

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL RE-ORGANIZATION MEETING, MONDAY, JANUARY 3, 2022**

The Trumbauersville Borough Council Re-organization meeting was held on the above date in the Municipal Building, One Evergreen Drive. Mayor James Black called the meeting to order at 7:00 PM.

**SWEARING IN OF NEW COUNCIL MEMBERS:**

Mayor Black administered the Oath of Office for Borough Council to Mr. Peter Gehring, Mr. Fred Potter, Mr. Chris Betz, Ms. Claire Conley, and Ms. Betsy Moyer.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child, Christopher Betz, Frederick Potter, Michael George, Claire Conley, Peter Gehring, and Rebecca Spor.

**OTHER OFFICIALS PRESENT:**

James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, and Dani McClanahan, Secretary/Treasurer.

**ELECTION OF OFFICERS:**

Mayor Black asked for nominations for Council President. Mr. Betz nominated Mr. Child. Mayor Black asked Mr. Child if he accepted the nomination. Mr. Child stated that he would. Mayor Black asked if there were any other nominations. There being none, Mayor Black called for a vote. Mr. Child was elected as Council President unanimously.

Mayor Black asked for nominations for Vice-President. Newly elected President Child nominated Mr. Betz. Mayor Black asked Mr. Betz if he accepted the nomination. Mr. Betz stated he would. Mayor Black asked if there were any other nominations. There being none, Mayor Black called for a vote. Mr. Betz was elected as Council Vice-President unanimously.

Mayor Black asked for nominations for President Pro-Tem. Newly elected President Child nominated Ms. Conley. Mayor Black asked Ms. Conley if she accepted the nomination. Ms. Conley stated she would. Mayor Black asked if there were any other nominations. There being none, Mayor Black called for a vote. Ms. Conley was elected President Pro-Tem unanimously. At this time, Mayor Black turned the meeting over to President Edward Child.

**RESOLUTIONS:**

**Appointments:** Resolution 22-01 Motion to adopt Resolution 22-01 was made by Mr. Betz, seconded by Ms. Conley. Vote: all in favor, motion carried.

**Setting tax rate for 2022:** Motion to adopt Resolution 22-02, setting the tax rate for 2022, was made by Ms. Conley, seconded by Ms. Spor. Vote: all in favor, motion carried.

**Fire Police Appointments:** Motion to adopt Resolution 22-03 was made by Mr. Potter, seconded by Mr. Gehring. Vote: all in favor, motion carried.

**APPOINTMENT/REAPPOINTMENT BOARD AND COMMISSION MEMBERS:**

Planning Commission: Fred Potter, Deborah Seifter

Zoning Hearing Board: Nicholas Meo

Water Superintendent: James Groff

Fire Marshall: Craig Wilhelm

Code Enforcement Officer: Craig Wilhelm

Motion by Mr. Betz, seconded by Ms. Conley to appoint members as stated. Vote: all in favor, motion carried.

- Motion by Mr. Potter, seconded by Mr. Gehring, to change Administrator's health care stipend to net \$4000 (gross NTE \$5200). Vote: all in favor, motion carried.
- Several residents reported via FB gas siphoned from vehicles.

There being no further business to discuss, motion to adjourn by Ms. Spor, seconded by Mr. Betz. Vote: all in favor, meeting adjourned 7:43PM.

Respectfully submitted,

Dani McClanahan  
Secretary/Treasurer

Trumbauersville Borough Council

February 3, 2022, Council Meeting

Call to order: 7:01 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Rebecca Spor, Chris Betz, Mayor Jim Black, Peter Gehring, and Solicitor Grim

Motion on Minutes: Motion by Councilman Potter, seconded by Councilwoman Spor to approve council meeting minutes of January 3, 2022. Vote: All in favor, motion carried.

Check Register: Motion by Councilwoman Conley, seconded by Councilman George, to approve January check registers. Vote: all in favor, motion carried.

Solicitors Report: None.

