

**BOROUGH OF TRUMB AUERSVILLE  
TRUMB AUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
VIRTUAL BOROUGH COUNCIL MEETING, JANUARY 7, 2021**

A virtual meeting of the Borough Council was held on the above date. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor.

**OTHER OFFICIALS PRESENT:** James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer

**MOTION ON MINUTES:** A motion was made by Vice-President Betz to approve the Council Meeting minutes of December 5, 2020. The motion was seconded by Ms. Spor. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Ms. Conley to approve the December Check Register. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Solicitor Grim stated that he prepared the encroachment letters and gave them until March 31, 2021 to comply. Solicitor Grim added that he would send another letter concerning the removal of the fence and give them until June to comply.

**MTASA REPORT:** None

**QAPC REPORT:** President Child stated that they continue to discuss affordable housing.

**CITIZEN'S PARTICIPATION:** Ms. Betsy Moyer stated that she has been the Tax Collector for the Borough for 23 years and this is the first time that she has collected 100% of the taxes.

Ms. Marilyn Bobb thanked the Borough for their annual donation. Ms. Bobb added that the lottery calendars are available and they are still doing hoagie sales. Ms. Bobb stated that the COVID 19 vaccine will be available within the next two weeks and they are strongly recommending that all the fire fighters receive it.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Black stated that the Council President and he went out approximately two dozen storm drains prior to the storm. Mayor Black added that he would encourage residents to clear snow from fire hydrants that are in front of their property and if there is a storm drain in front of your property, please keep it clear of sticks and debris. Mayor Black stated that after the storm, he noticed that there was a stop sign snapped over blocking the apron in front of the Trum Tavern. In addition, there was another sign down near Five Points. Mayor Black added that President Child and he talked to the Borough Secretary who in turn contacted PennDOT about the problem. Mayor Black stated that within 24 hours, everything was fixed. Mayor Black added that he would like to thank everyone involved concerning the fast response.

Mayor Black stated that last summer, a tree on Borough property became uprooted and landed on a resident's shed. A tree company came out, cut it back and threw all the debris back onto Borough

property. Mayor Black stated that Mr. John Bush's property is next to the property where the shed was destroyed and is concerned that the same thing could happen to him. Mayor Black added that the Borough Secretary and he went out and checked the area in question. Mayor Black stated that he contacted three (3) tree companies to get an estimate to remove three (3) of the trees that were rotten. Mayor Black added that only one (1) of the three (3) contacted gave a quote which was \$3,500.00. After a brief discussion, it was decided that we should get two (2) more quotes.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** Mr. Potter stated that they did not meet. Mr. Potter added that there will be a meeting in February.

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Conley stated that at the last meeting we discussed the possibility of constructing a pump track on our newly acquired open space. Ms. Conley added that she contacted the company to see if they would come out and give us a site evaluation. Ms. Conley stated they would at a cost of \$300.00. After a brief discussion, a motion was made by Ms. Conley to expend \$300.00 for a site survey. The motion was seconded by Mr. Potter. Motion passed with four (4) ayes and one (1) nay.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that we received a letter from a young man by the name of Mark Chase who may be interested in the utility person position. President Child added that the Personnel committee will interview the young man and see what his interests are.

President Child stated that the committee did meet and we will discuss that later.

**BUDGET & FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** President Child stated that we will meet in February to go over the Dog Ordinance.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Ms. Recenes to accept the CEO Report as presented. The Motion was seconded by Ms. Conley. Motion passed and so ordered.

A motion was made by Vice-President Betz to accept the Fire Marshal Report as presented. The motion was seconded by Ms. Conley. Motion passed and so ordered.

A motion was made by Ms. Conley to adopt Resolution 21-01, Appointments for 2021. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

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The Waste Management conditions for replacement of recycle bins were reviewed. President Child stated that Waste Management stated that they would give us the big bins with two conditions; (1) invoke the two (2) year option now and (2) pay to have them power washed and delivered. A motion was made by Vice-President Betz to accept the conditions. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

President Child asked the Borough Secretary if he had anything to report. Borough Secretary stated that he just wanted to tell everybody that after a lot of thought and talking to the Personnel Committee, he decided that May would be his last month working. Borough Secretary added that he has really enjoyed working with council and the residents. It has been fun and sometimes very trying. Borough Secretary stated that he is thankful for the experience and wished everyone good luck.

There being no further business, a motion was made by Ms. Recenes to adjourn. The motion was seconded by Ms. Conley. Motion passed and so ordered.

Respectfully submitted,

Larry smock  
Secretary/Treasurer

**PBOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
VIRTUAL BOROUGH COUNCIL MEETING, FEBRUARY 4, 2021**

A virtual meeting of the Borough Council was held on the above date. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley and Rebecca Spor.

**OTHER OFFICIALS PRESENT:** James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Ms. Conley to approve the Council Meeting minutes of January 7, 2021. The motion was seconded by Mr. George. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Ms. Conley to approve the January Check Register. The motion was seconded by Mr. George. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Solicitor Grim stated that the Dog Ordinance with some additions and corrections looks good. President Child stated that under Section V; Feces, it read that if you were walking your dog, you couldn't let it go to the bathroom anywhere except on your property. President Child added that he amended it slightly to say that if you are walking your dog and it defecates, you must pick it up immediately. President Child stated that if there are no questions and everyone is okay with the changes, he would entertain a motion to advertise the ordinance. A motion was made by Mr. George to advertise the Dog Ordinance. The motion was seconded by Ms. Conley. Motion passed and so ordered.

**MTASA REPORT:** President Child stated that there is no report because we haven't found a replacement for Mr. Putiri. Borough Secretary stated that he talked to Mr. Ken Kratz and he stated that Mr. Gary Parzych might be interested in filling the position. Borough Secretary added that he talked to Mr. Parzych and he stated that he would like to attend a couple of meetings before making a decision. Borough Secretary stated that he would check with Mr. Parzych next month.

**QAPC REPORT:** President Child stated that the main topic was the eighty (80) bed addition to the fairly new Quakertown Hospital.

**CITIZEN'S PARTICIPATION:** Ms. Marilyn Bobb thanked the Council President and the Mayor for declaring the snow emergency. Ms. Bobb added that we need to do something about the hydrants. Ms. Bobb stated that she went around the Borough today and there are still a lot of hydrants covered with snow. Ms. Bobb suggested that we consider a resident adoption program to keep the hydrants and storm drains clear. Ms. Bobb stated that she would like to have a training session concerning a Borough and Fire Company relationship sometime this year.

Ms. Joanna Mark thanked council for working on the dog ordinance. Ms. Mark stated that she is concerned about the condition of an Ash Tree on Borough property. Ms. Mark added that she had brought this up before. President Child stated that it was brought up last fall and he talked to Mayor Black about it and the Mayor stated that we should wait until the sap runs before doing anything.

