

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL RE-ORGANIZATION MEETING, MONDAY, JANUARY 6, 2020**

The Trumbauersville Borough Council Re-organization meeting was held on the above date in the Municipal Building, One Evergreen Drive. Mayor James Black called the meeting to order.

SWEARING IN OF NEW COUNCIL MEMBERS: Mayor Black administered the Oath of Office for Borough Council to Mr. Edward Child, Mr. Michael George and Ms. Rebecca Spor.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child, Christopher Betz, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor.

OTHER OFFICIALS PRESENT: James Black-Mayor, Colby Grim-Solicitor, Craig Wilhelm-Fire Marshal/CEO, Vince Putiri-MTASA Representative and Larry Smock-Secretary/Treasurer.

ELECTION OF OFFICERS: Mayor Black stated that at re-organization meetings, Council must elect a Council President, Council Vice-President and maybe a President Pro-Tem. Mayor Black asked for nominations for Council President. Mr. Potter nominated Mr. Child. Mayor Black asked Mr. Child if he accepted the nomination. Mr. Child stated that he would. Mayor Black asked if there were any other nominations. There being none, Mayor Black called for a vote. Mr. Child was elected as Council President unanimously.

Mayor Black asked for nominations for Vice-President. Newly elected President Child nominated Mr. Betz. Mayor Black asked Mr. Betz if he accepted the nomination. Mr. Betz stated he would. Mayor Black asked if there were any other nominations. There being none, Mayor Black called for a vote. Mr. Betz was elected as Council Vice-President unanimously.

Mayor Black asked for nominations for President Pro-Tem. Newly elected Vice-President Betz nominated Ms. Conley. Mayor Black asked Ms. Conley if she accepted the nomination. Ms. Conley stated she would. Mayor Black asked if there were any other nominations. There being none, Mayor Black called for a vote. Ms. Conley was elected President Pro-Tem unanimously. At this time, Mayor Black turned the meeting over to President Edward Child.

SOLICITOR'S REPORT: Solicitor Grim stated that we have the two (2) ordinances which we have been discussing. Solicitor Grim added that what we will do first is what as deemed ordinance 241-20 which is an ordinance amending Article IV of the Trumbauersville portion of the Quakertown Area Zoning Ordinance, adding a new use of recovery house. Solicitor Grim stated that it is pretty much as it was discussed in prior meetings that we do have certain conditions that are placed on the recovery house which would be permitted in all districts. Solicitor Grim added that inside those conditions, every recovery house must register with PARR and the Bucks County Recovery House Association prior to accepting any residents and no recovery house can be closer than 650 feet from another recovery house measured in all directions. Solicitor Grim stated that as a rental property, the recovery house will be subject to regulations of Ordinance 233-16, the Borough's Rental Property Ordinance. No sleeping room shall have any separate cooking facilities, off street parking shall be provided for future residents and any violations result in revocation of the Certificate of Occupancy. Solicitor Grim stated that those are the conditions and asked if there were any questions or discussions regarding this ordinance. President

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Child stated that to the measurement of 650 feet in all directions, he would like to add "from the nearest property line". After a brief discussion a motion was made by Ms. Conley to advertise Ordinance 241-20 as amended. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

Solicitor Grim stated that Ordinance 242-20 is an amendment by adding definitions for building coverage ratio, habitable room space and revising the definition of family and site area. Solicitor Grim added that he added group living facilities in Article III in the definition of family in the last line so it would read that family (in quotations), shall not be deemed to include the occupants of a boarding house, rooming or lodging house, group living facility, fraternity or sorority, bed and breakfast or a hotel. After a brief discussion, a motion was made by Vice-President Betz to advertise Ordinance 242-20 as amended by the Borough Solicitor. The motion was seconded by Mr. Potter. Motion passed and so ordered.

Solicitor Grim stated that the last thing he has, are drafts of the encroachment letters. Solicitor Grim added that all the letters are pretty much the same even though there were different encroachments. The letter is stating that the Borough property was recently surveyed and there are encroachments. Each letter will contain what that encroachment is. Solicitor Grim stated that he will request that they contact him within fifteen (15) days to confirm that they will relocate, remove or discontinue whatever the encroachment is within a timely manner. After a brief discussion, a motion was made by Mr. Potter to authorize our Solicitor to mail the encroachment letters. The motion was seconded by Mr. George. Motion passed and so ordered.

MOTION ON MINUTES: A motion was made by Mr. Potter to approve the Council Meeting minutes of December 5, 2019. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Mr. Potter to approve the December 2019 Check Register. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

MTASA REPORT: Mr. Putiri stated that the Authority will finish 2019 with a surplus. Mr. Putiri added that the 2020 budget was approved. Mr. Putiri stated that they also approved the dates for 2020 and the schedule of charges such as connection fees, etc. Mr. Putiri stated that the Sewer Authority has an agreement with the Milford Township Water Authority. Mr. Putiri added that in the past, the Sewer Authority paid for three (3) employees and the Water Authority paid for two (2). It was decided that the salaries of all five (5) employees will be shared equally by both authorities. After a brief discussion, a motion was made by Vice-President Betz to accept the report as presented. The motion was seconded by Ms. Conley. Motion passed and so ordered.

QAPC REPORT: None

CITIZEN'S PARTICIPATION: Mr. Wesley Comes asked what the time frame was for advertising the proposed ordinances. President Child stated that we have thirty (30) days to advertise them so we could actually adopt them at the next meeting. Mr. Comes thanked everyone for accomplishing what we have set out to do.

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MAYOR'S COMMENTS ON THE BOROUGH: Mayor Black stated that he wants to give Council the status of the Scholarship Program. Mayor Black added that we have reached the first goal of \$2,000.00 in donations. Mayor Black stated that the next goal is to raise enough money to be able to increase the amount awarded to each recipient. Mayor Black added that he would like to start the program July 1st of this year so that any award could be presented at next year's Community Day. Mayor Black went on to thank all the businesses and individuals who donated to the program.

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: Mr. Potter stated that the next Planning Commission Meeting will be on Monday, January 20th.

ZONING HEARING BOARD: None

PUBLIC SERVICES COMMITTEE: Mr. Potter stated that every few years, we have an individual who comes in and surveys the water lines for possible leaks. Mr. Potter added that he and the Borough Secretary discussed it and he thinks it is a good idea to have it done. Borough Secretary will get a quote and present it at the next meeting.

PARK/RECREATION COMMITTEE: Ms. Conley requested that a thank you letter be sent to the Fire Company for their participation at Winter Fest. Borough Secretary will take for action.

BUDGET & FINANCE COMMITTEE: None

ORDINANCE COMMITTEE: None

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Mr. Wilhelm stated that his only concern is the condition of a barn at 100 East Broad Street. Mr. Wilhelm added that the barn has partially collapsed and is definitely a safety hazard. After a brief discussion it was decided that Mr. Wilhelm will look into it and have a report for the next meeting. A motion was made by Ms. Conley to accept the CEO Report as presented. Motion was seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Ms. Conley to accept the Fire Marshal Report as presented. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

President Child stated that a Community Day meeting will be next month and he would like to discuss the possibility of starting the festivities earlier.

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There being no further business, a motion was made by Ms. Recenes to adjourn. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL MEETING, THURSDAY, FEBRUARY 6, 2020**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor,

OTHER OFFICIALS PRESENT: James Black-Mayor, Colby Grim-Solicitor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer.

MOTION ON MINUTES: A motion was made by Mr. Potter to approve the Council Re-organization Minutes of January 6, 2020. The motion was seconded by Ms. Spor. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Ms. Conley to approve the January 2020 Check Register. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

SOLICITOR'S REPORT: Solicitor Grim stated that he had two (2) things; one is the zoning amendments that at the last meeting Council authorized advertisement. Solicitor Grim added that unfortunately he forgot to state that we do have to send them to the Bucks County Planning Commission and the Borough Planning Commission. Solicitor Grim stated that that has been done and we are waiting for the comments from the Bucks County Planning Commission. Solicitor Grim added that President Child talked to them and we should have their comments to review at the next meeting.