MTASA Report: pending

QAPC Report: Comprehensive Plan review

Citizen's Participation: none

Mayors Report – no report

Planning Commission (F. Potter, Chair)

- Meeting February 21<sup>st</sup>
  - Parzych lot line adjustment & Faber projects

Zoning Hearing Board: Hearing 1/31/2022 -

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Dept.
  - Malfunctioning meters being addressed
  - Motion by Councilman Potter, seconded by Councilman George to purchase a new computer for the Water Dept. not to exceed \$3000.

Budget & Finance Committee: (E. Child - Chair, R. Spor, P. Gehring)

- Auditors were in to conduct 2021 annual audit.

Park & Recreation Committee: (C. Conley – Chair, M. George, P. Gehring)

- DCNR C2P2 grant open for applications
  - Grant requires 50/50 match
    - Action: contact borough engineer to estimate project

Ordinance Committee: (M. George - Chair, E. Child, C. Conley) no meeting

Personnel/ Administrative Committee: (E. Child - Chair, F. Potter, C. Betz)

- Planning to meet week of February 7<sup>th</sup>.

Unfinished Business:

- Police - Part Time – no update
- Borough office construction – no update

Trumbauersville Borough Council

March 3, 2022, Council Meeting

Call to order: 7:02 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Rebecca Spor, Chris Betz, Peter Gehring.

Mayor Jim Black, and Solicitor Grim absent.

Motion on Minutes: Motion by Councilman Potter, seconded by VP Betz to approve council meeting minutes of February 3, 2022. Vote: All in favor, motion carried.

Check Register: Motion by Councilwoman Spor, seconded by Councilwoman Conley, to approve February check registers. Vote: all in favor, motion carried.

Solicitors Report: None.

MTASA Report: accepted as presented

QAPC Report: none

Mayors Report – no report

Planning Commission (F. Potter, Chair)

- Meeting February 21<sup>st</sup>, chaired by Council President Child
  - Parzych lot line adjustment
    - PC members suggest that Borough Council forward plan to BCPC with approval.
    - ACTION: Motion by Councilman Potter, seconded by Councilwoman Conley to approve lot line adjustment as presented and forward approval to BCPC. Vote: all in favor, motion carried.
  - Faber expansion plans reviewed; no action required.

Zoning Hearing Board: Hearing 1/31/2022 – Decision fully executed.

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Dept.
  - Malfunctioning meters being addressed, 20 replaced thus far.
  - Water Dept. computer replaced, Diversified Tech. data transfer to be scheduled
  - Inactive accounts (from 2013 – today) appearing on current reporting.
    - Motion by Councilman Potter, seconded by Councilwoman Conley, to write off inactive accounts with auditor approval. Vote: all in favor, motion carried.

Budget & Finance Committee: (E. Child - Chair, R. Spor, P. Gehring)

- The committee met on 2/16 to review borough finances in anticipation of the possibility of applying for a DCNR grant to add a nature trail to the former Boyle property. The opinion of the committee is that the borough has adequate finances to fund the project through Cellular Fund revenue.

Park & Recreation Committee: (C. Conley – Chair, M. George, P. Gehring)

- Preliminary path layout submitted to Borough Engineer for project estimate. Response from engineer:
  - \$500 to \$750 to research and prepare an engineering estimate for construction of the proposed trail project for grant application. If a simple sketch plan is required to be prepared for the grant application, I estimate that cost to be \$1250 to \$1750 presuming that we can base the plan on existing property plans that we have for the area.

Trumbauersville Borough Council

April 7, 2022, Council Meeting

Call to order: 7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Rebecca Spor, Chris Betz, Peter Gehring, and Mayor Jim Black. Solicitor Grim absent.

Motion on Minutes: Motion by VP Betz, seconded by Councilman Potter to approve council meeting minutes of March 3, 2022. Vote: All in favor, motion carried.

Check Register: Motion by Councilman Potter, seconded by Councilwoman Spor, to approve March check registers. Vote: all in favor, motion carried.

Solicitors Report: None.