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Ms. Mark stated that they received a letter from a lawyer concerning their fence that was encroaching on Borough property. Ms. Mark added that the fence was there when they bought the property. President Child stated that he agrees with Ms. Mark in that it is not their fault that the fence is where it is. President Child added that he checked with the Borough Solicitor to see if we could pick and choose which residents had to comply. The short answer was a definite no. After a lengthy discussion, the Borough Solicitor stated that it is up to the Borough to decide what they are going to do. President Child stated that maybe what we can do as a Council is hit the pause button, talk about this some more and see how aggressive we want to go after people.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Black stated that he would like to thank the Council President and Ms. Bobb for their help in the preparation to declare a snow emergency. Mayor Black added that he notified Ready Bucks, Borough Council, put it on the Borough face book page, the Borough website and notified Channel 69 News, WFMZ. President Child put the message on the board in front of the Borough building and Ms. Bobb notified the county. Mayor Black stated that the annual dues for the Pennsylvania State Mayor's Association are due. A motion was made by Mr. George to pay the Association dues in the amount of \$60.00. The motion was seconded by Ms. Spor. Motion passed and so ordered.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** Mr. Potter stated that there would be a meeting on February 15, 2021.

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Mr. Potter stated that everything is running smoothly and we are looking into a program for drive by water meter readings. Borough Secretary stated that he hopes to have two (2) proposals by the next meeting.

**PARK/RECREATION COMMITTEE:** None

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that the committee is recommending that Council hire Ms. Denny McClanahan to fill the position of Secretary/Treasurer and Zoning Officer. President Child asked if anyone had any questions. President Child stated that the committee is recommending that the starting salary be \$47,000.00 plus \$4,000.00 to help with medical expenses. After a brief discussion a motion was made by Mr. George to hire Ms. McClanahan. The motion was seconded by Mr. Potter. Motion passed and so ordered.

**BUDGET&FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** None

**UNFINISHED BUSINESS:** None

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**NEW BUSINESS:**

A motion was made by Vice-President Betz to approve the CEO Report as presented. The motion was seconded by Ms. Spor. Motion passed and so ordered.

A motion was made by Mr. Potter to accept the Fire Marshal Report as presented. The motion was seconded by Ms. Conley. Motion passed and so ordered.

The possibility of snow removal from the alley behind East Broad Street was reviewed. After a brief discussion, it was decided to get at least two (2) quotes.

There being no further business, a motion was made by Vice-president Betz to adjourn. The motion was seconded by Ms. Spor. Motion passed and so ordered.

Borough Secretary asked everyone again to think about re-naming Evergreen Drive as supplies are still being delivered to 1 Evergreen Drive in Quakertown.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
VIRTUAL COUNCIL MEETING, THURSDAY MARCH 4, 2021**

The virtual Borough Council Meeting was held on the above date. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-president, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor,

**OTHER OFFICIALS PRESENT:** James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Vice-President Betz to approve the Council Meeting minutes of February 4, 2021. The motion was seconded by Mr. Potter. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Ms. Recenes to approve the February 2021 Check Register.

**SOLICITORS REPORT:** Solicitor Grim stated that he just wanted to report on the Stauffer sub-division. We have prepared the deed however; when he got the legal description from Mr. Steve Baluh he noticed that he was including the new portion of the property that was going to part of the lot line change. When you do a deed of correction, you have to do the exact same deed. Unfortunately, the deed was doing two (2) things; taking away property which was the mistake we said we made but also was adding. Solicitor Grim added that he asked Mr. Baluh to redo the legal description and asked the Borough Secretary to hold the plans until such time he gets the legal description and we get the deed of corrections signed by the Borough and then they can go ahead and do the plan.

**MTASA REPORT:** None

**QAPC REPORT:** None

**CITIZEN'S PARTICIPATION:** Ms. Marilyn Bobb stated that she would like to thank the Mayor, President Child and Mr. George for digging out all the hydrants and making them accessible. Ms. Bobb added that she will get together with the Mayor concerning the snow ordinance and the Borough Secretary concerning the Hazardous Mitigation Program. Ms. Bobb stated that they will be selling Easter flowers on March 31<sup>st</sup> and April 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> at the firehouse. Ms. Bobb added that hoagies are also for sale.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Black stated that he would like to thank President Child and EMC Bobb for their help in declaring the latest snow emergency. Mayor Black asked the Borough Secretary to contact our snow removal people and tell them not to pile snow in front of the borough sign. Mayor Black also thanked President Child and Mr. George for helping him clear out over two dozen fire hydrants and also the residents who cleared out the hydrants in front of their property. Mayor Black stated that he had a meeting with the Principal of the Elementary School that started off as a safety meeting concerning the hydrants and making sure the cross-walks and entrance ways were open for the children. During the conversation he brought up his concerns about the parents dropping off their children on Woodview. He feels that it is becoming an unsafe situation because of all the snow being piled up. When they drop their kids off, they can't even open the doors on the passenger side.

He came up with the idea of adding additional parking in the paved playground area. Mayor Black stated that he asked him to write something up; he would put it on the Borough website, Borough Facebook page and include it in our next newsletter. Mayor Black stated that the Principal also wanted to thank the Borough for installing the speed humps on Woodview.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** Chairman Potter stated that there will be a meeting on the third Monday of this month in the Borough building. Our special guests will be the Bucks County Planning Commission where they will present their review of our Zoning and amending ordinances.

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Chairman Potter stated that water service leak at Spor's was repaired. Borough Secretary stated that there was a leak at a residence on Woodview and the service could not be shut off due to curb stop breakage. Mr. Greg Lapinski will be repairing it tomorrow.

Chairman Potter stated that apparently, Waste Management has not been picking up bulk items. Borough Secretary stated that he sent an email to our representative and received an email in return stating that he was no longer with the company. They supplied two (2) names but no way to contact them. Borough Secretary added that he sent another email requesting phone numbers and/or emails but got no response. President Child stated that they don't seem to recognize the fact that they have a signed contract that says one (1) bulk item per week. President Child added that they are not living up to the contract they signed. Mr. Potter stated that we have to bring that to their attention and it could be cause to terminate the contract. After a brief discussion, President Child asked Solicitor Grim if he had any comments. Solicitor Grim stated the Borough needs to contact them and tell them that (1) we don't have a contact person and (2) explain the problems that we are having. We need these things cleared up right now and we need somebody to talk to because we are getting complaints once or twice a week. President Child stated that he would contact them and if we don't get anywhere he thinks the next step would be for our solicitor to contact their solicitor.

President Child stated that on Woodview just up from the school near the fire hydrant, one of the storm drains has a big hole in it probably caused by a snow plow. President Child added that all of our storm drains are cast iron so they are a little more brittle than steel. Mr. Greg Lapinski replaced the grate on Monday. President Child stated that we need to take a survey of the drains because a lot of them are collapsing on the inside. President Child added that a couple of things we need to look at this year; the driveway entrance to the borough hall parking is falling apart and the same thing is happening to the Borough Park entrance off of Woodview.

Mayor Black asked Council to consider putting in a couple of cement slabs up by the flag to make it more convenient for handicapped individuals. President Child stated that we will look into it and get some prices.

**PARK/RECREATION COMMITTEE:** None.



**PERSONNELL/ADMINISTRATIVE COMMITTEE:** President Child stated that after our discussion and decision last month, an offer letter was sent to Ms. Dani McClanahan about the position and she has accepted.

**BUDGET & FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Ms. Recenes to accept the CEO Report as presented. The motion was seconded by Ms. Conley. Motion passed and so ordered.

A motion was made by Ms. Conley to accept the Fire Marshal Report as presented. The motion was seconded by Ms. Spor. Motion passed and so ordered.

