

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL RE-ORGANIZATION MEETING MONDAY JANUARY 6, 2014**

Prior to the meeting being called to order, Mayor Melissa Baine swore in three (3) newly elected Council Members; Mr. Christopher Betz, Ms. Claire Conley and Ms. Roberta Recenes.

The re-organization meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. Mayor Melissa Baine called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter, Christopher Betz, Edward Child, Harcourt Trimble, Michael George, Claire Conley and Roberta Recenes.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Craig Wilhelm-CEO/Fire Marshal and Larry Smock-Secretary/Treasurer

**REORGANIZATION:**

Mayor Baine called for nominations for Council President. Mr. Potter nominated Mr. Child. Mayor Baine asked Mr. Child if he would accept the nomination. Mr. Child stated that he would. Mayor Baine asked if there were any more nominations. There being none, Mayor Baine called for a vote. Mr. Child was unanimously elected Council President.

Mayor Baine called for nominations for Council Vice-President. President Child nominated Mr. Betz. Mayor Baine asked Mr. Betz if he would accept the nomination. Mr. Betz stated he would. Mayor Baine asked if there were any more nominations. There being none, Mayor Baine called for a vote. Mr. Betz was unanimously elected council Voce-President.

Mayor Baine stated that she would now turn the meeting over to the newly elected Council President, Mr. Edward Child.

President Child thanked Council for electing him Council President and thanked Mr. Potter for his service as Council President and Vice-President over his many years of service.

President Child stated that he would entertain nominations for President Pro-Tem. Mr. Potter nominated Mr. Trimble. President Child asked Mr. Trimble if would accept the nomination. Mr. Trimble stated he would. President Child asked if there were any more nominations. There being none, President Child asked for a vote. Mr. Trimble was unanimously elected President Pro-Tem.

**MOTION ON MINUTES:** A motion was made by Mr. Trimble to approve the Council Meeting minutes of December 5, 2013. Seconded by Mr. Betz. Motion passed and so ordered..

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the December 2013 Check Register. Seconded by Ms. Recenes. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine stated that as everyone is aware, we have had a couple of snow emergencies declared. For the most part, people removed their vehicles from the streets. However, there were a few that did not and Mr. Wilhelm issued citations or warnings to them. In addition, some residents are not clearing their sidewalks after a storm. The rule is that the sidewalks must be cleared within 24 hours after the storm has abated. Mayor Baine suggested that if you see a neighbor who hasn't cleared their sidewalk, check with them to see if they need help.

**REPORT OF BOARDS AND COPMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that we did have our Bon Fire and thanked everyone who volunteered to help. Ms. Recenes added that there was a poor turnout but we will be putting out a calendar of events for 2014 so people will know what is going on and when. Hopefully this will increase participation. President Child stated that he talked to Ms. Marilyn Bobb from the Fire Company and a representative from the Betterment Club's Women Auxiliary and suggested that maybe we could put something together for 2014. They stated that they would bring it up to their respective organizations. President Child stated that perhaps the Lions Club would like to get involved. Mr. Potter stated that they probably would.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that everyone has a copy of the 2013 year end budget. There will be a more concise one after our annual audit which is being conducted the 15<sup>th</sup> and 16<sup>th</sup> of this month.

**TECHNOLOGY COMMITTEE:** Mr. George stated that the manuals and the password for the surveillance system in the park have surfaced. Mr. George added that he would like the door access code so he can get in to work on the system. Ms. Recenes stated that she would e-mail it to him. L

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that we need to replace our utility person. President Child added that the Borough Secretary talked to Mr. Eugene DiNatale who is interested in the position. We can do this one of two ways; (1) interview Mr. DiNatale or (2) advertise in the newsletter that the position is open. After a brief discussion, a motion was made by Ms. Recenes to have the personnel committee interview Mr. DiNatale. Seconded by Mr. Trimble. Motion passed and so ordered.