MTASA Report: none

QAPC Report: no report. Will meet Tuesday, April 12<sup>th</sup>, for the annual meeting with PennDOT

Mayors Report – no report

Planning Commission (F. Potter, Chair) no meeting

Zoning Hearing Board: no meeting

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Dept.
  - Malfunctioning meters being addressed, 30 residential, and 2 commercial meters replaced thus far.
  - MTASA building on S Main not metered
    - Motion by Councilman Potter, seconded by Councilman Gehring to fix quarterly billing rate at \$16/quarter. Vote: all in favor, motion carried.

Budget & Finance Committee: (E. Child - Chair, R. Spor, P. Gehring) – no meeting

Park & Recreation Committee: (P. Gehring– Chair, M. George, C. Conley)

- Information from Engineer received. No further action at this time.

Ordinance Committee: (M. George - Chair, E. Child, C. Conley) no meeting

Personnel/ Administrative Committee: (E. Child - Chair, F. Potter, C. Betz)

Unfinished Business:

- Police - Part Time – No update at this time. Administrator states letters of inquiry will be sent on return to office.
- Borough office construction – no update

New Business:

- Bucks County Hazardous Mitigation Plan Update
  - ACTION: Motion by Councilman Potter, seconded by Councilwoman Spor, to Adopt Resolution 22-04. Vote: all in favor, motion carried.
- CEO/Fire Marshall report as presented.

Trumbauersville Borough Council

May 5, 2022, Council Meeting

Call to order: 7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Rebecca Spor, Chris Betz, Peter Gehring, and Mayor Jim Black. Solicitor Grim absent. [Secretary McClanahan present via video conference]

Motion on Minutes: Motion by Councilman Potter, seconded by VP Betz to approve council meeting minutes of April 7, 2022. Vote: All in favor, motion carried.

Check Register: Motion by Councilman Potter, seconded by Councilwoman Spor, to approve April check registers. Vote: all in favor, motion carried.

Solicitors Report: None.

MTASA Report: none

QAPC Report: Report from VP Betz who attended the April 12<sup>th</sup>, for the annual meeting with PennDOT. North Main Street is not on PennDOT's current plan for restoration. Recommend to Council to prevail upon Representative Staats to intervene on borough's behalf.

Mayors Report – no report

Planning Commission (F. Potter, Chair) no meeting

Zoning Hearing Board: no meeting

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Dept. – No administrative updates.

Budget & Finance Committee: (E. Child - Chair, R. Spor, P. Gehring) – no meeting

Park & Recreation Committee: (P. Gehring– Chair, M. George, C. Conley)

- DCED GWTR application.
  - Motion by Councilman Gehring, seconded by Councilman George authorizing application to DCED Greenways, Trails, and Recreational Program Grant, paying the \$100 application fee and committing the maximum match funds required (15% total project cost) to obtain the \$250,000 grant funds. Vote: all in favor, motion carried.
  - Motion by VP Betz, seconded by Councilman Gehring authorizing adoption of Resolution 22-05, requesting the grant funds. Vote: all in favor, motion carried.

Ordinance Committee: (M. George - Chair, E. Child, C. Conley) no meeting

Personnel/ Administrative Committee: (E. Child - Chair, F. Potter, C. Betz)

Unfinished Business:

- Police - Part Time – Letter of inquiry sent to Richland Township, Quakertown Borough, and Pennridge Regional Police Departments.
  - Chief Dickinson, Pennridge Regional Police, requested details of what Council is looking for from part time police service. President Child stated to forward previous quote from 2009 for part time police coverage which would provide the necessary details.

Trumbauersville Borough Council

June 2, 2022, Council Meeting

Call to order: 7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Chris Betz, Peter Gehring. Rebecca Spor arrived at 7:20 PM. Mayor Jim Black and Solicitor Grim are absent.

Troop M Station Commander Sergeant Kyle S. Griffith was present to introduce himself and discuss any issues or concerns within the borough.