A motion was made by Mr. Potter to adopt Ordinance #243-21 as advertised. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

The possibility of releasing the Fire Company's annual contribution was discussed. After a brief discussion a motion was made by Mr. Potter to release the annual contribution. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

President Child stated that our Quick-Books subscription expires this year and the Borough Secretary is requesting that we renew it with Quick-Books Premium Plus 2021. President Child asked the Borough Secretary for details. Borough Secretary stated that Premium Plus is what we have right now and it is only good for three years. It is a 2018 version which will expire on May 31<sup>st</sup>. If we don't renew it, we will lose the ability to payroll, bill paying etc. The cost is \$499.00 per year however, the first year we get a discount of \$200.00. After a brief discussion a motion was made by Mr. Potter to renew the subscription. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

President Child discussed Community Day and much to his chagrin, we won't be able to have it again this year. Borough Secretary stated that several people had voiced their opinion on possibly still having the fireworks along with the Flag Raising Ceremony. President Child stated that he has already signed the contract for the fireworks just to secure the date. President Child added that we have to talk to Mr. Gary Parzych because the fireworks are shot off his property. President Child stated that he would talk to Mr. Parzych.

President Child stated that at the last meeting, Ms. Joanna Mark discussed the deterioration of an ash tree on Borough property. Ms. Mark stated that she had a contractor who would take care of the problem. After a brief discussion, President Child stated that he would contact Ms. Mark and get the information.

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President Child stated that at the last meeting we discussed the possibility, under certain snow conditions, plowing the alley that we now own. It was decided that the Borough Secretary would get a couple of snow removal quotes to see what it would cost. President Child asked the Borough Secretary if any quotes came in. Borough Secretary stated that he sent two emails to our current contractor and hasn't received a response. Mr. Ed Lapinski is going to take a look at it and he said he would get back to me as soon as he could.

President Child stated that we have two (2) estimates from Wild Goose Landscaping; (1) tree and stump removal in the park of between 10-15 trees at a cost of \$75.00 per tree after a brief discussion it was decided to get more information concerning the stump removal, (2) landscaping and mulching around the Borough building and in the park including the playground. President Child stated that we would put that on hold until we find out what they charged last year. Ms. Spor stated she thinks \$2900.00 to landscape around the borough is a lot of money. Ms. Spor added that she has her residence, the store and the factory landscaped for a lot less. After a brief discussion it was decided to get the landscaper's information from Ms. Spor and contact Herb's landscaping for a quote. Mayor Black requested that we inform the contractors not to spray weed killer in the playground. President Child stated that there are playground safe weed killers.

Borough Secretary stated that he issued a Demolition Permit for LOT C at the lofts to remove the concrete foundation.

Borough Secretary stated that he would like any articles for the Newsletter as soon as possible. Borough Secretary asked Council to keep thinking about renaming Evergreen Drive.

There being no further business, a motion was made by Ms. Recenes to adjourn. The motion was seconded by Ms. Spor. Motion was passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
VIRTUAL COUNCIL MEETING, THURSDAY APRIL 1, 2021**

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley and Roberta Recenes.

**OTHER OFFICIALS PRESENT:** Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC, Steve Baluh-Borough Engineer, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Ms. Conley to approve the Council Meeting Minutes of March 4, 2021. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Ms. Conley to approve the March Check Register. The motion was seconded by Mr. Potter. Motion passed and so ordered.

President Child stated that he would like to introduce Danni McClanahan who is with us tonight. She will be taking over when Larry leaves.

**SOLICITOR'S REPORT:** Solicitor Grim stated that he wanted to follow-up on the Parzych/Stauffer property line. Solicitor Grim added that he did get the new legal description from Mr. Steve Baluh, the deed is done and he will arrange a time to come over and get the Council President to sign it. Solicitor Grim stated that once we do the correct deed recording, the signed plans can be recorded.

**MTASA REPORT:** Solicitor Grim stated that he had a copy of the minutes and the Engineers report and apologized for not forwarding them to the Council President.

**QAPC REPORT:** President Child stated that they have completed the Comprehensive Plan and once that is finalized, a copy will be sent to the member municipalities planning commissions for review and comments.

**CITIZEN'S PARTICIPATION:** Ms Joanna Mark stated that this is in regards to the fence and the request to move it and she feels that that is burdensome and unjust. Ms. Mark added that she has a copy of the requirements for fence permits. Ms. Mark stated that she went to the Borough office and the Borough Secretary is working with her on this and she thanked him for his patient cooperation. Ms. Mark added that the fence was installed by the previous owner on November 11, 2011. Ms. Mark stated that the first time there was a complaint from the borough was nine (9) years later so that fence has been there for ten (10) years not causing anybody any trouble except the fact that someone in the neighborhood stirred up trouble. Ms. Mark added that she doesn't know why, but several other people were affected. Ms. Mark added that they bought the property in June 2017, so we lived here for 2 ½ years before we were aware that there was any problem. Ms. Mark quoted from the ordinance; "the fence construction must be on the applicant's legal property and determining the legal lot lines for fence construction is the responsibility of the applicant". Ms. Mark stated that they were not the applicant, the previous owner was. Ms. Mark added that again, she is petitioning the Borough for some kind of relief in this matter and she thinks that there are certain things that can be done to satisfy the Borough and prevent the very expensive work that would have to be done. Ms. Mark suggested that maybe an easement could be granted or a letter from the Borough stating that if the fence is ever replaced, the property line would

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be surveyed and the fence would be planned in a manner that adheres to the requirements. President Child stated that he agreed with Ms. Mark 100 per cent. President Child added that he is sure that our solicitor can come up with something. President Child stated that he thought our solicitor could come up with something and asked if anyone had an opinion. Mr. George stated that he also agreed with Ms. Mark and if the fence was replaced in the future, the lot-lines could be established at that time but in the meantime, it is harmless. Ms. Mark suggested that someone from the Borough should come out and look at the property where the construction is being done and then again when the project is finished to see if everything was done correctly. President Child stated that our ordinance says that it is up to the property owner to know where the property line is but that is not really proving it. President Child added that that is easily corrected by either requiring that they have their property surveyed or other means of identifying the property lines.

Ms. Marilyn Bobb stated that the Fire Company did hold its annual Easter flower sale and we did very well. Ms. Bobb added that they are still conducting hoagie sales the second Monday of each month and they are also going very well. Ms. Marilyn Bobb stated that she met with the Borough Secretary today and we filled out and submitted all the paperwork for the Bucks County Planning Commission Hazard Mitigation Plan.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** Mr. Potter stated that a meeting was held and we had a representative from the Bucks County Planning Commission, Ms. Lisa Wolfe, who delivered some comments on our existing ordinances that were specific to modify the Zoning Ordinance. Mr. Potter added that for the remaining part of this year, we will be going through those comments and going through our own changes that we will be doing to our Zoning Ordinance and then we will present that to Council a little later in the year.

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Mr. Potter stated that everything is running quite well and we are doing some general maintenance on fittings. Mr. Potter added that last year we talked a little bit about what we were going to do about the interconnect between Trumbauersville and Milford Township. Mr. Potter added that we are going to reactivate that planning to see if we can get the interconnect done.