Solicitor Grim stated that the second thing is that he wants to give Council an update on the letters he sent out for certain encroachments into Borough open space. Solicitor Grim added that he did get three (3) responses back, which were all good responses. However, they did need more information. All three would like the boundaries marked so they could move the things and understand where their yard ends. After a brief discussion, it was decided that the Solicitor would send a second letter to the three (3) home owners that didn't respond.

MTASA REPORT: A motion was made by Mr. Potter to accept the MTASA Report as presented. The motion was seconded by Mr. Betz. Motion passed and so ordered.

QAPC REPORT: President Child stated that you all have a copy of a project list that the QAPC put together of projects they want done. President Child added that on the capital projects #14, was to install No Turn on Red signs at Broad Street and Tollgate Road. President Child stated that that task has been completed.

President Child stated that on the second page, #2 is to repave Main Street in Trumbauersville.

CITIZEN'S PARTICIPATION: Ms. Judy Stauffer asked if it was true that if we shoveled snow into the street that we would be fined. President Child stated that our ordinance says don't throw your snow into the street. Ms. Stauffer stated that the man that has the apartments takes his snow plow and plows right across the street up against the neighbor's sidewalk and nothing is said. When he does this,

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it leaves a trail and the cars have to go through these ruts. Ms. Stauffer added that he does it all the time and gets away with it and somebody is going to have an accident. President Child stated that this is the first time he has heard about it and referred it to Mr. Wilhelm. Mr. Wilhelm stated that he got a letter last year concerning blowing grass into the street and stated he would take care of the snow situation should it happen this year.

Mr. Tom Conley asked about the possibility of contracting police protection. After a brief discussion, President Child asked the Public Services Committee to look into it. President Child stated that he send everyone a copy of the quote we received from the Pennridge Regional Police in 2009.

Fire Company representative stated that they responded to 46 incidents in the month of January; 22 were fire and other incidents and 24 were medical calls; 1 in West Rockhill, 7 in Richlandtown Township, 7 in the Borough, 18 in Milford and 13 in other areas.

President Child stated that we have a copy of the Fire Company's annual report if anyone is interested in reading it.

Borough Secretary stated that Ms. Marilyn Bobb asked to schedule an EMC drill refresher at the May or June work session.

MAYOR'S COMMENTS ON THE BOROUGH: Mayor Black stated that in the beginning of January, he and Mr. George planted over two dozen trees in the park. Mayor Black added that he is working on the Borough website adding minutes and the new Trumbauersville Scholarship page. Mayor Black added that some of the forms for the TRAC Program are out of date and we will be fixing that. Mayor Black stated that we have a new sponsor for our Scholarship Program and we now have a balance of \$2,400.00. Mayor Black added that he will be continuing the donation drive.

REPORT OF BOARDS AND COMMISSION:

PLANNING COMMISSION: Mr. Potter stated that we are continuing to review our Zoning Ordinance. President Child asked if they were meeting this month. Mr. Potter stated that we can and he will call down to the Bucks County Planning Commission to see if they have had a chance to start the review. President Child stated that they have not. Mr. Potter stated that the next meeting will be February 24th at 7 PM.

ZONING HEARING BOARD: President Child stated that the board needs to hold a re-organization meeting and asked the Borough Secretary to assist Mr. Stephen Spor in contacting the members. Borough Secretary replied that he believed the members have been contacted.

President Child stated that before we get to the committee reports, we have openings on each of two committees that Mr. Trimble was on. President Child added that each council member has two (2) committee assignments except Ms. Spor. President Child stated that the easiest thing to do would be assign Ms. Spor to the Budget & Finance Committee and the Public Services Committee. Ms. Spor agreed to the assignments.

PUBLIC SERVICES COMMITTEE: Mr. Potter stated that we had a new motor starter replace at Well #3 and both wells are at 100%. Mr. Potter added that all we need to do is sequence the two wells.

PARK/RECREATION COMMITTEE: Mr. George stated that he has maps of the old Boyle property so we can see where we may want to put in the trail. Ms. Conley stated that we will have a meeting to review that. Ms. Recenes asked about the status of the flag pole for the park. Borough Secretary replied that the pole will be purchased and installed in the spring. Borough Secretary stated that he has a quote from Mr. Greg Lapinski to put in a permanent fire pit at a cost of \$4,250.00. Borough Secretary added that each council member has a copy for their review.

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

BUDGET & FINANCE COMMITTEE: President Child stated that in a re-organization year, you have until February 15th to finalize your budget. As you all know, we had an increase in trash/recycle collection rates so we have to increase the budget from \$87,400.00 to \$90,500.00 as a budget item that needs to be approved by council. A motion was made by Mr. Potter to increase the trash/recycle budget item. The motion was seconded by Mr. Betz. Motion passed and so ordered.

ORDINANCE COMMITTEE: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

CEO Report was reviewed. Mr. George asked about the status of the barn at 100 East Broad Street. Mr. Wilhelm stated that we should have our engineer look at it and go from there. President Child asked the Borough Secretary to contact Mr. Michael Smith and have him look at it. It was also decided that a letter would be sent to the property owner. After a brief discussion, a motion was made by Ms. Recenes to approve the CEO Report as presented. The motion was seconded by Mr. Betz. Motion passed and so ordered.

A motion was made by Mr. Betz to approve the Fire Marshal Report as presented. The motion was seconded by Ms. Spor. Motion passed and so ordered.

A motion was made by Ms. Recenes to adopt Resolution #01-20, 2020 Appointments as amended. The motion was seconded by Mr. George. Motion passed and so ordered

A motion was made by Ms. Conley to adopt Resolution #0220, Fire Police Appointments. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

The re-appoint of Mr. Wilco VanDenBurg and Mr. Francis Schad to the Planning Commission for a term of four (4) years each was reviewed. After a brief discussion a motion was made by Mr. Potter to appoint Mr. VanDenBurg and Mr. Schad to the Planning Commission for a term of four (4) years each. The motion was seconded by Mr. Betz. Motion passed with six (6) ayes and one (1) nay.

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A donation request from the John Rivers Memorial VFW Post 11322 in the amount of \$500.00 was reviewed. After a brief discussion a motion was made by Mr. Betz to donate \$250.00. The motion was seconded by Mr. George. Motion passed and so ordered.

President Child reminded council that their Financial Interest Statements are due by May 1st.

President Child asked Council if they wanted him to contact Heritage Conservancy and DCNR concerning possible grants for the walking track and park improvement. Council agreed.

Borough Secretary reported that one (1) fence permit was issued in January.

Borough Secretary stated that everybody has a copy of the PSAB Annual Conference and if anyone wants to attend, let him know as soon as possible because of the deadlines on reserving hotel rooms.

Borough Secretary stated that each council member has a copy of the Fire Company 2020 Fund Raising Events which will be published in our newsletter.

Borough Secretary stated that each council member has a copy of the Finance Memo and the Interest Memo that showed our status as of December 31, 2019. The Finance Memo shows how we stood at the end of 2019 on the six (6) accounts we have and Interest Memo shows us the interest accrued over the past year on the same accounts.

There being no further business, a motion was made by Ms. Recenes to adjourn. The motion was seconded by Mr. Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Borough Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL MEETING, THURSDAY, MARCH 5, 2020**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Roberta Recenes and Rebecca Spor.

OTHER OFFICIALS PRESENT: James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

MOTION ON MINUTES: A motion was made by Vice-President Betz to approve the Council Meeting minutes of February 6, 2020. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Ms. Recenes to approve the February 2020 Check Register. The motion was seconded by Ms. Spor. Motion passed and so ordered.

