

**COUNCIL MEMBERS**

Christopher Betz – President  
Ed Child – Vice President  
Allyson Goodin  
Mike George  
Stephen Spor  
Rebecca Spor  
Amanda Hahn



**OTHER BOROUGH OFFICIALS**

James Black – Mayor  
Dani McClanahan – Secretary  
Wendy Witt – Treasurer & Water Dept Secretary  
Craig Wilhelm – Fire Marshall / CEO  
Craig Wilhelm – EMC  
Ken Fulford – Water Superintendent  
Cowan Associates – Water Engineer  
Wynn Associates – Borough Engineer  
Colby Grim & Peter Nelson - Solicitors

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**AGENDA**  
**September 5, 2024**

Call to Order:

Pledge of Allegiance

Comments from the President:

Public Comment on Agenda Items:

Motion on Minutes of August 15, 2024, meeting: Attached

Check Register: Attached

Solicitors Report:

- Ordinance Creating the position of Borough Manager
  - Passed by a 5:1 vote of the Council at the August Council meeting. Presented to Mayor for signature.
    - ACTION
- Resolution 2024-05 detailing the Borough Manager position appointment and salary.
  - ACTION:

QAPC Report: Attached

New Business:

- Signal Service contract renewal for maintenance of traffic signals.
  - ACTION:
- PennVest funding application for well #3 construction submitted.
- Notice of Intent to Award contract for well #3 project.
  - ACTION:

**REPORT OF BOARDS AND COMMISSIONS:**

Planning Commission: Meets on August 19<sup>th</sup>.

Public Services Committee: (M. George – Chair, S. Spor) – Technical report attached.

Budget & Finance Committee: (E. Child – Chair, R. Spor) – no report

Park/Recreation Committee: (A. Mann – Chair, S. Spor)- no report

Ordinance Committee: (– Chair, E. Child, C. Betz, R. Spor) – no report

Personnel/Administrative Committee: (E. Child – Chair, C. Betz, R Spor) – report pending.

Zoning – (2) Fence Permits, (1) pool permit, and (1) shed permit issued.

CEO/Fire Marshall – reports attached

Fire Police Requests:

- The Borough of Pennsburg requests FP assistance for traffic control duties for the Upper Perk Downtown Halloween Parade on Sunday, October 27, 2024. From 5 PM until finished.
  - ACTION:

ANNOUNCEMENTS:

- Pancake Breakfast Saturday, September 21, 2024 – volunteers needed.

Public Comment Non-Agenda Items:

Motion to Adjourn

## REPORTS

### **QAPC:**

QAPC met and had two items. The first is yet another warehouse, this one on East Pumping Station Road. Issues were raised regarding stormwater management.

The second item was the Trumbauersville Borough ZO ordinance amendment. A question was raised regarding the requirement for a current inspection as there are some vehicles that don't require inspection. Vehicles such as classic and antique vehicles and some farm equipment. And in the list of vehicles covered, mobile homes are listed, but it most likely needs to be changed to recreational vehicles. So the amendment needs to be reworked.

The borough Code Enforcement Officer performed the following activities during the month of August 2024:

- August 6, 2024: Checked borough for code violations
- August 9, 2024: Conducted rental property inspection-110 N. Main St.  
one unit  
Checked borough for code violations
- August 14, 2024: Checked borough for code violations  
Conducted rental property inspection-201 E. Broad St.  
one unit-met with property owner-203 E. Broad St.  
concerning code violations
- August 15, 2024: Prepared letter and certificate-rental inspection-201 East  
Broad St.
- August 16, 2024: Conducted rental property inspection-2 S. Main St.  
4 units
- August 22, 2024: Checked borough for code violations=found bush across  
sidewalk-Trum Tavern-truck parked on borough property  
117 E. Broad St.  
Prepared two letters-Trum Tavern-bush across sidewalk  
117 E. Broad St.-truck on borough property  
prepared letter and certificates-rental inspection-2 S.  
Main St.
- August 26, 2024: Prepared and mailed out four rental property Applications
- August 27, 2024: Checked borough for code violations

The following activities were performed by the borough Fire Marshal during the month of August 2024"

- August 9, 2024: Conducted rental property Inspection-110 N. Main St.  
Prepared letter and certificate-prepared letter to  
property owner of 110 N. Main St,-fire hazard in storage  
area
- August 14, 2024: Conducted rental property inspection-201 E. Broad St.  
Conducted Fire Inspection-Wander Away Travel
- August 15, 2024: Prepared letter and certificate-rental property Inspection  
201 E. Broad St.-prepared certificate-fire inspection  
Wander Away Travel
- August 16, 2024: Conducted rental property inspection-2 S. Main St.  
four units
- August 22, 2024: Prepared letter, reports and certificates-rental property  
inspections-2 S. Main St.
- August 22, 2024: Prepared and mailed out four rental property inspection  
applications and four fire inspection applications

Craig A. Wilhelm  
Fire Marshal