

COUNCIL MEMBERS

Christopher Betz – President
 Ed Child – Vice President
 Allyson Mann
 Mike George
 Stephen Spor
 Rebecca Spor

**OTHER BOROUGH OFFICIALS**

James Black – Mayor
 Dani McClanahan – Secretary
 Wendy Witt – Treasurer & Water Dept Secretary
 Craig Wilhelm – Fire Marshall / CEO
 Craig Wilhelm – EMC
 Ken Fulford – Water Superintendent
 Cowan Associates – Water Engineer
 Wynn Associates – Borough Engineer
 Colby Grim & Peter Nelson - Solicitors

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AGENDA
April 4, 2024

Call to Order:

Pledge of Allegiance

Council to fill the vacancy created by the resignation of P. Gehring

ACTION:

Public Comment on Agenda Items:

Motion on Minutes of March 7, 2024 meeting:

Motion on Minutes of March 21, 2024 meeting:

Check Register: Attached

Solicitors Report:

QAPC Report: Report attached

New Business:

- Appoint Voting Delegate and Alternate for PSAB Annual Conference
 - ACTION
- Phone System – Change from Comcast to T-Mobile for \$277/month savings.
 - ACTION:
- Mass Notification System: Utilize an alternative to Everbridge for resident notification. Report attached.
 - ACTION
- Request authorization to have Richter Drafting & Office Supplies scan all as-built plans.
 - ACTION
- Estimate to clear inlets along Woodview Drive (remove the grate and clear debris from inside the inlet)
 - ACTION:
- Estimate for work on the tot-lot and basketball court at Veteran’s Park – estimate attached.
 - 200 cy clean playground mulch delivered - \$7077
 - Remove kid timbers, set aside for re-installation –
 - Remove all mulch (includes disposal)–
 - Lay down commercial Geotextile –
 - Labor and equipment to install mulch
 - Installation of timbers around the tot-lot border
 - Install new backboards to regulation height
- Bucks Dept. of Health letter authorizing treatment for West Nile Virus.
 - ACTION:
- Fire Police Requests:
 - Haycock Township requests FP assistance for traffic control during the bicycling portions of the Independence Triathlon at 7 am on Sunday, May 19, 2024, at Nockamixon State Park.
 - MOTION:
 - Borough of Sellersville requests FP assistance for traffic control duties for the Sellersville Sesquicentennial/Memorial Day Parade scheduled for May 25, 2024, from 8 am – 1 pm.
- Dan Crouthamel from AMS and I did a walk-through to discuss the extensive work required on Woodview Dr. The estimated cost is \$168,350. This will be discussed with the finance committee.

REPORT OF BOARDS AND COMMISSIONS:

Planning Commission: Report attached.

Public Services Committee: (M. George – Chair, S. Spor) –

ACTION: Authorization to submit the Well 3 Upgrades permit application to comply with the April 18 COA deadline.

MOTION:

ACTION: Authorization to submit the Interconnection permit application upon receipt of MTWA water quality data.

MOTION:

Budget & Finance Committee: (E. Child – Chair, R. Spor) – no report

Park/Recreation Committee: (A. Mann – Chair, S. Spor)-

- SPRING CLEANUP April 13th, Veteran’s Park. Flyer attached.

Ordinance Committee: (– Chair, E. Child, C. Betz, R. Spor) – no report

Personnel/Administrative Committee: (E. Child – Chair, C. Betz, R. Spor) – no report

Zoning – No permits issued

CEO/Fire Marshall – reports attached

ANNOUNCEMENTS:

Motion to Adjourn

REPORTS APRIL 4, 2024

QAPC - March 12.

There were two agenda items:

- A Special exception request was reviewed for a home-based business in Milford Township.
- A conditional use request was reviewed for Faulkner Ciocca Ford, which is converting part of their office building at 750 West End Blvd. from office use to automotive repair. Office use will remain in part of the building.

The QAPC prepared for its annual meeting with PennDOT on April 9. An interactive slide presentation was previewed for all the proposed projects.