Motion on Minutes: Motion by Councilman Potter, seconded by Councilwoman Conley to approve council meeting minutes of May 5, 2022. Vote: All in favor, motion carried.

Check Register: Motion by VP Betz, seconded by Councilman Gehring, to approve May check registers. Vote: all in favor, motion carried.

BOROUGH ADMINISTRATOR

- Workman's Comp filing clarification:
  - All information/ questions/documents/health information/hospitalization records, etc., associated with all claims are to be processed through the Borough Administrator.
- Date for Pancake Breakfast will be September 17<sup>th</sup>, 2022.
- EMC 2<sup>nd</sup> Quarter workshop clarification: Motion stating the Active Shooter presentation is ill-advised for a public presentation made by President Child, seconded by Councilman Potter. Vote: all in favor, motion carried.

Planning Commission (F. Potter, Chair) PC will meet on June 20<sup>th</sup>, at 7 PM at the borough office.

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Dept. – Harry Koenig, Jim Groff, and Councilman Potter met and agreed that the interconnect with Milford Township Water should be inside well #3. Harry will present this to Milford Twp. Water Authority.

Personnel/ Administrative Committee: (E. Child - Chair, F. Potter, C. Betz)

- Following the Auditor's suggestion for additional separation of duties within the office, Councilman Betz made a motion, seconded by Councilman Potter, to appoint the Water Department Clerk to the position of Treasurer as this position handles 98% of incoming cash and deposits.

Citizen's Participation:

Resident Christine Beamer inquired about the borough noise ordinance enforcement.

Motion to adjourn: Motion by Councilwoman Spor, seconded by Councilwoman Conley to adjourn the meeting. Vote: all in favor. Meeting adjourned at 8:00 PM.

Respectfully submitted

Dani McClanahan

Borough Administrator

Trumbauersville Borough Council

June 16, 2022, Council Meeting

Call to order: 7:00 PM

Council Members Present: Fred Potter, Mike George, Claire Conley, Chris Betz, Peter Gehring. Rebecca Spor. Mayor Jim Black and Solicitor Grim are absent.

**NEW BUSINESS:** Automated Red Light Enforcement (ARLE) grant application.

- Applying for flashing signage and pavement markings to increase awareness and safety at the pedestrian crossings at the intersection of Broad and Main Street. Will also request signage and pavement markings throughout the borough where ADA curb cuts are in place. The total funding amount requested should not exceed \$100,000. The cost includes materials and labor for installation (labor will be at the prevailing rate). I am still waiting on an estimate for the pavement marking to finalize the budget. Additionally, there is no match required for this grant.
  - **ACTION:** Motion by Councilman Potter, seconded by Councilman Gehring to authorize the application for funding through PennDOT's ARLE grant for pedestrian safety measures.  
Vote: all in favor, motion carried.

Citizen's Participation:

No citizens present.

Motion to adjourn: Motion by Councilwoman Spor, seconded by Councilwoman Conley to adjourn the meeting. Vote: all in favor. Meeting adjourned at 7:10 PM.

Respectfully submitted

Dani McClanahan

Borough Administrator



Trumbauersville Borough Council

July 27, 2022, Council Meeting

Call to order: 7:02 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Chris Betz, Peter Gehring, Rebecca Spor, Mayor Jim Black. Councilwoman Conley and Solicitor Grim are absent.

Motion on Minutes: Motion by Councilwoman Spor, seconded by Councilman Potter to approve council meeting minutes of June 2 and June 16, 2022, as presented. Vote: All in favor, motion carried.

Check Register: Motion by Councilwoman Spor, seconded by Councilman Potter to approve June check register. Vote: all in favor, motion carried.

