

Trumbauersville Borough Council
February 6, 2025, Council Meeting Minutes
7:00 PM

Council Members Present: Ed Child, Stephen Spor, Allyson Goodin, Amanda Hahn, and Mike George.
Also present: Dani McClanahan and Mayor Black. Solicitor Grim and Councilwoman Spor were absent.

Presentation: Mayor Black presented the Citizen of the Year 2024 award to Councilman Mike George.

Public Comment on Agenda Items: none

Motion on 01/02/2025 Minutes: Motion by Councilman Child, seconded by Councilman Spor, to accept the minutes as they were presented. Vote: All in favor, motion carried.

Check Register: Motion by Councilwoman Goodin, seconded by VP Child, to approve the January check register. Vote: All in favor, motion carried.

Solicitors Report:

- Draft Towing Ordinance 246-25
 - o The ordinance provides enforcement remedies to remove abandoned and junk vehicles within the borough.
 - Residents and some elected officials voiced concerns that the enforcement measures may be too broad and that the financial penalty for violations may be severe.
 - ACTION: Motion to authorize the advertisement of the Draft Towing Ordinance [making the document publicly available for review] made by VP Child, seconded by Councilwoman Goodin. Vote: All in favor, motion carried.

QAPC Report: No new business

New Business:

- Passerini & Sons, Inc. has submitted Pay Request #1 representing \$89,265.80 for work completed to date on the Interconnect. Cowan Engineering has reviewed the request and has recommended payment approval.
 - o Motion by Councilwoman Goodin, seconded by VP Child, authorizing payment in the amount of \$89,265.80 to Passerini & Sons, Inc. Vote: all in favor, motion carried.
- Derstine Company, LLC, has submitted Pay Request #1 for \$48,000 for work done to date on the well #3 upgrade. Cowan Engineering has reviewed the request and has recommended payment approval.
 - o Motion by VP Child, seconded by Councilman George, authorizing release of payment to Derstine Company, LLC in the amount of \$48,000. Vote: All in favor, motion carries.
- Councilman George requested authorization to attend the PRWA Conference on March 24-27 for three days of accredited training toward certification as a Licensed Water Operator.
 - o Tabled until 02/20/2025 meeting.
- The electrical breaker panel in the well #2 pump house must be replaced before the new well pump is installed.
 - o Tabled until 02/20/2025 – waiting on estimates from electricians.

Report of Boards and Committees:

Planning Commission: The next meeting will be on February 17, 2025.

Public Services Committee:

- The engineer's report was presented and attached to the minutes.

Budget and Finance Committee: No meeting

Park/Recreation: No meeting.

- VP Child stated that he would like to see the P&R Committee Chair take over as the Chair of the Community Day Committee

Ordinance Committee: No meeting

Personnel/Administrative Committee:

Zoning: No zoning permits were issued in December

CEO/Fire Marshall – reports attached.

ANNOUNCEMENTS:

- Community Day June 7th, 2025.

Public Comment on non-agenda items:

- Resident C. Hunsberger asked if current violation standards apply to a pre-existing nonconforming use.
- Resident W. Comes remarked on the following:
 - o The area identified for the proposed LI zone is residential, not industrial.
 - o Increased safety concerns relating to a wreck on N Main Street. Requested that the data from the digital speed signs be downloaded and submitted to PSP regularly.
 - o Stated the borough office did not look welcoming; suggested opening the blinds so the building looks occupied.
- Resident J. Stauffer remarked that residents should be notified.
- Resident A. Quinn remarked that she requested the Bracalente expansion be included in the Newsletter so that all residents were informed of the possibility of an LI district in the borough.

Motion to adjourn Motion to adjourn was made by Councilwoman Goodin and seconded by VP Child.
The meeting was adjourned at 8:20 PM.

Respectfully submitted.
Dani McClanahan,
Borough Manager

REPORTS

Code Enforcement Officer Report

Jan 7- Checked sidewalks for snow removal

Jan 8- Prepared and mailed seven snow removal warning notices

Jan 13- checked out the car parked at Fino's Pizza after receiving a text from the mayor.

Jan 14- checked borough park for snowmobiles.

Jan 27- checked sidewalks for snow removal/conducted quarterly rental property inspection at Trum Tavern nine rooms.

