on the power distribution from the well pump VFD to the well pump motor. (The new VFD to be installed in well #2 comes with this filter in place).  
Cost \$3507 (part of the contingency fees)
  - o ACTION: approve and authorize change order #2 in the amount of \$3507.00.
- The roof and gutters on the borough building are in rough shape. Keith Ruppel inspected the roof and stated the gutters were pulling away from their anchor and they would not make it through another winter with snow and ice buildup. I have one estimate from Keith Ruppel and will obtain additional quotes for the August council meeting.
- The farmer has been contacted to mow the borough field. No response currently.
- There are three dead Ash trees along the drainage swale leading to the Emerald Hollow retention basin that need to be removed. Ovata Tree Services provided an estimate of \$1225 to remove, chip and brush three trees.
  - o ACTION: Authorize Ovata Tree Services to remove the Ash trees for a sum not to exceed \$1225.

REPORT OF BOARDS AND COMMISSIONS:

Planning Commission: Meets Monday July 21<sup>st</sup>.

Public Services Committee: (C. Betz – Chair, S. Spor, M. George) – Technical report attached.

Budget & Finance Committee: (E. Child – Chair, R. Spor, C. Betz) – no meeting

Park/Recreation Committee: (A. Goodin – Chair, S. Spor)- update pending.

Ordinance Committee: (– Chair, E. Child, C. Betz, R. Spor) – meeting July 16<sup>th</sup> to review and revise towing ordinance.

Personnel/Administrative Committee: (E. Child – Chair, C. Betz, R Spor) – no meeting

Zoning – Two fence permits were issued during the month of June.

CEO/Fire Marshall –Reports attached

ANNOUNCEMENTS:

Public Comment on Non-Agenda Items

Motion to Adjourn

# REPORTS

The following activities were conducted during the Borough Fire Marshal during the month of June 2025:

June 5, 2025: Conducted rental property inspection-219 E. Broad Street-  
one unit-1 Hour

June 7, 2025: Inspected Fireworks Display for Community Day  
2:00p.m.-3:30 p.m.  
6:00 p.m.-10:30 p.m.  
Total Hours-6 hours-Time donated

June 12, 2025:Conducted rental property-219 E. Broad St.-second unit 1/2 hour

June 17, 2025: Prepared report and certificates-rental inspection-  
219 E. Broad St.-3/4 hours  
Prepared and mailed out one fire inspection application  
three rental property inspections applications

Total Hours-2.25 hours  
6 hours donated time

Craig Wilhelm  
Fire Marshal

June 2025 CEO Report

June 5, 2025: Conducted Rental Property Inspection-219 E. Broad St.  
one unit-one hour

June 12, 2025: Conducted Rental Property Inspection-219 E. Broad St.  
second unit-one half hour

June 17, 2025: Prepared report and certificates-rental inspection  
219 E. Broad St.  
Prepared and mailed out three rental property inspection  
applications  
3/4 hours

June 23, 2025: Checked out door to door salesman Woodview Drive  
1.5 hours

June 24, 2025: Prepared report=door to door salesman-Woodview Drive  
Prepared letter-257 N. Main St.-low tree limbs  
Prepared letter to 203 N. Main St.-high weeds  
1.5 hours

June 26, 2025: Checked borough for code violations  
Found high weeds-23 N. Main St.  
31 N. Main St.  
217 N. Main St.  
Prepared letters-31 N. Main St.-grass and weeds  
217 N. Main St.-weeds

2 Hours

Craig A. Wilhelm  
Code Enforcement Officer