SOLICITOR'S REPORT: Solicitor Grim stated that the first thing he has to report is on the encroachments. Solicitor Grim added that as requested by Council, he sent letters to the three (3) individuals who hadn't responded. Solicitor Grim stated that all three did contact him and he talked to each one. Solicitor Grim stated that it is his understanding that five (5) of the individuals have agreed to remove all the encroachments. Solicitor Grim added that there were two (2) that were still a little unclear on whether or not their shed and other things were on their property or the Boroughs property and whether or not they actually had to remove their items. Solicitor Grim stated that some of them are still going to talk to attorneys and they will get back to him. President Child stated that the resident with the swing set has moved it back to his property and the resident that built the stone wall and stuff behind his fence on our property; his response was to pile more rocks there. Solicitor Grim stated that he talked to that resident and he was a little bit on the fence about what he was going to do and wanted a little bit more information from the Borough. Solicitor Grim added that if the Borough so desires, he will contact the resident and tell him the Borough does want him to remove all the items from the property. Solicitor Grim asked if there was a possibility of setting up a meeting with the individuals. President Child stated that it should be individual meetings.

Solicitor Grim stated that the other item he has is the proposed ordinances which will be discussed later in the meeting.

MTASA REPORT: A motion was made by Mr. Potter to accept the MTASA Report as presented. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

QAPC REPORT: President Child stated that the staff of the Bucks County Planning Commission reviewed our proposed ordinances and they sent us some preliminary and unofficial comments which he forwarded to everybody. They then meet with the Planning Commission, which is a public meeting, and they endorsed the Planning Commission's staff's comments. The next thing they do is that they send it to the Quakertown Area Planning Committee (QAPC) and they will review it at their next meeting.

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President Child added that we are going to be talking about it tonight and whatever we decide; he will take it to the QAPC meeting next Tuesday,

CITIZEN'S PARTICIPATION: Fire Company representative reported that they responded to forty-six (46) calls in February; out of district assists were 13, Milford Township 18, Richland Township 6, West Rockhill 6 and Trumbauersville Borough 3. The representative added that they attended a four (4) course on traffic incident management.

President Child asked the Borough Secretary for an update on the flagpole situation. Borough Secretary stated that it will be a thirty (30) foot pole with lights if we want them and it probably will be installed in April. Borough Secretary added that he asked the Lions Club if they would be interested in donating a little bit towards the purchase of the pole and they stated they would. President Child stated that the email from Mr. Parzych stated that they were going to donate the flagpole and the installation but the lighting would be up to us. Borough Secretary stated that he had not received that email.

MAYOR'S COMMENTS ON THE BOROUGH: Mayor Black thanked all the businesses that contributed to the Scholarship Fund and the ones that have committed. Mayor Black added that this information will be included in our newsletter and he has updated the Borough website.

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: President Child stated that the Planning Commission met and continued the review and update of the Zoning Ordinance. President Child added that the Planning Commission will not meet this month but will resume in April.

ZONING HEARING BOARD: None

PUBLIC SERVICES COMMITTEE: Borough Secretary stated that we are currently testing both wells for Synthetic Organic Compounds (SOC's). Borough Secretary added that they have changed the rules on us. The laboratory that is doing the testing for us has set up specific dates for testing. If you do not have your water samples there on the dates they have set up, they will do the testing but the cost is doubled. Borough Secretary stated that the samples were submitted yesterday and once the results are received, Well #3 will be up and running.

PARK/RECREATION COMMITTEE: Borough Secretary stated that he talked to the three ladies that run our TRAC Program and they are all interested in returning. Borough Secretary added that he would like to recommend that we hire them for this year's program. Borough Secretary stated that the program would run from July 6th thru July 31st. A motion was made by Mr. George to hire the three individuals for this year's program. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

BUDGET & FINANCE COMMITTEE: None

ORDINANCE COMMITTEE: None

UNFINISHED BUSINESS: President Child stated that we now get to the Bucks County Planning Commission's review of the proposed ordinances. President Child added that starting with Ordinance #20-241; they are questioning the Certificate of Occupancy. We have not had in this borough a certificate of occupancy for resale. Our proposal was to require a certificate of occupancy. They are saying that residents of recovery houses have short term stays which may vary from individual to individual. That is their first comment. Solicitor Grim Stated that what he thinks their point was not just the onus on the landlord but how do we regulate the landlords if the landlords are not telling us. President Child stated that we have a Tenant/Landlord Ordinance that requires the landlords to inform us when they have a change of tenants. Borough Secretary stated that we have a compliance rate of about 95%. President Child stated that in this case, a certificate of occupancy is probably not workable. Mr. Potter stated that we need to change the wording to say that the Tenant Registration Ordinance does apply.

President Child stated that in reference to the joint statement, the Solicitors comment was, as they pointed out, you are trying to use the joint statement put out by the Department of Justice and the Department of Housing and Urban Development about recovery houses. They have no definition in there about recovery houses or sober houses so it would be difficult to use that as a description. President Child stated that we need to come up with some type of description.

A lengthy discussion ensued concerning the maximum number of non-related individuals that can reside in a recovery house. After much debate, it was decided to leave the number at three (3).

President Child stated that their next thing was support staff in a recovery house. Mr. George stated that they elect one person in the group to be the caretaker/overseer. President Child stated that we will have to put something in the ordinance about that.

After an extensive review of both proposed ordinances, President Child stated that once the revisions, additions and corrections are made, they must go back to the Bucks County Planning Commission for review. President Child added that it would be at least another month before we can finalize the ordinances and advertise them. Solicitor Grim will take for action.

NEW BUSINESS:

President Child asked Mr. Wilhelm if there was anything outstanding in the Code Enforcement Report. Mr. Wilhelm stated that he had a question which would be I reference to both his reports. Mr. Wilhelm asked Council if they wanted the recovery house to be inspected as a business or a rental property. After a brief discussion, it was decided it would be inspected as a rental property which includes an inspection when there is a change of a tenet. A motion was made by Mr. Potter to approve the CEO Report as presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Ms. Recenes to approve the Fire Marshal Report as presented. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

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A motion was made by Ms. Recenes to adopt Resolution #03-20, Records Disposition. The motion was seconded by Mr. Potter. Motion Passed and so ordered.

A motion was made by Vice-President Betz to adopt Resolution #04-20, Zoning Hearing Board Solicitor Appointment. The motion was seconded by Ms. Recenes. Motion Passed and so ordered.

A brief discussion ensued concerning the condition of the barn at 100 East Broad Street. It was decided that a letter would be sent to the owner giving him a certain amount of time to correct the situation. If at the end of the time period nothing is done, a course of action will be discussed.

There being no further business, a motion was made by Vice-President Betz to adjourn. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL VIRTUAL MEETING, THURSDAY JUNE 4, 2020**

The regular meeting of the Borough Council was held on the above via virtual communication. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley and Roberta Recenes.

OTHER OFFICIALS PRESENT: James Black-Mayor, Colby Grim-Solicitor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

MOTION ON MINUTES: A motion was made by Ms. Conley to approve the Council Meeting Minutes of March 5, 2020. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Ms. Conley to approve the March, April and May Check Registers. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

SOLICITOR'S REPORT: Solicitor Grim stated that there was nothing new on the encroachments and suggested that we wait to follow-up after we are in the Green phase of the pandemic. Council agreed.

MYASA REPORT: A motion was made by Ms. Recenes to accept the MTASA Report as presented. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

QAPC REPORT: None

CITIZEN'S PARTICIPATION: Ms. Marilyn Bobb stated she wanted to thank Mayor Black, the Borough Secretary and President Child for their help in informing the residents of the rules and restrictions concerning the CIVID19 pandemic. Ms. Bobb added that as of midnight tonight, we are going into the yellow phase and the restrictions remain basically the same. Ms. Bobb stated that everybody will still have to wear a face mask/covering, maintain the six (6) foot social distancing but instead of ten (10) people in a group, it has now been enlarged to twenty-five (25). Ms. Bobb added that the County Commissioners are tentatively looking at the 26th or 27th of June for Bucks County to go into the green phase.