**PARK/RECREATION COMMITTEE:** Ms. Conley stated that a representative from Dirtsculpt would be coming out on April 6<sup>th</sup> to give us some ideas as to location and cost of the dirt bike track. Ms. Conley invited anyone interested to join them.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET & FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** None

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**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Ms. Conley to accept the CEO Report as presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Ms. Recenes to accept the Fire Marshal Report as presented. The motion was seconded by Mr. George. Motion passed and so ordered.

The renting of a ten (10) yard dumpster in the amount of \$350.00 was discussed. A motion was made by Ms. Conley to authorize the rental. The motion was seconded by Mr. George. Motion passed and so ordered.

Resolution #21-02, Records Disposition was reviewed. After a brief discussion, a motion was made by Mr. George to adopt the resolution. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

Two (2) options from Wynn Associates to address drainage issues along the rear of properties 108 thru 125 Woodview Drive were reviewed. After a brief discussion, it was decided to place them on hold.

A quote from Mr. Edward Lapinski to convert the men's bathroom to unisex was reviewed. After a brief discussion, it was decided to place it on hold.

A quote from Centric Business to replace our copier was reviewed. After a brief discussion, it was decided not to replace our current copier at this time.

There being no further business, a motion was made by Vice-President Betz to adjourn, The motion was seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
VIRTUAL COUNCIL MEETING, THURSDAY MAY 6, 2021**

The Virtual Council Meeting was held on the above date. President Edward Child called the meeting to order.

President Child stated that before we start anything else, we are actually saying goodbye to two (2) people tonight; this is Larry's last meeting after twenty-four years with the Borough and Robbie who has resigned after twelve years on Council.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley and Rebecca Spor.

**OTHER OFFICIALS PRESENT:** James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Ms. Conley to approve the Council Meeting Minutes of April 1, 2021. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Potter to approve the April Check Register as presented. The motion was seconded by Ms. Spor. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Solicitor Grim stated that the only thing he has is that he had to get the Stauffer/Parzych deed signed by the Council President. Solicitor Grim added that the deed has been signed and they are in the process of getting it recorded. President Child stated that as we discussed last month, we had a snafu with bulk trash collection because of our bid specifications and asked Solicitor Grim to comment on that. Solicitor Grim stated that it is a second amendment to the contract and Waste Management will collect bulk items on the last waste collection of the month. Bulk Items shall be limited to two (2) bulk items per household per month.

**MTASA REPORT:** None

**QAPC REPORT:** President Child stated that they had their annual meeting with representatives from PennDOT. President Child added that they reviewed with us the QAPC list of road improvements and bridge replacement. President Child stated that Main Street in Trumbauersville is number three (3) on the list. They couldn't give us any definite answers because the legislature is still going through the budget process so they might not know until June or July.

**CITIZEN'S PARTICIPATION:** Ms. Marilyn Bobb stated that all the Hazardous Material (HAZMAT) papers have been submitted to the County for the upgrade of their HAZMAT Mitigation for 2021. Their next meeting will be on June 10<sup>th</sup>. Ms. Bobb added that she received an e-mail from the Bucks County Health Department and the Bucks County EMA stating that as of May 31, 2021 all State mandates are removed except indoor mask requirements. No masks are required outside.

**Virtual Council Meeting**

**May 6, 2021**

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Ms. Bobb stated that they are working on the monument in front of the fire house. They are digging out the concrete, taking down the flag pole and getting everything ready. Ms. Bobb stated that they are hoping to have it all finished by the end of this summer.

Ms. Bobb stated that the fire company receives a \$15,000.00 PEMA Grant which we will use to purchase an air compressor and a fragment tank.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Black stated that Ms, Bobb contacted him and told him that her husband would be willing to paint all the fire hydrants in the Borough. Mayor Black added that he would like to ask Council to make a motion to purchase the supplies; paint, paint brushes, wire brush, etc. President Child asked the Mayor if he had any idea what the cost would be. Mayor Black suggested that we start with \$300.00 to get started. After a brief discussion, a motion was made by Mr. George to expend \$300.00 for paint supplies. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

Mayor Black stated that he did his first proclamation in coordination with the Pennsylvania State Mayor's Association. Mayor Black added that he asked the churches and residents to ring bells and make celebratory noises for three minutes between 7:00 and 7:03 PM. The first minute was to thank our hometown heroes; the second minute to thank our municipalities for keeping us safe and the third minute was the hope to get our businesses back to work as soon as possible.

Mayor Black stated that he and Mr. George went out to replace some signs and some of the bolts were flat heads or so rusted you couldn't get them out. Mayor Black suggested that we get a torch so they can be cut off. Mr. Potter asked about the price. Mr. George stated it would be between four and five hundred dollars. After a brief discussion, a motion was made by Ms. Conley to expend no more than \$650.00 to purchase a torch. The motion was seconded by Mr. George. Motion passed and so ordered.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** Mr. Potter stated that the Planning Commission will meet on May 17<sup>th</sup> at 7 PM at the Borough Hall.

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Mr. Potter stated that we do have to start thing about the interconnect. Borough Secretary stated that he talked to Mr. Harry Koenig and he and his crew are busy until the later part of June flushing everything they have. Mr. Koenig stated that he would be able to talk about it when they are finished. Mr. Potter stated that Ms. McClanahan could put it on next month's agenda to be discussed.

**PARK/RECREATION COMMITTEE:** Ms. Conley stated that a representative from DIRTSCULPT came out at the beginning of April to look at the area. Ms. Conley added that the Council President, the Mayor, Mr. George and she were there to meet him and listen to his ideas. Ms. Conley stated that the cost of the track would be between fifty and sixty-five thousand dollars. Ms. Coley added that she e-mailed everyone a picture of a small track and the only one to comment was Mr. George. Ms. Conley added

**Virtual Council Meeting**

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that she thinks it is a lot of money but it's not up to her. President Child stated that he did look at the pictures and Ms. Conley sent some videos the first time she brought it up and he made some comments then and he will make the same comments. President Child stated that he doesn't know how much of a liability it would be and someone needs to check on that. President Child added that it would be unique and his concern is that when the word gets out, people from surrounding areas will show up. We just don't have the resources to oversee that type of thing. President Child stated that that coupled with the cost; he is personally not in favor of the project. After a brief discussion, it was decided not to pursue the project.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET & FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** President Child stated that we need to update our Peddler's Ordinance. President Child added that we will get sample ordinances from surrounding municipalities and go from there.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

A motion was made by Vice-President Betz to accept the CEO Report as presented. The motion was seconded by Ms. Conley. Motion passed and so ordered.

A motion was made by Ms. Conley to accept the Fire Marshal Report as presented. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

A quote from Mr. Eric Seidel to replace the light for the Borough sign in the amount of \$265.00 was reviewed. After a brief discussion, a motion was made by Vice-President Betz to accept the quote. The motion was seconded by Ms. Conley. Motion passed and so ordered.

A proposal from Emerald Garden to mulch around the Borough building and the park including the playground in the amount of \$2,735.00 was reviewed. After a brief discussion, a motion was made by Ms. Conley to accept the proposal. The motion was seconded by Ms. Spor. Motion passed and so ordered.

Borough Secretary asked President Child about the quote from Wild Goose to remove the dead trees in the park. Borough Secretary added that he talked to Mr. Guidos and they will remove the trees, the stumps, apply top soil and grass seed at a cost of \$1,775.00 maximum. After a brief discussion a motion was made by Ms. Conley to approve the quote. The motion was seconded by President Child. Motion passed and so ordered.