Ed Child

NEW BUSINESS:

Mass Notification System (MNS):

According to Bucks EMA, Trumbauersville has 57 registrants on the Everbridge system (the current mass notification system): 57 out of 380 +/- homes and over 900 residents.

Option 1: Swift 911 (now owned by Rave): I talked with Richlandtown Borough, which uses this program to communicate with its residents. They are happy with the ease of use, and the residents can log into the program and select how they would like to receive notices, landline, email, or text. In addition to resident communication, this program allows for posting emergency communications to the borough's website and social media. This system also has geo-targeting, which would be used (for example) with a water main break. The area targeted for notification will be outlined, and residents within the perimeter will receive the notification. This system offers the most flexibility for delivering messages.

- Unlimited Emergency Notifications
- 10,000 general notifications/month (borough events, reminders,...)

Cost Breakdown:

\$3000/year for a 3-year agreement

\$2500/year for a 5-year commitment

Option 2: Text My Gov is a similar mass notification system. Unfortunately, their only method of delivery is via text. The cost breakdown for this system is attached.

PLAN STORAGE:

Storage of 'as built' plans is a challenge; accessing the plans is hazardous. The plans are in storage tubes grouped in a large cardboard box (about 40 plans/box) and stored on top of the filing cabinets. Not an ideal solution.

I want all plans currently in storage in the office scanned by Richter Drafting, the same company that scanned the water system plans. The fee for scanning approximately 200 sheets of blueprints was \$300. The plans are easily accessible, even roadside, via my cell phone for PA one-call location accuracy.

Trumbauersville Planning Commission - March 18

All PC members were in attendance. The agenda had two items:

- Decide on the proposed Light Industrial District ordinance. A lengthy discussion ensued, and Ron Bracalente was in attendance. The discussion focused more on the Bracalente expansion project rather than the ordinance. The biggest concern seemed to be the expected increase in traffic with the two new flex buildings. Because we have not heard back from PennDOT about a proposed truck route, a motion was made to table the ordinance approval until we have the information from PennDOT.
- Continue the review of the zoning ordinance update. Chair Child reviewed most of the suggested changes and what else should be included in **Article IV Uses**. Any separate ordinances that amended the zoning ordinance since the last update in 1996 need to be incorporated. We also discussed additions for alternative energy, short-term rentals (Airbnb, VRBO, etc.), tiny homes, etc.

The next meeting is scheduled for April 15.

Ed Child - Chair

Fire Marshal Report-March 2024

The Borough Fire Marshal performed the following activities during March 2024:

- March 2, 2024: Prepared monthly report for February 2024
- March 5, 2024: Conducted Annual Fire Inspection-Betterment Club
Prepared letter to Betterment Club concerning inspection
- March 6, 2024: Investigated fire alarm-Trum Tavern
- March 7, 2024: Attended meeting at Trum Tavern concerning fire alarms
Prepared letter to Trum Tavern concerning fire alarms and included a fine of \$100.00 for fire alarms
Conducted Annual Fire Inspection-Lansdale Amusement Company
prepared a letter to Lansdale Amusement Company concerning a fire inspection and Certificate of Inspection
- March 13, 2024: Conducted Rental Property Inspection-35 S. Main Street
Prepared letter, report, and certificate
Conducted Annual Fire Inspection-Lofts on E. Broad St.
Prepared letter to the Lofts concerning inspection
- March 26, 2024: Conducted Annual Fire Inspection-Bracalente Mfg.-prepared letter, report, and certificate
- March 28, 2024: After receiving pictures showing me the deficiencies that were noted during the fire inspection of Betterment Club have been corrected prepared letter, report, and certificate

March 2024 CEO Report

The Borough Code Enforcement Officer performed the following activities during March 2024:

March 2, 2024: Prepared report for February 2024

March 5, 2024: Checked borough for code violations-prepared letter to 257 North Main Street concerning pet feces on property

March 13, 2024: Conducted rental property inspection 35 S. Main St.-prepared letter, report, and certificate.
Checked the borough for code violations-checked for a possible business being operated on E. Broad St.

March 20, 2024: Checked borough for code violations

Craig A. Wilhelm
Code Enforcement Officer