MAYOR'S COMMENTS ON THE BOROUGH: Mayor Black thanked Ms. Bobb for keeping us informed and letting us know what we had to do to keep the residents safe. Mayor Black also thanked the residents for acting swiftly and responsibly. Mayor Black strongly recommended that residents support local businesses when they can. President Child stated that he would like to thank Mayor Black for posting notifications on our website immediately after being asked to do so and the Borough Secretary for forwarding the same notifications to our residents via email.

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: Mr. Potter stated that we can tentatively schedule our next meeting in July.

ZONING HEARING BOARD: None

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PUBLIC SERVICES COMMITTEE: Mr. Potter stated that both of our wells are operating. We are doing some low cost maintenance at Well #3, replacing some chlorine feed pipes. Mr. Potter added that we are officially abandoning Well #1 which he disconnected approximately ten (10) years ago. Borough Secretary stated that we received the parts for the broken hydrants and Mr. Groff and I will be looking at them to see if we can fix them or if we have to contact Mr. Greg Lapinski and have them do it. We plan on doing this on Monday. Borough Secretary added that our annual Consumer Confidence Report has been submitted for approval and will be included in our Summer Newsletter.

PARK/RECREATION COMMITTEE: None

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

BUDGET & FINANCE COMMITTEE: None

ORDINANCE COMMITTEE: None

UNFINISHED BUSINESS: Ordinances 20-241 and 20-142 were discussed. President Child stated that there is one thing he would like to recommend. President Child stated that we talked a lot about how many unrelated people to allow to reside in a recovery house. President Child added that we settled on three (3). However, we also discussed not making our regulations to strict. President Child stated that the Norristown Borough ordinance and the Costa Mesa, CA ordinance allow six (6). President Child added that he doesn't want six (6) but would recommend that we raise it from three (3) to four (4). After a brief discussion, council agreed to four (4). A motion was made by Ms. Recenes to advertise the two (2) ordinances as amended. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

NEW BUSINESS:

CEO Reports from March, April and May were reviewed. Mr. Wilhelm stated that he has started to enforce the grass ordinance. Mr. Wilhelm added that he gave several people until Monday to comply or suffer a fine. A motion was made by Ms. Conley to accept the reports as presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

Fire Marshal Reports from March, April and May were reviewed. Mr. Wilhelm asked council if they wanted the inspections at the recovery house to be fire inspections or rental inspections. President Child stated that at our March meeting, we decided to treat them as rental units. A motion was made by Vice-President Betz to approve the reports as presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

An estimate from Wild Goose Landscaping for mulching the park, around the borough building and weeding and wood chipping the playground are in the amount of \$2,070.00 was discussed. After a brief discussion a motion was made by Mr. Potter to accept the estimate. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

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The TRAC Program was discussed. After a brief discussion it was decided that this year's program would be cancelled. Borough Secretary will contact the supervisors and inform them of the decision.

The July 2nd meeting was discussed on rather to move it or leave it as is. After a brief discussion, it was decided to leave it as is.

Ms. Recenes asked if we knew how many people were living in the sober house. President Child stated that the last time he checked with the Borough Secretary, there were three (3) and asked if that had changed. Borough Secretary stated that they received a moving in permit today which makes it four (4).

Borough Secretary stated that he issued three (3) Zoning Permits; two (2) for fences and one (1) to redo a cement deck; and one (1) Demolition Permit to raze the building at 12 East Broad Street.

Borough Secretary stated that we plan on getting the newsletter out by the 15th so if anyone has an article they would like to be included please get it to him as soon as possible.

Borough Secretary stated that the names are listed that still need to submit the 2019 Financial Statement.

Borough Secretary stated that three (3) people that pledged money for the flowers for President Child's sister have not donated yet. Borough Secretary added that he would like to recommend that we collect \$5.00 a month from each council member, mayor and office staff for a flower fund to a maximum of \$150.00 in case another situation arises.

There being no further business, a motion was made by Vice-President Betz to adjourn. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL MEETING, THURSDAY JULY 2, 2020**

The regular meeting of the Borough Council was held on the above date in the pavilion at Veterans Park. President Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor.

OTHER OFFICIALS PRESENT: Peter Nelson-Solicitor, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

MOTION ON MINUTES: A motion was made by Vice-President Betz to approve the Council Meeting minutes of June 4, 2020. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Ms. Conley to approve the June Check Register. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

SOLICITOR'S REPORT: None

MTASA REPORT: A motion was made by Mr. Potter to accept the MTASA Report as presented. The motion was seconded by Ms. Recenes. Motion Passed and so ordered.

QAPC REPORT: President Child stated that the QAPC had a virtual meeting to review the Comprehensive Plan.

CITIZEN'S PARTICIPATION: The issue of speeding and speed limit signs was discussed. It was noted that some signs were missing and/or hard to read. President Child stated that we have new signs and they will be installed.

Ms. Deborah Seifter stated that a lot of trucks come through and use their brake retardance which is very loud. Ms. Seifter added that other towns seem to have effectively put up signs that say "No Brake Retardance" and asked if we could do the same. President Child stated that we can and asked Solicitor Nelson if that required an ordinance. Solicitor Nelson replied that it did. Solicitor Nelson stated that it is a process where you have to get PennDOT approval because they consider it a safety device. Solicitor Nelson added that we have to get engineering studies, get PennDOT approval and once we have that, we pass an ordinance that says No Engine Braking from here to here and put up signs.

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: Mr. Potter and President Child agreed to postpone the next meeting until September.

ZONING HEARING BOARD: None

PUBLIC SERVICES COMMITTEE: Mr. Potter stated that everything is in ship-shape condition and asked the Borough Secretary if there were any service shut offs. Borough Secretary stated that we shut off

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two (2) residences; one (1) by mistake which was actually a blessing in disguise. Borough Secretary added that we turned the water back on and the neighbors banded together to pay the bill for the residence that was scheduled to be turned off.

Ms. Bobb asked about the status of the Fire Hydrants. Borough Secretary stated that one has been repaired and we are waiting for parts for the other one.

PARK/RECREATION COMMITTEE: Ms. Conley stated that we have picked dates for the Pancake Breakfast and Winter Fest. Ms. Conley added that the Pancake Breakfast will be held Saturday, September 12th and Winter Fest will be held Saturday, December 5th.

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

BUDGET & FINANCE COMMITTEE: None

ORDINANCE COMMITTEE: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

A motion was made by Mr. Potter to accept the CEO and Fire Marshal Reports as presented. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

Ordinance number's 241-20 and 242-20 were discussed. President Child stated that because we changed the definition of family in both ordinances, our solicitor has recommended that we send them back to the BCPC for review. After a brief discussion, a motion was made by Mr. George to continue the hearing on the ordinances. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

President Child stated that we have to advertise for bids for the trash/recycle contract. President Child added that the Borough Secretary will e-mail the bid packet to all council and we can review it at our next meeting.

Proposed electrical contracts were discussed. Borough Secretary stated that the quotes before you are rates that will start January 1, 2021 and are locked in if council decides to select one tonight. After a brief discussion, a motion was made by Vice-President Betz to accept the proposal from AEP Energy. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

There being no further business, a motion was made by Ms. Recenes to Adjourn. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

Respectfully Submitted,

Larry Smock
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL MINUTES, AUGUST 6, 2020**

The above meeting was held virtually on the above date. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley and Roberta Recenes.

OTHER OFFICIALS PRESENT: James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

ORDINANCE HEARING: President Child stated that the BCPC will meet next Tuesday and will be reviewing the ordinances. President Child added that our Planning Commission will be reviewing their recommendations and hopefully we will have things settled out and we can adopt them at our September meeting. President Child stated that at our last meeting, we continued the hearing for the ordinances and we can probably do that again. A motion was made by Mr. George to continue the ordinance hearing. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

MOTION ON MINUTES: A motion was made by Ms. Recenes to approve the Council Meeting minutes of July 2, 2020. The motion was seconded by Ms. Conley. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Ms. Conley to approve the July Check Register. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

SOLICITOR'S REPORT: Solicitor Grim stated that Council needs to decide what we want to do concerning the encroachments. Solicitor Grim added that he understands that two (2) individuals have not complied yet and we need to discuss how we want to proceed. Solicitor Grim suggested that the Borough send them a letter to set up a meeting and if they don't respond, send them another letter stating that we will take them to court if they don't respond. President Child stated that he would come up with something and the Borough Secretary would send them out.