A motion was made by Mr. Potter to appoint Mr. Gary Parzych as the Trumbauersville Representative to the Milford/Trumbauersville Area Sewer Authority (MTASA). The motion was seconded by Mr. George. Motion passed and so ordered.



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**May 6, 2021**

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A motion was made by Vice President Betz to appoint Ms. Christine Beamer to the Zoning Hearing Board; term to expire 12/31/2025. The motion was seconded by Mr. Potter. Motion passed and so ordered.

President Child asked Council if everyone had read the resignation letter from Ms. Recenes. Council members answered in the affirmative. After a brief discussion, a motion was regretfully made by Mr. Potter to accept the resignation. The motion was seconded by Mr. Betz. Motion passed and so ordered. A quote to remove trees from behind Cypress in the amount of \$4,900.00 was reviewed. President Child stated that the Mayor had talked to three (3) companies and got a quote from one of them for \$3,500.00. After a brief discussion a motion was made by Vice-President Betz to accept the \$3,500.00 quote. The motion was seconded by Ms. Spor. Motion passed and so ordered.

There being no further business a motion was made by Ms. Spor to adjourn. The motion was seconded Vice-President Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
VIRTUAL COUNCIL MEETING, THURSDAY JUNE 3, 2021**

The Virtual Council Meeting was held on the above date. President Edward Child called the meeting to order.

President Child stated that before we start anything else, we are actually saying goodbye to two (2) people tonight; this is Larry's last meeting after twenty-four years with the Borough and Robbie who has resigned after twelve years on Council.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley and Rebecca Spor.

**OTHER OFFICIALS PRESENT:** James Black-Mayor, Marilyn Bobb-EMC, Dani McClanahan-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Vice-President to approve the Council Meeting Minutes of May 6, 2021. The motion was seconded by Betz Ms. Conley. Motion passed and so ordered.

**CHECK REGISTER:** May check register to be reviewed at July 1, 2021 Council Meeting.

**SOLICITOR'S REPORT:** None

**MTASA REPORT:** None

**QAPC REPORT:** No meeting.

**CITIZEN'S PARTICIPATION:** Ms. Marilyn Bobb stated that she needs the gallons per minute per hydrant.

**MAYOR'S COMMENTS ON THE BOROUGH:** Letter to former Councilman Robbie Recenes thanking her for her service to the Borough. Flag Day celebration at Veterans Park scheduled for Saturday, June 5, 2021. Mayor Black requested a donation to the VFW and American Legion in the amount of \$100 each. Councilman George made a motion to approve additional donation of \$100 to both the VFW and American Legion. Councilman Conley seconded the motion. Vote: All in favor, motion carried.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** Mr. Potter stated that the Planning Commission will meet on June 21, 2021 at 7 PM at the Borough Hall.

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE-** No meeting. Will set Pancake Breakfast / Winter festival dates next meeting.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET & FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** No meeting

**UNFINISHED BUSINESS:**

- As of this writing, Emerald Gardens has not completed the mulching at the park and office.

## **NEW BUSINESS:**

- BEOP: Nationwide is exiting the Group Employee Benefits business and coverage will soon be transitioning to Guardian. Guardian is one of Keystone's core and an A+++ rated carrier and has agreed to transfer and duplicate our coverage with the same rates. Council members wishing to enroll and/or continue enrollment in this program must get their information to Borough Administrator. Former Councilman Robbie Recenes will be removed from the policy.
- Send letter to Don Centofante regarding traffic study to address possibility of decreasing speed limits along Broad Street and Main Street within the Borough
- Council unanimously approved request for Fire Police services to the Borough of Sellersville.
- Chris Betz made a nomination to appoint Peter Gehring to fill the vacancy left by R. Recenes resignation. Council voted unanimously to appoint Peter Gehring to fill the vacancy on Borough Council.
- Councilman Potter made a motion to accept the CEO and Fire Marshall report. Councilman Spor seconded the motion. Vote: all in favor, motion carried.
- SB597: Councilman Conley made a motion to send a letter to Senator Mensch stating that the Borough officially opposes this bill. Vice President Betz seconded the motion. Vote: all in favor, motion carried.
- Councilman Potter suggested contacting PennDOT regarding street sweeping on state roads Broad St and Main St within the borough. Also suggested getting a quote from Reily Sweeping for same if PennDOT is not able to sweep. Prior to street sweeping communicate to residents the need to sweep the stones from their front sidewalks into the street.
- Councilman Potter suggested providing a cash bonus to retired Borough Administrator Larry Smock to thank him for his years of service to the borough. Vice President Betz made a motion to issue a check for 20% of Mr. Smock's salary for his retirement. Councilman Spor seconded the motion. Vote: all in favor, motion passed.
- Councilmen Conley and Potter discussed perpetual issues with trash collection company Waste Management and suggested the Borough Solicitor should intervene.
- Council requested to check permitting for slab at 19 E Broad C1 and C2. In the interim, water to be shut off until outstanding consumption is accounted for.
- Council unanimously approved changing payroll over to direct deposit to begin with next payroll.
- Councilman Conley made a motion to approve a maximum amount of \$2000 to purchase a new computer for the office; this amount includes necessary software and setup. Councilman George seconded the motion. Vote: all in favor, motion passed.

There being no further business a motion was made by Ms. Spor to adjourn. The motion was seconded Vice-President Betz. Motion passed and so ordered.

Respectfully submitted,

Dani McClanahan  
Borough Secretary

#### COUNCIL MEMBERS

Ed Child – President  
Chris Betz – Vice President  
Fred Potter  
Mike George  
Claire Conley  
Rebecca Spor  
Peter Gehring



#### OTHER BOROUGH OFFICIALS

James Black – Mayor  
Dani McClanahan – Secretary / Treasurer  
Craig Wilhelm – Fire Marshall / CEO  
Marilyn Bobb – EMC  
Jim Groff – Water Superintendent  
Cowan Associates – Water Engineer  
Wynn Associates – Borough Engineer  
Colby Grim & Peter Nelson – Solicitors

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### Minutes, July 1, 2021 Council Meeting

Call to order: 7:03 PM

**Council Members Present:** Ed Child, Chris Betz, Councilman Potter, Councilman George, Claire Conley, Rebecca Spor.

**Other Officials Present:** James Black, Dani McClanahan, Marilyn Bobb, Craig Wilhelm

**Motion on Minutes:** Motion by Councilman Potter, seconded by Vice President Betz to approve council meeting minutes of June 3, 2021. Vote: All in favor, motion carries.

**Check Register:** Motion by Councilman Potter, seconded by Councilwoman Conley to approve May check register. Vote: All in favor, motion carries.

**Solicitors Report:** No report. Will email hold harmless agreement to all council members.

**MTASA Report:** No report. Will include engineers report going forward.

**QAPC Report:** No meeting.

#### **Citizen's Participation:**

- Residents B. Garrity and D. Seifter shared concerns regarding the condition of the barn that is on borough owned property. Borough to contact Code Official Mike Smith to conduct a safety inspection of the building and report his findings to council.
- Resident D. Seifter also voiced concerns regarding the private alley behind her home and that people are accessing the alley via her private driveway.
- Marilyn Bobb EMC:
  - Requesting hydrant flow rate from Water Superintendent
  - Requests map/placement of hydrants
  - Fire company looking to expand, directed to go to borough Planning Commission with questions and plans.
  - Agreed with Councilman George that as a public facility, a defibrillator should be maintained at the borough office.

