

COUNCIL MEMBERS  
Chris Betz – President  
Ed Child – Vice President  
Allyson Mann  
Mike George  
Stephen Spor  
Rebecca Spor



OTHER BOROUGH OFFICIALS  
James Black – Mayor  
Dani McClanahan – Secretary  
Wendy Witt – Treasurer & Water Dept Secretary  
Craig Wilhelm – Fire Marshall / CEO  
Craig Wilhelm – EMC  
Ken Fulford – Water Superintendent  
Cowan Associates – Water Engineer  
Wynn Associates – Borough Engineer  
Colby Grim & Peter Nelson - Solicitors

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AGENDA  
February 1, 2024

Opening Remarks: President Betz  
Charlie Wismer, VFW

Public Comment on Agenda Items:

Motion on Minutes:

Check Register: Attached

Solicitors Report: No report,

MTASA Report: Attached

QAPC Report: no meeting

REPORT OF BOARDS AND COMMISSIONS:

VP Report: report attached.

Planning Commission: report attached.

Public Services Committee: (M. George – Chair, S. Spor) – Report attached  
ACTION: Allocation of funds for the MTWA interconnection

Budget & Finance Committee: (E. Child – Chair, R. Spor) – no meeting

Park/Recreation Committee: (A. Mann – Chair, S. Spor)- no meeting.

Ordinance Committee: (– Chair, E. Child, C. Betz, R. Spor) – no meeting

Personnel/Administrative Committee: (E. Child – Chair, C. Betz, R. Spor) – no meeting

UNFINISHED BUSINESS –

- School Bus Sign: coordinating installation,

NEW BUSINESS

- Zoning – no permits issued
- CEO/Fire Marshall – reports attached.
- Tville Fire Company 2024 Fundraising Events
  - o ACTION: Approve fundraising events to ensure worker comp coverage.

ANNOUNCEMENTS:

Motion to Adjourn

## REPORTS

### VP REPORT

I attended a pre-construction meeting at the water tower on January 30. The meeting was with the contractors who are installing the AT&T equipment on the water tower. One change in the equipment's location was made on-site. The contract with AT&T was previously presented to the council, approved, and signed.

### PLANNING COMMISSION

The Planning Commission met on January 22, 2024, to reorganize. Ed Child was elected Chair and Deb Seifter was elected Vice Chair. Members reviewed the Skyron Properties lot line change as well as the Bracalente proposed expansion and the proposed Light Industrial District.

Under New Business, a Zoom meeting with PennDOT, Milford Twp, Trumbauersville Borough, and Bracalente was reported on. The meeting was to discuss proposed traffic patterns should the Bracalente expansion be approved.

### Borough Fire Marshal activities during the month of January 2024

- January 2, 2024: Attended the monthly meeting of the Borough Council
- January 17, 2024: Conducted quarterly rental property inspection at the Trum Tavern-9 units-prepared letter, report, and certificates
- January 23, 2024: Conducted annual fire inspection-U.S. Post office prepared letters, reports, and certificate  
Conducted annual fire inspection-Schoolhouse Learning Center-prepared letter, report, and certificate
- January 24, 2024: I conducted a rental property inspection at 219 E. Broad St. Prepared letter, report, and certificate(two units)
- January 30, 2024: Conducted annual fire inspection-Total Molding Services Prepared letter, report, and certificate
- January 31, 2024: Prepared report for January 2024

Craig A. Wilhelm  
Fire Marshal

### Borough Code Enforcement Officer activity for the month of January 2024:

- January 2, 2024: Attended the monthly meeting of the Borough Council
- January 8, 2024: Checked sidewalks in the borough for snow removal. Prepared and mailed twenty Warning Notices for failure to clear snow from sidewalks
- January 11, 2024: Checked borough for code violations-found vehicle parked on borough property in the rear of 209 East Broad Street – prepared letter.
- January 17, 2024: Conducted quarterly rental property inspection-Trum Tavern. Prepared letter, report and certificates for 9 units.
- January 21, 2024: Checked sidewalks in the borough for snow removal
- January 22, 2024: Prepared and mailed out five Snow Warning Notices for failure to clear sidewalks and issued four fines for the second offense for failure to clear snow from sidewalks.
- January 24, 2024: Conducted rental property inspection-219 East Broad Street-two units-prepared letter, report, and certificates
- January 30, 2024: Checked borough for code violations-found trash violation-7 East Broad Street-prepared letter
- January 31, 2024: Prepared report for January 2024

Craig A. Wilhelm  
Code Enforcement Officer