MTASA REPORT: A motion was made by Ms. Recenes to accept the MTASA Report as presented. The motion was seconded by Mr. George. Motion passed and so ordered.

QAPC REPORT: None

CITIZEN'S PARTICIPATION: None

MAYOR'S COMMENTS ON THE BOROUGH: None

REPORT OF BOARDS AND COMMISSIONS:

PLANING COMMISSION: President Child stated that the Planning Commission will meet on September 17th.

ZONING HEARING BOARD: None

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PUBLIC SERVICES COMMITTEE: Mr. Potter stated that everything is running smoothly and he has nothing else to report. President Child asked the Borough Secretary if he had anything to add. Borough Secretary stated that both fire hydrants have been repaired and are in operating condition.

PARK/RECREATION COMMITTEE: Ms. Conley stated that she thought it would be a good Idea to cancel the Pancake Breakfast. After a brief discussion, Council agreed to cancel the Pancake Breakfast.

Borough Secretary stated that he had an update concerning the flag pole. Borough Secretary added that he talked to Mr. Gary Parzych and a member of the Lions Club that goes by the name of Buffalo, was going to buy the pole and Mr. Parzych and the Lapinski's would install it. However, Buffalo is too busy to get the pole and recommended that we buy it and the Lions Club would reimburse us. Borough Secretary stated that the cost of the pole would be around \$2,000.00. After a brief discussion, a motion was made by Mr. Potter to expend no more than \$2,500.00 to purchase the pole. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

BUDGET & FINANCE COMMITTEE: Borough Secretary stated that we received our Liquid Fuels Allocation in the amount of \$22,643.00.

ORDINANCE COMMITTEE: Mr. George stated that he has something outside of the Ordinance Committee concerning storm damage. Mr. George added that the alley that runs behind the residences on East Broad Street was heavily damaged by the storm. Mr. George stated that he, Mr. Greg Lapinski, the Borough Secretary and several residents were out looking at it. Mr. George add that if the Borough is willing to help, there are two (2) options; the first would be to grade the whole thing to ensure proper drainage, lay down rock at a cost of \$2,500.00; the second option would be to quick grade the driveway and make some cutouts to let the water runoff at a cost of \$600.00. After a brief discussion, a motion was made by Mr. Potter to repair the alley running behind the residences on East Broad Street in the amount of \$600.00. The motion was seconded by Ms. Recenes. Motion passed and so ordered with one (1) abstention.

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

Water drainage from the borough park onto the properties on Woodview Drive was discussed. After a brief discussion and proposed solutions, a motion was made by Mr. George to have the Borough Engineer look at the problem and make recommendations to possible solutions. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

A motion was made by Ms. Conley to approve the CEO Report and the Fire Marshal Report as presented. The Motion was seconded by Ms. Recenes. Motion passed and so ordered.

The trash/recycle bid package was discussed. President Child stated that he sent everyone a copy of the bid specs and asked if there were any questions. There being none, President Child added that

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according to the Borough Code, we must advertise twice, no more than 45 days prior or less than 10 days prior to the scheduled opening of the bids. A motion was made by Mr. Potter to advertise the bidding for trash/recycle contract. The motion was seconded by Ms. Conley. Motion passed and so ordered.

The review of quotes for traffic radar speed indicators was tabled until the September meeting.

A quote from DTI to install a program to re-print original water/trash bills in the amount of \$300.00 was discussed. After a brief discussion, it was decided that the quote must stipulate that the program will duplicate the original billing for all accounts and not just one. Borough Secretary stated he would contact DTI with that request. President Child stated that we could approve the quote with the stipulation or wait until we actually get it. President Child asked Council what they wanted to do. Borough Secretary recommended that we wait until next month as our next billing cycle is not until the end of September. Council agreed with the recommendation.

Borough Secretary stated that there were two (2) permits issued; one (1) for a fence and 1 (1) to install a sign.

Borough Secretary stated that he is still missing one financial statement.

There being no further business, a motion was made by Ms. Recenes to adjourn. The motion was seconded by Ms. Conley. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Borough Secretary.

**BOTOUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL MINUTES, SEPTEMBER 3, 2020**

The above meeting was held both virtually and live in the Borough building, One Evergreen Drive. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edwards Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Roberta Recenes, Claire Conley and Rebecca Spor.

OTHER OFFICIALS PRESENT: James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

CONTINUATION OF HEARING FOR ORDINANCES 241-20 AND 242-20: Solicitor Grim suggested that ~~because of changes to the ordinances. They should be sent back to the Bucks County Planning Commission, re-advertise and continue the hearing until next meeting.~~ After a brief discussion it was decided to continue the hearing, inform BCPC and re-advertise.

OPEN TRASH/RECYCLE BID PACKAGES: President Child stated that the next thing on the agenda is the opening of the bid packages. President Child added that we received three (3); Mascaro, Republic and Waste Management. President Child stated that the bids will be opened by Solicitor Grim. Each packet was opened and all documents verified. The bids are based on a monthly fee for 321 units for a three 3 year contract. The bids are as follows:

MASCARO:

1ST year 34.24 p/m
2nd year 35.18 p/m
3rd year 36.14 p/m
3 year total: 406,617.12

REPUBLIC:

1st year 24.52 p/m
2nd year 25.58 p/m
3rd year 26.27 p/m
3 year total: 293,406.84

WASTE MANAGEMENT:

1ST year 24.09 p/m
2nd year 24.81 p/m
3rd year 25.56 p/m
3 year total: 286,819.92

After a brief discussion, a motion was made by Mr. Potter to accept the bid from Waste Management. The motion was seconded by Mr. George. Motion passed and so ordered.

MOTION ON MINUTES: A motion was made by Ms. Recenes to approve the Council Meeting minutes of August 6, 2020. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Mr. Potter to approve the August Check Register. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

SOLICITOR'S REPORT: None

MTASA REPORT: A motion was made by Vice-President Betz to accept the MTASA Report as presented. The motion was seconded by Mr. George. Motion passed and so ordered.

QAPC REPORT: None

CITIZEN'S PARTICIPATION: Ms. Joanna Mark stated that an old ash tree on Borough property is in bad shape and in need of possible treatment. After a brief discussion, President Child stated that we will have a look at it and see what we can do.

Ms. Mark stated that on April 9th this year, she and her dog were attacked by a Pit Bull. Ms. Mark added that her dog was not injured but she was knocked over and sustained a back injury. Ms. Mark stated that this was the second time that this has happened. The dog is owned by a local resident who has two (2) Pit Bulls and two (2) Boxers. Ms. Mark added that she would like the Borough to adopt similar laws that the State has concerning vicious dogs. President Child stated that Municipalities can't regulate how many dogs you can have or what breeds. President Child stated that state laws are applicable here and we do have a dog ordinance but it is so woefully old that it is almost useless. President Child added that we could update that. After a brief discussion, President Child stated that we will update our dog ordinance so it will be more viable.

MAYOR'S COMMENTS ON THE BOROUGH: Mayor Black reminded residents to take care of weed and grass growing in the sidewalks and overhanging trees limbs. Mayor Black stated that he has noticed cars parked on aprons dividing properties that block sidewalks and causes pedestrians to go around them out into the street which could potentially be dangerous. Mayor Black asked motorists to be more attentive.