#### **New Business:**

- Online bill pay/paperless billing: Motion by Councilman Potter, seconded by Councilwoman Spor to approve use of QuickBooks for online bill pay and to offer residents the option of paperless billing. Vote: all in favor, motion carries.
- New copier: Motion by Councilman Potter, seconded by Councilman George to approve lease of new Sharp copier. Vote: all in favor, motion carries.
- Purchase of 2 two drawer lateral file cabinets for office: Motion by Councilman George, seconded by Councilwoman Spor approving the purchase of file cabinets with price not to exceed \$200 each. Vote: all in favor, motion carries.

- Street Sweeping, \$556.00/4 hours: Motion by Councilman Potter, seconded by Vice President Chris Betz to hire SCA (Reilly Sweeping) to sweep Broad and Main Streets for \$556.00. Vote: all in favor, motion carries.
- Motion by Councilwoman Conley, seconded by Vice President Betz to end the Emergency Covid Disaster Declaration. Vote: all in favor, motion carries.
- Motion by Councilman Potter, seconded by Vice President Betz, authorizing Water Superintendent to shut off water service to the following addresses:
  - 260 E. Broad St
  - 11 S. Main StreetVote: all in favor, motion carries.

Planning Commission will meet on July 19, 2021, 7PM at the borough office.

Zoning Hearing Board: no meeting

Public Service Committee: no meeting

Budget & Finance Committee: no meeting

Park & Recreation Committee:

- Pancake Breakfast September 11, 2021
- Winter Festival December 4, 2021

Ordinance Committee: no meeting

Personnel/Administrative Committee:

- Executive session held June 16, 2021

Motion to adjourn: Motion by Councilwoman Spor, seconded by Councilwoman Conley. Vote: all in favor. Meeting adjourned 9:00PM

Respectfully submitted

Dani McClanahan  
Borough Secretary

**COUNCIL MEMBERS**

Ed Child – President  
 Chris Betz – Vice President  
 Fred Potter  
 Mike George  
 Claire Conley  
 Rebecca Spor  
 Peter Gehring

**OTHER BOROUGH OFFICIALS**

James Black – Mayor  
 Dani McClanahan – Secretary / Treasurer  
 Craig Wilhelm – Fire Marshall / CEO  
 Marilyn Bobb – EMC  
 Jim Groff – Water Superintendent  
 Cowan Associates – Water Engineer  
 Wynn Associates – Borough Engineer  
 Colby Grim & Peter Nelson – Solicitors

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**Minutes, August 5, 2021 Council Meeting**

Call to order: 7:00 PM

**Council Members Present:** Ed Child, Fred Potter, Mike George, Claire Conley, Rebecca Spor, Peter Gehring.

**Other Officials Present:** James Black, Dani McClanahan, Marilyn Bobb, Craig Wilhelm.

**Motion on Minutes:** Motion by Councilman Potter, seconded by Councilwoman Spor to approve council meeting minutes of July 1, 2021. Vote: All in favor, motion carries.

**Check Register:** Motion by Councilman Potter, seconded by Councilman Gehring to approve June and July check registers. Discussion: Councilwoman Conley questioned check reimbursement for damage r/t fireworks. Vote: All in favor, motion carries.

**Solicitors Report:**

- Encroachment letters ready.
- Working on ordinance for MTASA - no discharge from sump pumps into sanitary sewers.
- Act 65 of 2021:
  - spell out action items
  - everything that will be discussed
  - everything that will be decided

**MTASA Report:** Attached. No action.

**QAPC Report:** Comprehensive Plan

**Citizen's Participation:**

- T. Conley questioned no vote regarding the check for firework damage. Mr. Conley also stated the need for police coverage in the borough and recommended that the hedge at 5~point intersection at N. Main St be cut because it obstructs line of sight.
- D. Seifter stated the Boyle barn has been posted to vacate.

**Mayor's Comments on the Borough:**

- 7/22 received resident complaints of kids in the park after hours
- 7/28 manhole cover loose at intersection of Broad and Main
- Website discussion. Councilwoman Conley asked what is typical in other municipalities. President E. Child stated that while he was at PSAB he posed that question to the 45 members of the PSAB Board of Directors and Board of Trustees. All members stated the website is maintained by office administration. Discussion ended when President Child said the Administration & Personnel Committee will review and discuss borough website administration at their committee meeting.

### Report of Boards and Commissions:

Councilman Peter Gehring appointed to Budget & Finance Committee and Parks & Rec

- Planning Commission met on July 19, 2021 (F. Potter, Chair)
  - Defined Planned Light Industrial Zone
  - Reviewed/Revised definitions throughout ZO
- Zoning Hearing Board: no meeting
- Public Service Committee: (F. Potter – Chair, C. Betz, R. Spor) no meeting
- Budget & Finance Committee: (E. Child – Chair, R. Spor, P. Gehring) no meeting
- Park & Recreation Committee:
  - Met to discuss possible walking path through borough open space
  - Met with Mayor Black regarding need to replace basketball backboards.
    - Motion to purchase 2 new backboards for the park not to exceed \$2500 made by Councilwoman Conley, seconded by Fred Potter. Vote: all in favor, motion carries.
- Ordinance Committee: (M. George – Chair, E. Child, C. Conley) no meeting
- Personnel/Administrative Committee: (E. Child – Chair, F. Potter, C. Betz) no meeting.

### Unfinished Business:

- Need 2 additional quotes for office construction
- Still waiting on results of traffic study
- Unable to successfully coordinate with residents of 19 E Broad for meter mapping

### New Business:

- A/C unit in office: obtain estimate from Goode Inc. HVAC
- BCO Mike Smith issued 'Order to Vacate' re barn on borough owned open space
  - Administrator to contact contractors for estimates on demolition
- Borough of Sellersville requests Fire Police for Sunday, September 19, 2021. Motion to approve Fire Police coverage as requested made by Councilwoman Conley, seconded by Councilwoman Spor. Vote: all in favor, motion carried.
- Post to borough Facebook there is an opening on the borough Planning Commission.

Motion to adjourn: Motion by Councilman Potter, seconded by Councilwoman Spor. Vote: all in favor. Meeting adjourned 9:00PM

Respectfully submitted

Dani McClanahan  
Borough Secretary

COUNCIL MEMBERS  
Ed Child – President  
Chris Betz – Vice President  
Fred Potter  
Mike George  
Claire Conley  
Rebecca Spor  
Peter Gehring



OTHER BOROUGH OFFICIALS  
James Black – Mayor  
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## Minutes, September 2, 2021 Council Meeting

Call to order: 7:00 PM

**Council Members Present:** Ed Child, Fred Potter, Mike George, Claire Conley, Peter Gehring. Vice President Chris Betz and Councilwoman R. Spor absent.

**Other Officials Present:** James Black, Dani McClanahan, Craig Wilhelm.

**Motion on Minutes:** Motion by Councilman Potter, seconded by Councilwoman Spor to approve council meeting minutes of July 1, 2021. Vote: All in favor, motion carries.