**ORDINANCE COMMITTEE:** President Child stated that as we discussed at the last meeting, we are putting together the Zoning Ordinance with all amendments into a separate binder. A copy will be given to each Zoning Hearing Board member and anyone else who wants one.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Trimble to adopt Resolution #01-14, 2014 Appointees and Resolution #02-14, Fire Police appointment. Seconded by Mr. Betz. Motion passed and so ordered.

A request from Ann Hemying Candy for re-imbursement for water/trash bills in the amount of \$644.55 was reviewed. After a brief discussion it was decided that it was a tenant/landlord dispute and the Borough would not get involved.

The Community Development Block Grant (DCBG) was discussed. Mr. Trimble stated that we would like our engineer to get started on compiling the specifications for each curb ramp. This will enable us to put together the bid specifications. After a brief discussion a motion was made by Mr. Trimble to notify our engineer to get started. Seconded by Mr. Potter. Motion passed and so ordered.

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Tax collection hours for the Real Estate Tax Collector was discussed. Borough Secretary stated that the tax collector, Ms. Betsy Moyer, would like to use the Borough Building for the dates and times specified. After a brief discussion council agreed to allow Ms. Moyer the use of the building on the dates and times requested.

A motion was made by Mr. Potter to donate \$250.00 to the John Rivers Memorial VFW Post #11332. Seconded by Mr. Trimble. Motion passed and so ordered.

There being no further business, a motion was made by Mr. Betz to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY FEBRUARY 6, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice President, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made By Mr. Trimble to approve the Council Re-organization Minutes of January 6, 2014. Seconded by Ms. Recenes. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the January 2014 Check Register. Seconded by Ms. Conley. Motion passed and so ordered.

**OPENING OF LAWN MAINTENANCE BIDS:** President Child stated that the request for Lawn Maintenance bids was duly advertised according to law. We will be opening the six (6) bids that we received. In the bid specifications package there were certain things that were required; (1) a tour of the Borough, (2) a questionnaire to be filled out and (3) the actual proposal. President Child stated that the Borough Secretary will open the bids one at a time and tell us everything that is important. If anything is missing, that bid will be put aside. President Child stated that according to law, we are not obligated to take the lowest bid. We are obligated to take the lowest responsible qualified bid. We will know tonight who the lowest bidder is but there is no guarantee that we will select somebody tonight based solely on the bid. We will have to read the questionnaire to see if they have the right equipment, number of personnel and references if needed. Borough Secretary showed Council that each bid packet received had been sealed, dated and signed. Borough Secretary opened each bid and verified that all requirements were met as follows:

<b><u>NAME:</u></b>	<b><u>TOUR</u></b>	<b><u>QUESTIONNAIRE:</u></b>	<b><u>BID PER CUT:</u></b>
Emerald Garden	Yes	Yes	636.02 – 1 <sup>st</sup> year 649.69 – 2 <sup>nd</sup> year 659.55 – 3 <sup>rd</sup> year
Mapes' Lawn Service	Yes	Yes	535.00
Wild Goose Landscaping	Yes	Yes	480.00
Green Advantage Landscaping	Yes	Yes	525.00
Black's Tree Service	Yes	Yes	528.00
Anderson Lawn & Snow Service	Yes	Yes	575.00

President Child stated that the lowest bid is Wild Goose Landscaping followed by Green Advantage Landscaping, Black's Tree Service, Mapes' Lawn Service, Anderson Lawn & Snow Service and Emerald Garden in that order. After a brief discussion it was decided that all questionnaires would be reviewed and the decision will be announced at the March 6<sup>th</sup> meeting.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** None

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**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine stated that she has declared several snow emergencies already this winter season and unfortunately Mr. Wilhelm has issued several warnings and now we are into citations. Mayor Baine suggested that in the event of any future declared snow emergencies; we dispense with warnings and issue violations. People should know by now that during a snow emergency, all vehicles must be removed from the streets.