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: President Child stated that the Planning Commission met for two (2) reasons; (1), to review the ordinances we reviewed earlier and (2), review subdivision plan for the DiNatale property on South Main Street. Mr. Potter stated that the committee reviewed the subdivision plan and with the addition of a few minor items, the committee recommends approval of the plan. A motion was made by Mr. Potter to approve the DiNatale subdivision. The motion was seconded by Ms. Conley. Motion passed and so ordered.

ZONING HEARING BOARD: None

PUBLIC SERVICES COMMITTEE: None

PARK/RECREATION COMMITTEE: Mr. George stated that behind the barn on the old Boyle property there is a shed that is collapsing and a lot of trash lying around and should be cleaned up. After a brief discussion, President Child stated that we could get the demolition company of J Dog to take a look at it.

BUDGET & FINANCE COMMITTEE: None

ORDINANCE COMMITTEE: None

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

UNFINISHED BUSINESS: None

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NEW BUSINESS:

A motion was made by Ms. Conley to approve the CEO Report as presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Vice-President Betz to approve the Fire Marshal Report as presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

Quotes for the traffic radar speed indicators was reviewed. After a brief discussion, a motion was made by Ms. Conley to purchase two indicators. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

An updated quote from DTI to put in a program to re-print bills was reviewed. After a brief discussion, a motion was made by Vice-President Betz to approve the quote. The motion was seconded by Mr. George. Motion passed and so ordered.

Ms. Conley stated that she was concerned about noxious weeds growing on her neighbor's property. After a brief discussion, Mr. Wilhelm stated that he would check it out.

There being no further business a motion was made by Ms. Recenes to adjourn. The motion as seconded by Vice-President Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Borough Secretary

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
BOROUGH COUNCIL MEETING, OCTOBER 1, 2020**

The above meeting was held in the Park Pavilion, 140 Woodview Drive. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice president, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor.

OTHER OFFICIALS PRESENT: James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer

MOTION ON MINUTES: A motion was made by Vice-President Betz to approve the Council Meeting Minutes of September 3, 2020. The motion was seconded by Ms. Conley. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Mr. Potter to approve the September Check Register. The motion was seconded by Ms. Conley. Motion passed and so ordered.

SOLICITOR'S REPORT: None

MTASA REPORT: A motion was made by Ms. Conley to accept the MTASA Report as presented. The motion was seconded by Ms. Recenes. Motion Passed and so ordered.

QAPC REPORT: None

CITIZEN'S PARTICIPATION: None

MAYOR'S COMMENTS ON THE BOROUGH: None

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: Mr. Potter stated that the commission would be meeting on Monday, October 19th.

ZONING HEARING BOARD: None

PUBLIC SERVICES COMMITTEE: Mr. Potter stated that Mr. Jim Groff and the Borough Secretary will be flushing fire hydrants starting next week.

PARK/RECREATION COMMITTEE: Ms. Conley stated that the committee will be drawing up plans for walking trails in the newly acquired property.

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

BUDGET & FINANCE COMMITTEE: None

ORDINANCE COMMITTEE: None

UNFINISHED BUSINESS:

A motion was made by Mr. Potter to adopt Ordinances 241-20 and 242-20. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

NEW BUSINESS:

A motion was made by Ms. Conley to accept the CEO Report as presented. The motion was seconded by Mr. Potter. Motion passed and so ordered.

A motion was made by Ms. Spor to accept the Fire Marshal Report s presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

The traffic signal and flashing signal two (2) year maintenance renewal contract from Signal Service, Inc. in the amount of \$575.00 per year was reviewed. After a brief discussion, a motion was made by Ms. Conley to accept the renewal contract. The motion was seconded by Ms. Recenes. Motion Passed and so ordered.

A proposal from Wynn Associates to survey the drainage problem behind the residences on the west side of Woodview Drive was reviewed. After a brief discussion, a motion was made by Mr. Potter to approve the proposal. The motion was seconded by Vice-President Betz. Motion passed with six (6) ayes and one (1) nay.

A motion was made by Ms. Conley to release the annual contribution to the Fire Company. The motion was seconded by Mr. George. Motion passed and so ordered.

President Child stated that he received a letter from Mr. Vince Putiri that he would be resigning as our MTASA Representative as of December 21, 2020. After a brief discussion, a motion was made by Vice-President Betz to accept Mr. Putiri's resignation. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

There being no further business, a motion was made by Ms. Recenes to adjourn. The motion was seconded by Mr. George. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Borough Secretary

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
VIRTUAL BOROUGH COUNCIL MEETING, NOVEMBER 5, 2020**

A virtual meeting of the Borough Council was held on the above date. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor.

OTHER OFFICIALS PRESENT: Craig Wilhelm-Fire Marshal/CEO, Peter Nelson-Solicitor and Larry Smock-Secretary/Treasurer.

MOTION ON MINUTES: A motion was made by Vice-President Betz to approve the Council Meeting minutes of October 1, 2020. The motion was seconded by Mr. Potter. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Mr. Potter to approve the October Check Register. The motion was seconded by Ms. Conley. Motion passed and so ordered.

SOLICITOR'S REPORT: Ownership of a portion of the alley on the north side of East Broad Street by Ms. Judith Stauffer was reviewed. After a brief discussion, a motion was made By Mr. Potter to authorize the Borough Engineer to prepare a proposal to investigate the deeds and recommend corrective action. The motion was seconded by Vice-President Betz. Motion passed with six (6) ayes and one (1) nay,

MTASA REPORT: None

QAPC REPORT: None

CITIZEN'S PARTICIPATION: None

MAYOR'S COMMENTS ON THE BOROUGH: None

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: None

ZONING HEARING BOARD: President Child stated that the board did not meet but during the election on Tuesday, we met a gentleman by the name of Mr. Scott Goodin from South Main Street who came down as a poll watcher and wanted to get involved. President Child added that it so happens that we have two (2) openings on our Zoning Hearing Board and he was receptive to being appointed to the board. President Child asked for a motion to appoint Mr. Goodin to the Zoning Hearing Board. The motion was made by Mr. George and seconded by Mr. Potter. Motion passed and so ordered.

PUBLIC SERVICES COMMITTEE: Mr. Potter stated that Mr. Jim Groff and the Borough Secretary flushed all the hydrants and there was only one that showed a lot of sediment. Mr. Potter added that for once, we didn't receive any reports of people's laundry being ruined.

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President Child stated that as far as public services go, trash collection falls under public services. Back in September we opened bids and awarded the contract to Waste Management. President Child added that we have two (2) people from Waste Management on line, Mr. Chuck Raudenbush from the Public Sector Services and David Truelove their attorney. President Child stated that the discussion was with Chuck and consisted of days of collection, bulk items, etc. President Child added that they will be giving us eighteen gallon containers for recycling rather than the fifty gallon we have now. After a brief discussion, the question was raised that if the amount of recycling placed at the curb exceeds eighteen gallons, would they still pick it up. Mr. Raudenbush stated that they are required to pick up everything. Mr. George asked if they would pick up more than one container. Mr. Raudenbush stated they would, but make sure the second container is marked "Recycling". Mr. Potter asked if Republic was going to pick up the existing cans. President Child stated that we haven't talked to them yet, but according to the Borough Secretary, we expect that after their last recycle pick up, they will have a truck following them to pick up the containers. President Child added that Mr. Raudenbush stated that they would drop off the new recycling containers towards the end of December.

PARK/RECREATION COMMITTEE: Ms. Conley stated that Winterfest has been cancelled.

PERSONNEL /ADMINISTRATIVE COMMITTEE: None

BUDGET & FINANCE COMMITTEE: President Child reviewed portions of the proposed budget. After the presentation, President Child asked for a motion to advertise the proposed 2021 Budget. The motion was made by Ms. Conley and seconded by Vice-President Betz. Motion passed and so ordered.

ORDINANCE COMMITTEE: None

UNFINISHED BUSINESS: None

NEW BUSINES:

A motion was made by Ms. Spor to accept the CEO Report as presented. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Ms. Conley to accept the Fire Marshal Report as presented. The motion was seconded by Ms. Spor. Motion passed and so ordered.