BOROUGH ADMINISTRATOR

- Motion by Councilman Potter, seconded by VP Betz to ratify Trumbauersville Fire Company Fire Police attendance and service at the Quakertown Community Fireworks celebration on July 4<sup>th</sup>, 2022. Vote: all in favor, motion carried.
- Prior to processing the order for the remaining equipment for the water meter upgrade the borough must first execute a lease with the FCC. Motion by Councilman George, seconded by Councilman Gehring to authorize the execution of the FCC Spectrum Lease to facilitate the new remote water meter read equipment. This is a no-fee lease. Vote: all in favor, motion carried.
- Quote to shred (onsite) boxed documents in the garage designated for shredding last year
  - Shred-it: \$288.68 includes 10 small banker boxes, \$8.11 per additional container over 10.
  - Iron Mountain Shredding \$600 for 20 small banker boxes
  - Titan Shred: \$195 includes 20 small banker boxes, \$7 per additional container over 10.
    - Motion by Councilman Potter, seconded by VP Betz to have Titan Shred conduct the onsite shred at the stated cost. Vote: all in favor, motion carried.
- Clarification for residents previously informed they would not be billed for trash service as they could dispose of their trash elsewhere. Council concurred that the borough ordinance regarding refuse pick up (Ord 209-05) provides for charges to be levied on each residential unit whether or not the collection service is used. Everyone pays.
- Motion by Councilman Potter, seconded by Councilwoman Spor to provide a budget not to exceed \$1000 to obtain a small refrigerator, shelving unit for microwave and coffee maker, and cabinetry for the lady's room to store utility items (vacuum, brooms, mop, cleaners, paper towels, bathroom tissue, and miscellaneous items). Vote: All in favor, motion carries.
- Regulating Yard Sales – present resolution at August meeting for regulating same.

Planning Commission (F. Potter, Chair)

- The Planning Commission agreed to ask Borough Council to approve a change in the zoning designation for 3 contiguous lots: TMP 45-002-011, TMP 45-002-015, and TMP 45-003-001 from SRM to Light Industrial.
  - Councilman Potter made a motion, seconded by VP Betz, to incorporate the zoning change to the three identified parcels into the Zoning Ordinance, and/or a stand-alone ordinance

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Dept. – DEP inspection is upcoming in August. Media to be replaced.

Unfinished Business

- Still waiting on a response from Pennridge Regional Police Dept., and Quakertown Borough Police Dept. regarding the request for services.
- Awaiting response from PennDOT regarding an All Way No Turn On Red at the E. Broad and Tollgate Rd. intersection

Trumbauersville Borough Council  
August 18, 2022, Council Meeting  
Call to order: 7:01 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Chris Betz, Peter Gehring, Rebecca Spor. Mayor Jim Black, Councilwoman Conley, and Solicitor Grim are absent.

Motion on Minutes: Motion by VP Betz, seconded by Councilwoman Spor to approve council meeting minutes of July 21, 2022, as presented. Vote: All in favor, motion carried.

Check Register: Motion by VP Betz, seconded by Councilwoman Spor to approve July check register. Vote: all in favor, motion carried.

MTASA: Motion by Councilman Potter, seconded by VP Betz to appoint Keith Ruppel to the MSASA Board to replace Ken Kratz. Vote: All in favor, motion carried.

BOROUGH ADMINISTRATOR

- MS4: Motion by VP Betz, seconded by Councilman Gehring authorizing the advertisement of the proposed adoption of the MS4 Ordinance at the September Borough Council meeting. Vote: All in favor, motion carried.
- Motion by Councilman George, seconded by Councilman Potter to approve an amount not to exceed \$1000 to bring what was previously the ladies' room into ADA compliance. Vote: All in favor, motion carried.

Planning Commission (F. Potter, Chair)

- Motion by Councilman Potter, seconded by VP Betz authorizing the borough Solicitor to prepare a quote for the cost of writing a new ordinance for the proposed 'Light Industrial' zoning area.

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor).

- Water Dept. – Currently purchasing water from Milford Township (through temporary interconnect)

Unfinished Business

- Received a response from Pennridge Regional Police Dept., still waiting to hear from Quakertown Borough Police Dept. regarding the request for services.