Mayor Baine stated that we have had reports from the State Police concerning break-ins of private property and cars in the Borough. Mayor Baine added that she would advise people to lock their cars and if you should see suspicious activities by an individual or individuals, **DO NOT** confront them. Call the State Police.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** None

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that we tried to set up an appointment to interview Mr. Eugene DiNatale for the utility person position but Mr. DiNatale decided he wasn't interested. We will advertise for the position in the spring Newsletter.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that due to the new Transportation Bill, there will be an 8% increase in our Liquid Fuels allocation.

**TECHNOLOGY COMMITTEE:** None

**ORDINANCE COMMITTEE:** President Child stated that the Borough Secretary purchased binders for our consolidated Zoning Ordinance that will be distributed to the Zoning Hearing Board members and any Council member who wants one.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Betz to re-appoint Mr. Kenneth Kratz to the Milford/Trumbauersville Area Sewer Authority (MTASA) board. Seconded by Mr. George. Motion passed with five (5) ayes and one (1) nay. Council directed the Borough Secretary to request that one of our representatives submit a quarterly report.

A motion was made by Mr. Trimble to re-appoint Mr. Charles Culver as Chairman of the Vacancy Board. Seconded by Mr. Betz. Motion passed and so ordered.

A motion was made by Mr. Trimble to re-appoint Zoning Hearing Board members and Planning Commission members. Seconded by Mr. George. Motion passed and so ordered.

The PSAB invoice for Who's Who in the amount of \$40.00 was reviewed. Borough Secretary stated that everyone has a copy of what is currently being printed. If you have a correction, please note it and return the form to the

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Borough office. A motion was made by Mr. Trimble to pay the \$40.00 invoice. Seconded by Ms. Recenes. Motion passed and so ordered.

The emergency radio requirements and radio sharing with the Milford Township Fire Company was discussed. Mr. Josh Mallery, Trumbauersville Fire Chief introduced Captain Doug Rassino from the Milford Fire Company. Chief Mallery stated that a couple of Saturdays ago, they had an organization meeting with Milford Fire Company officers and one of the things we are trying to improve is communication. Chief Mallery added that the only way the two fire companies can communicate now is through the county frequency. If that becomes overloaded, communications virtually cease. If both fire companies were allowed to use the Borough frequency it would solve that problem. After a brief discussion, President Child asked the Borough Secretary to tell us where we stand. Borough Secretary stated that we have the frequency and we are getting four (4) phones and the base which will be located here. President Child asked if a repeater was included. Borough Secretary stated that initially, it was thought it wouldn't be needed. We paid \$1,175.00 for the frequency and we have obligated \$3,000.00 for the phones, the base, an antenna and installation. President Child asked Captain Racine if we should be dealing with the Milford Township Supervisors. Captain Racine stated that this is strictly the Fire Company. President Child stated that he doesn't believe anyone is opposed to the idea. President Child requested that the two fire companies get together, compile the specifics and present them at our next meeting. The two (2) quotes for radios were put on hold until the specifics are worked out with the fire companies.

Ms. Marilyn Bobb stated that she is in the process of putting our Emergency Operations Plan on the PEMA website. Ms. Bobb added that she and the Borough Secretary discussed having a training session with Council to assign responsibilities during an emergency. We have handouts that describe each position and responsibility. Once that is accomplished, we will ask Mr. Harry Crohe to come up run us through an emergency scenario.

Borough Secretary stated that the PSAB 2014 Annual Conference is April 6-9 at State College and the housing deadline is March 8<sup>th</sup>. Everyone has a copy of the attendance sheet so if you are planning on attending, fill it out and return it to the Borough office. In addition, we need to designate a voting delegate and alternate. After a brief discussion Mr. Trimble was designated as the voting delegate with Mayor Baine being the alternate.

There being no further business, a motion was made by Ms. Recenes to adjourn. Seconded by Mr. Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY MARCH 6, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Frederick Potter, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Trimble to approve the Council Meeting minutes of February 6, 2014. Seconded by Ms. Recenes. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the February 2014 Check Register. Seconded by Mr. Potter. Motion passed and so ordered.