A motion was made by Ms. Conley to advertise the 2021 Meeting Schedule. The motion was seconded by Ms. Spor. Motion passed and so ordered.

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There being no further business, a motion was made by Vice-President Betz to adjourn. He motion was seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA
VIRTUAL BOROUGH COUNCIL MEETING, DECEMBER 3, 2020**

A virtual meeting of the Borough Council was held on the above date. President Edward Child called the meeting to order.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Michael George, Claire Conley, Roberta Recenes and Rebecca Spor.

OTHER OFFICIALS PRESENT: James Black-Mayor, Craig Wilhelm-Fire Marshal/CEO, Colby Grim-Solicitor and Larry Smock-Secretary/Treasurer.

MOTION ON MINUTES: A motion was made by Mr. Potter to approve the Council Meeting minutes of November 5, 2020. The motion was seconded by Ms. Conley. Motion passed and so ordered.

CHECK REGISTER: A motion was made by Ms. Recenes to approve the November Check Register. The motion was seconded by Ms. Conley. Motion passed and so ordered.

SOLICITOR'S REPORT: None

MTASA REPORT: None

QAPC REPORT: President Child stated that they are continuing to discuss affordable housing in the area.

CITIZENS'S PARTICIPATION: None

MAYOR'S COMMENTS ON THE BOROUGH: President Child stated that he would like to thank the Mayor for all the thought he put in to Election Day. Having voters come in the front and out the back worked out well. President Child added that the Mayor and Mr. George installed a railing on the back steps and put in a walking path from the back door to the parking lot.

Mayor Black stated he would like to thank President Child, Mr. George and the Borough Secretary for helping him on Election Day. Mayor Black stated that he talked to Mr. Wilhelm concerning the flag raising ceremony and he said he would be happy to put something together. Mayor Black added that he spoke with Mr. Paul Gerhart from the VFW and he stated that he would like to be a part of it.

REPORT OF BOARDS AND COMMISSIONS:

PLANNING COMMISSION: A motion was made by Mr. Potter to re-appoint Mr. Edward Child to an additional four (4) term on the Planning Commission. The motion was seconded by Ms. Conley. Motion passed and so ordered.

ZONING HEARING BOARD: A motion was made by Mr. Potter to appoint Mr. Nicholas Meo to a one (1) year term on the Zoning Hearing Board. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

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PUBLIC SERVICES COMMITTEE: Mr. Potter stated that he would be shutting off the water and draining the pipes in the kitchen at the pavilion.

PARK/RECREATION COMMITTEE: Ms. Conley stated that she would like to thank the Lions Club for installing the flag pole and Ms. Judith Stauffer for pushing for the purchase of the pole. Ms. Conley introduced Mr. Jarrod Hamburger who would be discussing the possibility of creating a skate park in the Borough. Mr. Hamburger went on to explain the concept of a skate park for all ages. Mr. Hamburger stated that there are a few agencies, including his that would donate to a project such as this. After a brief discussion, President Child asked Ms. Conley to contact the company she talked to and find out what it would cost to get someone out here to take a look, come up with some ideas and above all, what it might cost to do something like that.

PERSONNEL/ADMINISTRATIVE COMMITTEE: None

BUDGET & FINANCE COMMITTEE: President Child stated that at our last meeting we voted to advertise the proposed 2021 Budget. President Child added that it was legally advertised for the prescribed amount of time to give residents a chance to look it over. President Child asked council and residents that may be on the line if they had any questions concerning the budget. There being none, President Child asked for a motion to adopt the 2021 Budget. The motion was made by Ms. Recenes and seconded by Ms. Spor. Motion passed and so ordered.

ORDINANCE COMMITTEE: President Child asked council if they had a chance the proposed Dog Ordinance. Council replied that they had. This action was prompted by some dog attacks we had in the Borough. President Child added that the committee had gotten five (5) different sample ordinances to look at so this is kind of a compilation of the information we looked at. President Child went on to review the proposed ordinance. After a brief discussion, President Child asked our solicitor if he had any comments. Solicitor Grim stated that he believes it just needs to be defined a little bit more such as a definition section.

UNFINISHED BUSINESS:

A motion was made by Mr. George to approve the 2021 Meeting Schedule. The motion was seconded by Ms. Conley. Motion passed and so ordered.

NEW BUSINESS:

A motion was made by Ms. Recenes to pay the Mayor and Council their annual compensation. The motion was seconded by Vice-President Betz. Motion passed and so ordered.

A motion was made by Ms. Conley to accept the CEO Report as presented. The motion was seconded by Ms. Spor. Motion passed and so ordered.

A motion was made by Vice-President Betz to accept the Fire Marshal Report as presented. The motion was seconded by Ms. Spor. Motion passed and so ordered.

Borough Council Meeting

December 3, 2020

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A motion was made by Ms. Recenes to adopt Resolution 20-07, 2021 Tax Levy. The motion was seconded by Mr. Potter. Motion passed and so ordered.

A request from the John Rivers Memorial VFW Post 11322 for a donation was reviewed. A motion was made by Vice-President Betz to donate \$250.00 to the John Rivers Memorial VFW Post 11322. The motion was seconded by Ms. Conley. Motion passed and so ordered.

There being no further business, a motion was made by Ms. Recenes to adjourn. The motion was seconded by Mr. George. Motion passed and so ordered.

Respectfully submitted,

Larry Smock
Secretary/Treasurer

One Evergreen Drive
PO Box 100
Trumbauersville, PA 18970
Tel: 215-536-1761 Fax: 215-536-1339
tvilleboro@comcast.net

COUNCIL MEETING AGENDA

CALL TO ORDER: January 7, 2021

ROLL CALL:

COUNCIL MEMBERS:

Edward Child - President
Christopher Betz – Vice-President
Frederick Potter
Michael George
Claire Conley
Roberta Recenes
Rebecca Spor

OTHER OFFICIALS

James Black – Mayor
Larry Smock – Secretary/Treasurer
Craig Wilhelm – Fire Marshal/CEO
Marilyn Bobb - EMC
James Groff Water Superintendent
Cowan Associates – Water Engineer
Vince Putiri - MTASA Representative
Robert Wynn – Borough Engineer
Colby Grim –& Peter Nelson-Solicitors

MOTION ON MINUTES: Motion to approve the Council Meeting minutes of December 3, 2020.

CHECK REGISTER: Motion to approve the December Check Registers.

SOLICITOR'S REPORT:

MTASA REPORT:

QAPC REPORT:

CITIZEN'S PARTICIPATION:

MAYOR'S COMMENTS ON THE BOROUGH:

REPORT OF BOARDS AND COMMISSIONS:

Planning Commission: Fred Potter – Chair
Zoning Hearing Board:

PUBLIC SERVICES COMMITTEE:

Frederick Potter - Chair
Christopher Betz
Rebecca Spor

BUDGET & FINANCE COMMITTEE:

Edward Child
Roberta Recenes
Rebecca Spor

PARK/RECREATION COMMITTEE:

Claire Conley – Chair
Roberta Recenes
Michael George

ORDINANCE COMMITTEE:

Michael George - Chair
Edward Child
Claire Conley

PERSONNEL/ADMINISTRATIVE COMMITTEE:

Edward Child – Chair
Fred Potter
Christopher Betz

UNFINISHED BUSINESS:

NEW BUSINESS:

1. Review CEO Report.
2. Review Fire Marshal Report
3. Motion to adopt Resolution 21-01, Appointments for 2021.
4. Review letter from Mr. Mark Chase concerning the Handyman position.
5. Review Waste Management conditions for replacement of recycle bins.