**Check Register:** Motion by Councilwoman Conley, seconded by Councilman Gehring to approve August check register. Vote: All in favor, motion carries.

**Solicitors Report:** None

**MTASA Report:** Attached. No action.

**QAPC Report:** None

### **Citizen's Participation:**

- C. Beamer voiced concerns regarding the stones from parking lot (owned by Spor's) washing out into the street.
- J. Stauffer questioned borough payment of survey fee for incorrect survey results.

### **Mayor's Comments on the Borough:**

- Worked along with Councilman George to clear clogged inlets prior to heavy rains.
- Provided commentary on how business and residents fared throughout the heavy rains. Streets flooded and some businesses, but no injuries reported.
- Reported streetlight outage on Witchazel and Woodview.

### **Report of Boards and Commissions:**

- Planning Commission (F. Potter, Chair)
  - Bracalente Manufacturing expansion proposal – Bracalente to check with property owners. Will hold rezone until expansion project becomes reality.
- Zoning Hearing Board: no meeting
- Public Service Committee: (F. Potter – Chair, C. Betz, R. Spor) no meeting
  - Water Dept.
    - Current malfunctioning meters
      - Action: get quote on new system/upgrade compatible with current meters. Motion by Councilman Potter, seconded by Councilwoman Conley to replace dead meters with upgrade compatible meters max \$10,000 for materials and labor
- Budget & Finance Committee: (E. Child – Chair, R. Spor, P. Gehring)
  - Start putting 2022 budget requests together for October meeting.



- Park & Recreation Committee:
  - Met to discuss possible walking path through borough open space
  - Pancake breakfast – food supplies ordered from Spor’s at cost. Set up to begin 6AM
  - Basketball backboards ordered
  - Motion by Councilman George, seconded by Councilman Potter to order 3 new ADA picnic tables for the pavilion max \$1,000 each
- Ordinance Committee: (M. George – Chair, E. Child, C. Conley) no meeting
- Personnel/Administrative Committee: (E. Child – Chair, F. Potter, C. Betz)
  - Borough website administration
    - ACTION: Transfer webmaster from Mayor Black to Borough Administrator. Motion by Councilman Betz, seconded by Councilwoman Conley to have Doug Sisco of Business PC Solutions design new website.

**Unfinished Business:**

- Barn demolition estimates received
  - \$45,000 – Jim’s Excavation Q-town
  - \$20,200 – Geppert Bros.
  - Waiting for 3<sup>rd</sup> bid
- Outstanding fireworks fine (1) remains unpaid.
- Police – Part Time
  - Contact Quakertown Borough Police and Pennridge Regional Police to discuss coverage options (in process)
- Looking to obtain 2 additional estimates for borough office construction. (need additional contractor recommendations)
  - Remove closet to expand meeting room
- Awaiting results of traffic study request. According to Don C. at PennDOT, they are looking to restrict truck traffic in addition to decreased speed limit request.
- Difficult to coordinate time with residents of 19 E. Broad to map meters in one visit.

**New Business:**

- Online bill pay: Motion by Councilman Potter, seconded by Councilman Betz to offer e-pay option for utility billing via Allpaid.com, same service used by the borough tax collector. Vote: all in favor, motion carries.
- Trumbauersville Fire Company No 1 financial statement for year ending 12/31/2020 is in the office and available for review.
- BCBA meeting September 29, 6:30 PM. Guest speaker Ron Grutza, PSAB Senior Director of Regulatory Affairs, Assistant Director of Government Affairs. Topic: PSAB email legislative updates.
- Motion by Vice President Betz, seconded by Councilwoman Conley to accept CEO/Fire Marshall report as presented.
- Vehicle/pedestrian conflict at Broad & Main intersection during school bus stops.
  - Crossing guard request sent to QCSD
- Part time helper for park trash and storm inlets
  - ACTION: Motion by Councilwoman Conley, seconded by Vice President Betz to hire Borough Maintenance person max 5 hours/week at \$20/hour max \$5000/year.

Motion to adjourn: Motion by Councilman Potter, seconded by Councilwoman Conley. Vote: all in favor. Meeting adjourned 9:00PM

Respectfully submitted

Dani McClanahan  
Borough Secretary

October 21, 2021, Council Meeting

Call to order: 7:00 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Peter Gehring, Rebecca Spor. Vice President Chris Betz, Mayor Jim Black absent.

Other Members Present: Dani McClanahan.

Motion on Minutes: Motion by Councilman Potter, seconded by Councilwoman Conley to approve council meeting minutes of September 2, 2021. Vote: All in favor, motion carries.

Check Register: Motion by Councilwoman Conley, seconded by Councilman Gehring to approve September check register. Vote: All in favor, motion carries.

Solicitors Report: None

MTASA Report: Attached. No action.

QAPC Report: None

Citizen's Participation:

- Resident V. Putiri raised concerns about the borough providing trash service to select Milford Twp. Homes without financial reciprocity.

Mayors Report – none

Planning Commission (F. Potter, Chair) – no meeting

- Motion by Councilman Potter seconded by Councilwoman Conley to amend the agenda to appoint new Planning Commission member. Vote: all in favor.
- Motion by Councilman Potter, seconded by Councilwoman Spor to appoint Darlene Estergren to the Borough Planning Commission.

Zoning Hearing Board: no meeting

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor) no meeting

- Water Dept.
  - Meter reading upgrade
    - Exeter Supply estimated cost of upgrade is \$298 per account
    - LB Water estimated cost of upgrade is \$242 per account.
      - Motion by Councilman Potter, seconded by Councilwoman Spor to replace all dead meters. Allocation not to exceed \$70,000 to purchase equipment to upgrade to remote. Equipment to be purchased from LB Water who provided lowest bid. Vote: all in favor.

Budget & Finance Committee: (E. Child - Chair, R. Spor, P. Gehring) – no meeting

- Will meet, date and time to be determined.

Park & Recreation Committee:

- Committee members met to discuss possible walking path through borough open space.

Ordinance Committee: (M. George - Chair, E. Child, C. Conley) no meeting

Personnel/ Administrative Committee: (E. Child - Chair, F. Potter, C. Betz)

Will meet, date and time to be determined.

Unfinished Business:

- Barn demolition estimates received
  - o \$45,000 - Jim's Excavation Q-town
  - o \$20,200 - Geppert Bros.
  - o \$15,500 – GFL Excavating

ACTION: On a motion by Councilman Potter, seconded by Councilman George, barn demolition awarded to GFL Excavating for \$15,500. Vote: all in favor.
- Outstanding fireworks fine (1) remains unpaid.
  - o Motion by Councilwoman Conley, seconded by Councilwoman Spor to escalate unpaid fine to \$250.00. Vote: all in favor.
  - o Police - Part Time
  - o Contact Quakertown Borough Police and Pennridge Regional Police to discuss coverage options (in process)
- Looking to obtain 2 additional estimates for borough office construction. (need additional contractor recommendations)
  - o Remove closet to expand meeting room
- Awaiting results of traffic study request. According to Don C. at PennDOT, they are looking to restrict truck traffic in addition to decreased speed limit request.
- Difficult to coordinate time with residents of 19 E. Broad to map meters in one visit.