**SOLICITOR'S REPORT:** President Child stated that our Code Enforcement Officer is having a problem getting in to inspect 118 North Main Street. The property is owned by Mr. Francis Stubbs and is the base of operation for the Chocolate Factory. President Child added that Mr. Wilhelm noticed some kind of work going on at that address. President Child stated that he would like Council's approval to have Mr. Ghen contact Mr. Stubbs lawyer and request access to the building. A motion was made by Mr. Trimble to authorize Mr. Ghen to contact Mr. Stubbs lawyer. Seconded by Ms. Recenes. Motion passed and so ordered.

**CITIZEN'S PARTICIPATION:** Mr. Barry Roberts, president of the Trumbauersville Betterment and Social Club, stated that the club is going to donate money for Community Day and wanted to know if there was a deadline for donations. President Child stated that the deadline is May 22<sup>nd</sup> but we will accept donations anytime.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Conley stated that they met and discussed the replacement of trees in the park. Mr. Trimble stated that because of the weather, they didn't get a chance to walk the area. We will be getting prices for different types of trees. President Child suggested that the committee go over the list of trees and determine if they are what we want.

Ms. Recenes stated that the Borough Secretary met with Pastor Carole of the Lutheran Church and we are good to go for the TRAC Program. The program will start July 1<sup>st</sup> with a break for the 4<sup>th</sup> of July weekend from the 4<sup>th</sup> thru the 7<sup>th</sup>. It will re-convene on July 8<sup>th</sup> and the last day will be August 1<sup>st</sup>. Ms. Recenes added that donation requests have been mailed and we have already received \$700.00. In addition, Ms. Suzanne Schoenfeld has stated she would like to return and we should here from Ms. Jennifer Hughes and Ms. Amanda Linske next week.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that our audit was completed last month and we should be receiving the final figures in one to two weeks. In addition, we received our Liquid Fuels allocation in the amount of \$16,074.04.

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**TECHNOLOGY COMMITTEE:** None

**ORDINANCE COMMITTEE:** President Child stated that we didn't meet but as reported in the past, we put together a comprehensive Zoning Ordinance book. We made up six (6) books; one for each board member and one for the board solicitor. President Child passed around two books for Council to look at and stated that if anyone wants a copy, we will make one up for them.

**UNFINISHED BUSINESS:**

President Child stated that at the last meeting we opened and reviewed six (6) bids for lawn maintenance with Wild Goose Landscaping being the lowest bidder. Council decided that instead of awarding the contract to the lowest bidder that we would actually use due diligence because there was a questionnaire that they all had to fill out. President Child added that they have been reviewed and asked the Borough Secretary if he thought we should go with the low bidder. Borough Secretary stated that they have the equipment and the personnel so there is no reason why we shouldn't. After a brief discussion a motion was made by Mr. Trimble to award the lawn maintenance contract to Wild Goose Landscaping. Seconded by Ms. Recenes. Motion passed and so ordered.