New Business

- Motion by Councilman Potter, seconded by Councilwoman Spor authorizing Trumbauersville Fire Police to provide traffic control duties for Sellersville Borough on Sunday, September 18, 2022, for the Sellersville Gallery of the Arts event from 7 AM to 7 PM. Vote: All in favor, motion carries.
- Motion by Councilman Potter, seconded by VP Betz to permit Kaila Wulffleff to proceed with the Eagle Scout project as presented. Vote: All in favor, motion carries.
- One zoning permit was issued to 201 E Broad St for fence installation
- CEO/Fire Marshall report as presented
- EMC (M. Bobb)
  - Training for Borough Council on October 20, 7 PM.
  - 3<sup>rd</sup> Quarter Workshop topic is Fire Prevention, the workshop will be held at the firehouse.
  - Motion by Councilman Potter, seconded by VP Betz to purchase a laptop not to exceed \$300 for use by EMC. Vote: All in favor, motion carries.

Citizen's Participation:

Resident D. Seifter

- There is still junk and farm equipment on the borough property where the barn was previously demolished.

Resident J. Stauffer inquired about the following:

- status of the speed limit sign installation on Main Street
- Pedestrian Crossing signage installation at Main and Broad intersection.

Resident M. McKnight

- Neighbor is operating an auto repair shop out of his garage. Multiple cars to property, some brought in on flatbed trucks, multiple noise violations due to revving engines, and burnouts in their driveway and street.

Trumbauersville Borough Council  
September 1, 2022, Council Meeting  
Call to order: 7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Chris Betz, and Rebecca Spor

Additional persons present: Mayor Jim Black, Solicitor Grim, and Dani McClanahan

Motion on Minutes: Motion by VP Betz, seconded by Councilwoman Spor to approve council meeting minutes of August 18, 2022, as presented. Vote: All in favor, motion carried.

Councilwoman Conley submitted her letter of resignation effective August 31, 2022. Councilman Potter made a motion to accept Councilwoman Conley's resignation with a mention of thanks for her service to the community. Motion seconded by VP Betz. Vote: all in favor, motion carried.

Check Register: Motion by Councilwoman Spor, seconded by Councilman Potter to approve August check register. Vote: all in favor, motion carried.

Solicitor:

- Solicitor Grim stated the cost to prepare a new ordinance for the proposed 'Light Industrial' zoning area will be approximately \$750.
  - Motion by Councilman Potter, seconded by VP Betz, to have the Solicitor draft a new ordinance for the proposed Light Industrial zoning area with a cost not to exceed \$1000. Vote: all in favor, motion carried.

Borough Administrator

- MS4 Review:
  - Motion by Councilman Potter, seconded by VP Betz to adopt Trumbauersville Borough Ordinance 244-22, amending the Trumbauersville Borough Stormwater Management Ordinance Number 235-16. Vote: all in favor, motion carried.

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Dept. – Now distributing Milford water. Arsenic media replacement will start on 9/2/22.

Unfinished Business

- Waiting to hear from Quakertown Borough Police Dept. regarding the request for services.

New Business

- Motion by Councilman Potter, seconded by Councilwoman Spor authorizing Trumbauersville Fire Police to provide traffic control duties for Milford Township AG Daze on Saturday, September 10, 2022, 11 AM to 4 PM. Vote: All in favor, motion carries.
- One zoning permit was issued to 1739 Pine Creek Dr. for fence installation
- CEO/Fire Marshall report as presented.
- EMC (M. Bobb) report as presented.

Citizen's Participation:

Resident D. Seifter

- Thanks for installing the remaining speed limit signs.

Mayor Black thanked resident Judy Stauffer for the new trees planted at the park.

Resident C. Beamer

- Reported that she is missing a trash can.

Motion to adjourn: Motion by Councilwoman Spor, seconded by Councilman George to adjourn the meeting. Vote: all in favor. Meeting adjourned at 7:33 PM.