Jan 31, Prepared monthly report for January 2025

Craig Wilhelm, Code Enforcement Officer

Fire Marshall Report

Jan 8, Prepared and mailed four fire inspection applications

Jan 27, Conducted quarterly rental property inspections at Trum Tavern – nine rooms

Jan 28, Prepared letter, reports, and certificates for rental property inspections - Trum Tavern

Jan 31, Prepared report for January 2025

Craig Wilhelm, Fire Marshall/EMC



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**Engineer's Report
Trumbauersville Borough
Council Meeting February 6, 2025**

Richard S. Cowan, PE (1910-1997)
James R. Leister, PE/PLS (1936-2006)
William D. Kee, PE (Retired)
Johann F. Szautner, PE/PLS (Retired)
Todd R. Myers, PLS (Semiretired)
Scott P. McMackin, PE
Charles R. Tomko, PE
Michael R. Smith, PE
Wayne V. Doyle, PE

Questions regarding technical aspects of the ongoing work on the public water system will only be answered by the licensed water operator and the water department engineers. All questions should be submitted to the Borough Administrator, who will forward them to the appropriate licensed party. All questions and responses will be presented at the next Borough Council meeting.

1. Trum-Milford Township Water Interconnection (CAI 00907.29)
 - a. The Contractor has completed installation of the interconnection vault.
 - b. A Certificate of Construction Completion will be submitted to DEP following completion of testing and start-up. An operations permit must be issued by DEP before the interconnection may be used.
 - c. The Contractor submitted application for payment number 1 in the amount of \$89,265.80. CAI's recommendation for approval is provided under separate cover.
2. Well #2 (CAI 00907.17)
 - a. A coordination meeting was held on January 22, attended by Rick Raab of Raab Well Drilling, the Borough Manager, Water System Operator and CAI.
 - b. As a result of this meeting and input from Operation personnel, CAI made recommendation to the Borough Manager to replace treatment building main power panel. This work will need to be completed by a qualified electrician and will not be performed by Raab Well Drilling. Completion of this work prior to installation of the new well pump and controller is recommended to avoid damage to the new equipment.
 - c. Mr. Raab indicated he will need approximately 2 weeks' notice to schedule installation of the pump and pump control panel.
3. Well #3 Upgrades (CAI 00907.29)
 - a. Permit number 0924511 for construction of the Well #3 Upgrades was issued by DEP on June 3, 2024. The COA requires completion of this construction by September 12, 2025.
 - b. Shop drawing submittal reviews are in progress.
 - c. The Contractor's preliminary construction schedule anticipates completion of construction May 2025.
 - d. The Contractor submitted application for payment number 1 in the amount of \$48,000.00. CAI's recommendation for approval is provided under separate cover.
4. Consent Order and Agreement (COA) (CAI 00907.29)
 - a. The Borough has met compliance dates in the COA. The submittal of bi-weekly updates to DEP is required until interconnection approved for operation by DEP.

5. Service Line Inventory (SLI) PWSID 190091 (CAI 00907.31)

- a. Annual updates to the Service Line Inventory will be required until all water service lines are verified to be Non-Lead. Water systems are required to develop a plan detailing efforts that will be taken to replace lead and galvanized requiring replacement service lines, and to identify all lead status unknown service lines. CAI recommends a work session to discuss preparation of this plan.

6. Annual Water Audit Report

- a. The Delaware River Basin Commission (DRBC) Water Audit requirement applies to all public water suppliers within the Delaware River Basin who have been issued approvals by the DRBC to withdraw and use an excess of an average of 100,000 gallons per day (gpd) of water during any 30-day period.
- b. Water Audits are based on a calendar year and are due by March 31 of the following year.
- c. CAI has traditionally prepared this audit utilizing gallons pumped from each well (provided by the Trumbauersville Water System Operator) and gallons billed (provided by Trumbauersville staff). In order to improve water audit results, it is recommended that all water uses be metered, including connections which are not billed. Where metering is not practical, documentation of water volumes used can also provide valuable data for the audit.
- d. The audit program was developed to help water systems identify potential leaks within the water system, equipment errors, and/or billing errors. Although submission of the Audit is a DRBC requirement, the audit was designed to provide water systems with operational insights and to promote water usage accountability.

7. Hydrant Flushing Program

- a. CAI developed and distributed a Unidirectional Hydrant Flushing Program outline dated January 8, 2025. This includes a colored map with directional flow arrows and data collection tables identifying and sequencing the known 42 hydrants. The sequence is based on utilizing source water from the interconnection with anticipated timing March or April 2025.
- b. Memo included a draft coordination meeting agenda for the execution of pre-flushing, flushing and post flushing tasks. CAI suggests the coordination meeting be held in March.

8. Future Projects

- a. CAI has prepared an overview of active, planned and recommended projects for the Council's review. A workshop meeting with Council and the water system Operator is requested to discuss the Project Overview. CAI suggests the week of March 10 for the workshop.