DECEMBER 2020 CHECK REGISTER

<u>ACCCT#</u>	<u>PAYEE</u>	<u>(General Fund)</u> <u>DESCRIPTION</u>	<u>AMOUNT</u>
448.451	GFL Hauling	Curb Stop Repair	75.00
405.325	Postmaster	Box Rental	364.00
409.361	PPL	Electricity	1,174.18
427.450	Republic	Trash Contract	7,790.14
408.313	Wynn Assoc.	Engineering Fees	662.62
448.222	Coyne Chemical	Chlorine	531.65
448.452	Analytical Labs	Water Testing	60.00
448.000	Quickbooks	Tax Forms	101.74
405.321	Comcast	Phones	211.22
400.341	Courier Times	Legal Advertising	307.40
486.354	L&I	Workman's Comp.	831.00
400.314	Grim	Legal Fees	900.00
457.500	VFW	Donation	250.00
409.145	Jim Black	General Maintenance	226.02
405.470	Toshiba	Copier Rental	165.68
Various	Petty Cash	Various	109.33
405.321	Cricket	Cell Phone	30.00
405.474	DTI	Annual Maintenance	695.00
100.000	105.000	Payroll	10,877.14
414.310	BCPC	Household Waste	144.59
405.329	Mike Patterson	Newsletter Delivery	75.00
100.000	105.000	Payroll	2,716.57
400.420	Web Hosting	5 Year Subscription	359.40
427.450	Republic	Trash Contract	7,790.14
400.314	Prothonotary	Lien Satisfaction	9.50
408.313	Wynn Associates	Engineering Fees	2,814.33

TOTAL: 39,271.65

		<u>(Highway Aid)</u>	
433.247	PPL	Signals	94.38
434.036	PPL	Streetlights	640.04
434.036	PPL	Non-led Streetlights	285.96

TOTAL: 1,020.38

TOTAL EXPENDITURES FOR DECEMBER 2020: 40,292.03

TOTAL RECEIPTS FOR DECEMBER 2020: 18,034.50

TOTAL DEFICIT FOR DECEMBER 2020: 22,258.53

TOTAL SURPLUS YEAR TO DATE: 79,743.86

**BOROUGH OF TRUMBAUERSVILLE
P.O. BOX 100
TRUMBAUERSVILLE, PA. 18970
OFFICE OF THE CODE ENFORCEMENT OFFICER**

DATE: January 1, 2021

TO: Borough of Trumbauersville
ATTN: Mayor Black
Members-Borough Council

FROM: Craig A. Wilhelm
Code Enforcement Officer
Borough of Trumbauersville

SUBJECT: Monthly Report-December 2020

The following activities were performed by the borough Code Enforcement Officer during the month of December 2020:

- December 1, 2020: Prepared monthly report for November 2020
- December 3, 2020: Conducted annual rental property inspections-2207, 2211 and 8 North Main Street-Prepared letters, reports and certificates
Attended virtual meeting of borough council
- December 9, 2020: Prepared letter to Sharon Cuddy concerning rental inspections
- December 10, 2020: Prepared and mailed out one rental property inspection for 2021
- December 15, 2020: Checked borough for code violations-found trash violation at 103 Chestnut Drive-prepared letter
Prepared and mailed out letter for rental property inspection 2 N. Main St.
- December 18, 2020: Checked borough for snow removal-prepared and mailed out three Warning Notices
Conducted rental property inspections-5 and 22 W. Broad St.
Prepared letter, reports and certificates(continued)

January 1, 2021

SUBJECT: Monthly Report-December 2020(continued)

December 21, 2020: Conducted annual rental property inspections-107-109 E. Broad St.
Prepared letter, reports and certificates

December 23, 2020: Checked borough for code violations-progress is being made on the
Removal of the Shad Barn-E. Broad St.

December 28, 2020: Conducted annual rental property inspections-28 S. Main St.

December 29, 2020: Conducted rental re-inspections-5 W. Broad St.-prepared letter,
Report and certificate
Prepared letter, report and certificates for annual rental property
Inspections-28 S. Main Street
Checked for code violations-found three trash violations-330, 331
East Broad St. and 123 Woodview Drive-prepared letters

NOTE: During 2020 I conducted 109 Rental Property Inspections in the borough-I was unable
To conduct several rental inspections in the borough because landlords or tenants
Would not permit the inspections because of the Pandemic. These inspections will
Be conducted in 2021



Craig A. Wilhelm
Code Enforcement Officer

**BOROUGH OF TRUMBAUERSVILLE
P.O. BOX 100
TRUMBAUERSVILLE, PA. 18970
OFFICE OF THE FIRE MARSHAL**

DATE: January 1, 2021

TO: Borough of Trumbauersville
ATTN: Mayor Black
Members-Borough Council

FROM: Craig A. Wilhelm
Fire Marshal
Borough of Trumbauersville

SUBJECT: Monthly Report-December 2020

The following activities were performed by the borough Fire Marshal during the month of December 2020:

- December 1, 2020: Prepared monthly report for November 2020
- December 2, 2020: Conducted annual fire inspections at Dooley Carpentry Shop and Spor's General Store-prepared letter, reports and certificates
- December 3, 2020: Conducted annual rental property inspections-2207, 2211 and 8 North Main St.-prepared letters, reports and certificates
Conducted annual fire inspections-Fino's Pizza,-prepared letter, Report and certificate
- December 9, 2020: Monitored fire drill at Schoolhouse Learning Center-prepared letter To Sharon Cuddy concerning rental inspections
- December 10, 2020: Prepared and mailed out five fire inspection applications and one Rental property applications for 2021
- December 15, 2020: Prepared and mailed out fire inspection application for 2 N. Main St.

(continued)

January 1, 2021

SUBJECT: Monthly Report-December 2020(continued)

December 18, 2020: Conducted annual rental property inspections-5 and 22 W. Broad St.
Prepared letter, reports and certificates

December 21, 2020: Conducted annual rental property inspections-107-109 E. Broad St.
Prepared letter, reports and certificates
Prepared and mailed out three fire inspection applications for 2021

December 23, 2020: Checked in at Fino's Pizza to make sure that fire exit was not blocked

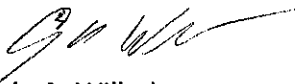
December 28, 2020: Conducted annual rental property inspections-28 S. Main St.

December 29, 2020: Conducted rental property re-inspection-5 W. Broad St.-prepared letter,
Report and certificate
Prepared letter, report and certificates for rental property inspections-
28 S. Main St.

NOTE: During 2020 I conducted 109 Rental Property Inspections in the borough-I was unable to
Conduct several rental inspections in the borough because landlords or tenant would
Not permit the inspections because of the Pandemic. These inspections will be
Conducted in 2021

I also conducted 27 fire inspections of businesses in the borough.

I investigated several fire alarms in the borough during the year and I am happy to
Report and that there were no major fires in the borough during 2020.


Craig A. Wilhelm
Fire Marshal

BOROUGH OF TRUMBAUERSVILLE

**RESOLUTION
21-01
APPOINTMENTS FOR 2021**

WHEREAS, THEBOROUGH OF TRUMBAUERSVILLE appoints certain individuals, companies and incorporations to provide services to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Trumbauersville that the following are hereby appointed:

APPOINTEES FOR 2021:

Solicitor	Grim, Biehn and Thatcher
Auditors	DUNLAPSLK
Borough Engineer	C. Robert Wynn Associates, Inc.
Water Engineer	Cowan Associates, Inc.
Building Code Official	Michael Smith
Emergency Management Coordinator	Marilyn Bobb
Borough Zoning Officer	Larry Smock
Vacancy Board Chairman	Peter Gehring

BE IT FURTHER RESOLVED that these appointees shall abide by all codes and laws of the Commonwealth of Pennsylvania, Bucks County and the Borough of Trumbauersville.

ENACTED AND RESOLVED this 7th day of January, 2021.

TRUMBAUERSVILLE BOROUGH COUNCIL

Edward Child – Council President

ATTEST:

Larry Smock – Secretary/Treasurer

12-31-2020

My Name is Mark Chase I
lived in the community since
2002. I would like to help
maintain our community and
make a positive difference.

Sincerely,

Mark
Chase

215-529-0775