New Business:

- CEO/Fire Marshall report as presented.
- Estimates to replace all split rail fencing (rails only) at park – 81 rails and dispose of old rails.
  - o Landis Fence - \$3000
  - o Payne Fencing - \$1800 initial estimate for materials, did not return quote that included labor and removal of old fence rails
  - o Lindsay Chermocka (borough handyman) - \$1800
- ACTION: Motion by Councilman George, seconded by Councilman Gehring to have Lindsay Chermocka replace fence rails at both entrances to Veterans Park. Vote: all in favor.
- Motion by Councilwoman Conley, seconded by Councilman George to purchase and install bifold doors for supply closet in borough office. Cost for doors estimated at \$128, installation cost pending. Vote: all in favor.

Motion to adjourn: Motion by Councilman Potter, seconded by Councilwoman Spor. Vote: all in favor. Meeting adjourned 7:50PM

Respectfully submitted

Dani McClanahan

Borough Administrator

Trumbauersville Borough Council

November 18, 2021, Council Meeting

Call to order: 7:04 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Rebecca Spor. Chris Betz, Mayor Jim Black, Peter Gehring and Solicitor Grim absent.

Other Members Present via Go To Meeting: Dani McClanahan.

Motion on Minutes: Motion by Councilman Potter, seconded by Councilwoman Conley to approve council meeting minutes of October 21, 2021. Vote: All in favor, motion carries.

Check Register: October check register to be presented at the December meeting.

Solicitors Report: None. Two of three encroachment agreements received.

MTASA Report: Attached. No action.

QAPC Report: None

Citizen's Participation: Resident J. Mark remarked about flaw in zoning ordinance and provided a suggestion. Document to be forwarded to solicitor for review.

Mayors Report – none

Planning Commission (F. Potter, Chair) –

- Continue to review/update the zoning ordinance.
- No update from Bracalente for 'flex buildings'
- Proposal for addition to Faber
- QAPC Comprehensive Plan Amendments were submitted for review. There will be no meeting in December.

Zoning Hearing Board: no meeting

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor) no meeting

Budget & Finance Committee: (E. Child - Chair, R. Spor, P. Gehring)

- Motion by Councilman Potter, seconded by R. Spor, to advertise the DRAFT 2022 budget. Vote: all in favor, motion carried.
- Will have monthly business meeting on December 2<sup>nd</sup>, will adopt the 2022 budget on December 16<sup>th</sup> meeting.

Park & Recreation Committee: (C. Conley – Chair, M. George, P. Gehring)

Winterfest December 4, 2021. 'Spread the Warmth' collecting mittens, gloves, and hats.

- Hot dogs and rolls ordered from Spor's.
- Ed & Mike: fire pit
- Mayor: hay bales
- Fred: firewood
- Claire: s'mores supplies
- Ed: purchase new pre lit tree from Walmart

Ordinance Committee: (M. George - Chair, E. Child, C. Conley) no meeting

Personnel/ Administrative Committee: (E. Child - Chair, F. Potter, C. Betz)

Will meet prior to December 2nd.

Unfinished Business:

- Police - Part Time
- Remove closet to expand meeting room
- Awaiting results of traffic study request. According to Don C. at PennDOT, they are looking to restrict truck traffic in addition to decreased speed limit request.

New Business:

- CEO/Fire Marshall report as presented.

Council moved into Executive Session at 7:40PM. Executive session concluded at 8:00 PM.

Council meeting called to order by President Child.

Motion to adjourn: Motion by Councilman Potter, seconded by Councilwoman Spor. Vote: all in favor. Meeting adjourned 7:50PM

Respectfully submitted

Dani McClanahan

Borough Administrator

Trumbauersville Borough Council  
December 2, 2021, Council Meeting

Call to order: 7:02 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Rebecca Spor. Chris Betz, Mayor Jim Black, Peter Gehring. Solicitor Grim absent.

Motion on Minutes: Motion by VP Betz, seconded by Councilwoman Spor to approve council meeting minutes of November 18, 2021. Vote: All in favor, motion carried.

Check Register: Motion by Councilman Potter, seconded by Councilman Gehring, to approve October & November check registers. Vote: all in favor, motion carried.

Solicitors Report: None.

MTASA Report: Attached. No action.

QAPC Report: None

Citizen's Participation:

Mayors Report – Mayor and Councilman George set up firepit, cleaned pavilion and kitchen area in preparation for Winterfest.

Planning Commission (F. Potter, Chair) – no December meeting.

Zoning Hearing Board: no meeting

Public Service Committee: (F. Potter - Chair, C. Betz, R. Spor) no meeting

Budget & Finance Committee: (E. Child - Chair, R. Spor, P. Gehring)

Council to adopt the 2022 budget on December 16<sup>th</sup> meeting.

Park & Recreation Committee: (C. Conley – Chair, M. George, P. Gehring)

- Winterfest December 4, 2021. 'Spread the Warmth' collecting mittens, gloves, and hats.
- Backboards have arrived and need to be installed.

Ordinance Committee: (M. George - Chair, E. Child, C. Conley) no meeting

Personnel/ Administrative Committee: (E. Child - Chair, F. Potter, C. Betz)

Committee met on 11/29/21 to review performance

- Lucy's resignation submitted, last day 12/21/21.
- Motion by Councilman George, seconded by Councilman Gehring, to hire Betsy Moyer to fill in as Assistant Secretary/Water Dept.
  - Motion by Councilman George, seconded by VP Betz, to approve \$16/hour wage for Betsy Moyer.
- Motion by VP Betz, seconded by Councilwoman Spor, to approve the following merit increases:
  - Water Superintendent \$100/month increase
  - Borough Administrator \$21.37/hour
  - Fire Marshall/Code Enforcement Officer \$22.50/hour (each position)

Unfinished Business:

- Police - Part Time

- Remove closet to expand meeting room
- Traffic study complete. Conversation with Don C. at PennDOT, provided the following info:
  - Truck restrictions: > 45 ft local deliveries only. PennDOT will post this restriction.
  - Speed limit will be reduced to 25mph on both N&S Main St. and E&W Broad St.
  - Final approval should be received by January. PennDOT will manage location identification and PA1call. Sign replacement is up to the borough.

New Business:

- CEO/Fire Marshall report as presented.
- PSAB Webinar 'Municipal Odds and Ends'
  - Motion by VP Betz, seconded by Councilwoman Spor, to approve the \$45 fee for webinar to be viewed by CEO Wilhelm and Borough Administrator.
- Meeting on December 16, 2021, to adopt budget.
- Reorganization meeting will be held January 3<sup>rd</sup>, 2022, 7PM.

Motion to adjourn: Motion by Councilwoman Spor to adjourn meeting. Vote: all in favor. Meeting adjourned 7:26PM

Respectfully submitted

Dani McClanahan

Borough Administrator

Trumbauersville Borough Council  
December 16, 2021, Council Meeting

Call to order: 7:05 PM

Council Members Present: Ed Child, Fred Potter, Mike George, Claire Conley, Chris Betz,  
Peter Gehring and Solicitor Grim absent.

2022 Budget: A motion by Councilman Gehring, seconded by Councilwoman Conley, to adopt the 2022 General Fund budget. Vote: all in favor, motion carries.

Motion to adjourn: Motion by Councilman Betz, seconded by Councilwoman Conley, to adjourn meeting. Vote: all in favor. Meeting adjourned 7:15PM

Respectfully submitted

Dani McClanahan

Borough Administrator