Respectfully submitted

Dani McClanahan  
Borough Administrator

Trumbauersville Borough Council  
October 6, 2022, Council Meeting  
7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Chris Betz, Peter Gehring, and Rebecca Spor

Additional persons present: Mayor Jim Black, Solicitor Grim, and Dani McClanahan

Council Vacancy – The following residents are interested in serving on the borough council and have submitted a letter of interest indicating the same; the letters have been reviewed by all the council members. Ashley Crowell; Matthew Earle; Allyson Goodin; Stephanie Helbling; Collin Kelly; and Stephen Spor. Candidates were allowed to speak about their interests and ask /answer any questions posed by the council members.

Solicitor Grim spoke to the council members, outlined the process of nominating a candidate, and indicated it would be best for Councilwoman Spor to abstain from voting as her husband Stephen Spor was an interested candidate. This would leave five (5) council members voting, the successful candidate needing only 3 votes. The member selected will serve until December 31, 2023, and, if desired, the new member can choose to run on the ballot for the 2024 term. Solicitor Grim thanked everyone for their interest.

President Child called for the first nomination: Councilman Potter nominated Stephen Spor. President Child asked if there were any other nominations. Councilman George nominated Stephanie Helbling. As there were no other nominations, President Child closed the nominations and called for a roll-call vote.

Ms. McClanahan called for the vote: Councilman Potter voted for Stephen Spor; President Child voted for Stephen Spor; Vice President Betz voted for Stephen Spor. Having gained three votes, voting ended.

President Child called for an intermission for Stephen Spor to be sworn in and take his place with the rest of the council members.

President Child called the Council meeting to order at 7:18.

Motion by VP Betz was seconded by Councilman Potter to accept Stephen Spor's resignation from the Zoning Hearing Board. Vote: all in favor, motion carried.

Motion by VP Betz, seconded by Councilman George to adopt Resolution 22-06 appointing Stephen Spor to fill the vacancy on Borough Council. Vote: all in favor, motion carried.

Motion on Minutes: Motion by Councilman Potter, seconded by VP Betz to approve council meeting minutes of September 1, 2022, as presented. Vote: All in favor, motion carried.

Check Register: Motion by Councilman Gehring, seconded by VP Betz to approve the September check register. Vote: all in favor, motion carried.

Solicitor: Solicitor Grim asked the council for clarification on items related to the disposal of farm equipment located on the borough-owned property adjacent to Veteran's Park. A resolution and hold harmless agreement detailing specifics will be drafted and presented for review/adoption at the November borough council meeting.

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Superintendent withdrew his resignation (temporarily) providing additional time for the council to arrange for a licensed water operator to take over management of the borough's water system.

Unfinished Business

- Quakertown Police Department – part-time police coverage is too cost-prohibitive.

Trumbauersville Borough Council  
November 3, 2022, Council Meeting  
7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Chris Betz, Peter Gehring, Rebecca Spor, and Stephen Spor

Additional persons present: Mayor Jim Black, and Dani McClanahan. Solicitor Grim was absent.

Motion on Minutes: Motion by VP Betz, Seconded by Councilwoman Spor to approve the council meeting minutes of October 6, 2022, as presented. Vote: All in favor, motion carried.

Check Register: Motion by Councilman Gehring, seconded by Councilman Spor to approve the October check register. Vote: all in favor, motion carried.

President's Report:

- Community Day 2023: Motion by VP Betz, seconded by Councilman George, to hold Community Day on June 3<sup>rd</sup>, 2023. Vote: all in favor, motion carried.
- Motion by VP Betz, seconded by Councilwoman Spor to approve and authorize the fireworks display with the 7% fee increase. More information is required before voting on the expanded display. Vote: all in favor, motion carried.

Solicitor:

- Resolution 22-07, Act 57. Motion by Councilman Potter, seconded by VP Betz, to adopt Resolution 22-09. Vote: all in favor, motion carried.
- Resolution 22-08, application to DCNR C2P2 grant for Veteran's Park Nature Trail. Motion by Councilman Gehring, seconded by Councilman George, to ratify Resolution 22-08. Vote: all in favor, motion carried.
- Resolution 22-09, authorizing the removal and disposition of farm equipment on borough property. Motion by Councilman George, seconded by Councilman Gehring, to approve Resolution 22-09 as presented. Vote: all in favor.

Zoning Hearing Board: Letter of interest received from Allyson Goodin regarding the vacancy on the ZHB. Motion by VP Betz, seconded by Councilman Potter, to appoint Allyson Goodin to the Trumbauersville Zoning Hearing Board. Vote: all in favor, motion carried.

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Water Superintendent submitted resignation effective October 31<sup>st</sup>, 2022. Meeting with Angelika Fordran, Water Engineer, to review the water system and discuss interim system coverage using a contracted licensed water operator.
- Due to the rising cost of supplies (meters/chlorine) and water testing required by DEP, the committee is recommending a 14.125% increase to the water rate as follows:

	CURRENT	EFFECTIVE JANUARY 2023
QUARTERLY FLAT RATE	\$16.00	\$20.00
Price/1000 gallons	\$3.50/1000 gal 1-24,000 gal	\$4.00/1000 gal ≤18,000 gal
Price/1000 gallons 18,001 gallons – or more	\$4.70/1000 gallons	\$5.37/1000 gal ≥18,001 gal

- Motion by Councilman Potter, seconded by VP Betz to increase the water billing rates as stated above. Vote: all in favor, motion carries.

Budget & Finance:

- Motion by Councilman Potter, seconded by Stephen Spor, to authorize the advertisement of the draft 2023 General Fund budget & plan to adopt it at the December 1 council meeting. Vote: all in favor, motion carried.

Trumbauersville Borough Council  
December 1, 2022, Council Meeting  
7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Chris Betz, Peter Gehring, Rebecca Spor, and Stephen Spor

Additional persons present: Mayor Jim Black, and Dani McClanahan. Solicitor Peter Nelson.

Motion on Minutes: Motion by Councilman Potter, Seconded by Councilwoman Spor to approve the council meeting minutes of November 3, 2022, as presented. Vote: All in favor, motion carried.

Check Register: Motion by Councilman Potter, seconded by VP Betz, to approve the November check register. Vote: all in favor, motion carried.

President's Report:

- Motion by Councilman George, seconded by Councilman Gehring to approve and authorize the fireworks display plus 20% for a more intense, larger finale. Vote: all in favor, motion carried.
- Motion by VP Betz, seconded by Councilman Gehring, authorizing the borough to pay \$3000 to Gary Parzych to help defray his costs for augmenting our fireworks display. Vote: all in favor, motion carries.

Solicitor:

- Motion by Councilman Potter, seconded by Councilman Spor authorizing Building Code Official to post the apartment at 35 S Main St. as uninhabitable due to lack of electricity. Vote: All in favor, motion carries.
- Motion by VP Betz, seconded by Councilman Potter to file a citation in District Court against Burkey for failure to comply with the borough zoning ordinance.

Borough Administrator:

- Motion by VP Betz, seconded by Councilman Gehring to have Hometown Press publish the borough newsletter. Vote: All in favor, motion carries.

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor)

- Motion by VP Betz, seconded by Councilman Spor, to hire Ken Fulford and Associates to serve on a month-to-month basis as the licensed water operator for the borough at the monthly rate of \$3400. Vote: All in favor, motion carries.

Budget & Finance:

- Motion by Councilman Gehring, seconded by VP Betz, to adopt the 2023 General Fund budget. Vote: all in favor, motion carried.
- Motion by VP Betz, seconded by Councilman Potter to adopt Resolution 10-22, setting the tax rate for 2023 at 2.50 mills. Vote: All in favor, motion carries.

New Business

- CEO/Fire Marshall report as presented.

Citizen's Participation:

General question regarding whether mattress and/or box springs need to be wrapped in plastic if put out for pickup.

Motion to adjourn: Motion by Councilwoman Spor, seconded by VP Betz to adjourn the meeting. Vote: all in favor.

Meeting adjourned at 7:42 PM.

Respectfully submitted

Dani McClanahan  
Borough Administrator