The new Borough radio frequency and the purchase of radios were discussed. President Child stated that as we discussed, the Borough got a license which includes a base station and twelve (12) radios. We decided to buy six (6) radios; two (2) for the Borough and four (4) for the Fire Company. President Child added that at the last meeting, Trumbauersville Fire Chief, Mr. Josh Mallery and a representative from the Milford Fire Company attended the meeting and the Milford representative stated that they would buy radios if they could use our frequency to communicate between the two fire companies in case of an emergency. Council asked Milford to bring back some quotes for radios. President Child added that in the meantime, we received some other communication that states Milford wants a base station. That is a little bit different than what was discussed last month. If the idea was to communicate with the Trumbauersville Fire Company and the Borough when they are assisting in an emergency, why would they need a base station? If you look back to the e-mail sent by Chief Mallery, he stated that wouldn't it be a nice option for them to use the frequency since the Borough does not have a road crew and has very few instances the channel would be used. The Fire Chief is telling us that there are very few times the Borough would actually use it so you have to question why we got it in the first place. Ms. Marilyn Bobb stated that in order to add the Milford Fire company you would need a repeater, a frequency for the repeater, a backup power source and you would need to add the repeater and the frequency to the license. In addition, you would have to include the location of the repeater and the antennae on the license and change the number of radios. President Child asked why we needed a separate frequency for the repeater. Mr. Potter stated that we don't. President Child stated that the question is why we would want to pay for someone else to use our frequency more than we do. Mr. Potter stated that that is a very good question and asked Mr. Phil Kopp for his input. Mr. Kopp stated that you have to keep in mind that the system you have is a municipal system, not a fire system. Mr. Kopp added that the Milford Fire Company is contracted through Milford Township. If they want a license on a frequency they must go through Milford Township as a municipality to get that. They went to Milford Township, requested use of the highway channel, and they turned them down. If they turned them down, why should they go on the fruits of Trumbauersville? Mr. Kopp suggested that we use the system for the Borough. You paid for the license and the amount of radios you are interested in is not that many but it will serve for what you need. Mr. Potter stated that he would recommend that we proceed as we intended and purchase eight (8) hand held radios and one (1) bay station which will be here in Borough hall. Council agreed.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.



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A request for a donation from Heaven's Bounty Pantry was reviewed. After a brief discussion, it was decided that the proceeds from our pancake breakfast would be shared with them and the Milford shelter. In addition, anyone donating food will be asked if they want it to go to a specific place or if it could be shared.

The Bucks County Hazard Mitigation Plan Update was discussed. Borough Secretary stated that in January 2012 we passed a resolution to go along with the Bucks county Plan and this is an update. Borough Secretary suggested that the Ordinance Committee review it and we can update our resolution as needed. Bucks County supplied us with a sample resolution. Ordinance Committee will take for action.

A motion was made by Mr. Potter to donate \$100.00 to the Fire Company for Vera Bradley bingo. Seconded by Mr. George. Motion passed and so ordered.

Ms. Marilyn Bobb stated that the Emergency Operations Plan for the Borough is completed and is posted. Three (3) people plus the EMC are authorized to utilize the program. They will be receiving an e-mail with instructions on how to get into the system.

President Child stated that Community Day will be June 7<sup>th</sup>.

Borough Secretary stated that he received a call from T-Mobile stating they would be replacing some of their equipment at the water tower. We need to clear the area of weeds and brush so they can access their equipment. Mr. Potter stated we need to authorize funds to get the job done. A motion was made by Mr. Potter to allocate no more than \$500.00 to clean up the area. Seconded by Mr. Trimble. Motion passed and so ordered.

There being no further business a motion was made by Ms. Recenes to adjourn. Seconded by Mr. Potter. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY APRIL 3, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Harcourt Trimble, Michael George, Claire Conley and Roberta Recenes.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Trimble to approve the Council Meeting minutes of March 6, 2014. Seconded by Ms. Conley. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the March 2014 Check Register. Seconded by Mr. Betz. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Mr. Ghen stated that the owners of 118 North Main Street need to have inspections and pay past due bills before any business can be conducted. Ms. Carmen Stubbs, owner of 118 North Main Street, stated she was here to discuss opening a business at that address to sell "knick-knacks". Mr. Ghen stated that since the Chocolate Factory was an approved non-conforming use with retail as part of their business, having a retail operation that sells knick-knacks or crafts would most likely be approved as a continuation of a non-conforming use. President Child mentioned to Mrs. Stubbs that she needed a permit and should bring her plans to the office for review. After a brief discussion, a motion was made by Mr. Betz to turn off the water at 118 North Main Street until such time that all outstanding water/refuse bills have been paid. Seconded by Mr. Trimble. Motion passed and so ordered.

**CITIZEN'S PARTICIPATION:** Mr. Ray Miller suggested that when the Borough is replacing water meters, that the affected residents be notified in advance that they will be contacted by the plumber to set up a time and date for the replacement. Borough Secretary stated that that is standard procedure and apologized for not informing him.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that the TRAC Program is on track. All three ladies from last year will be back to run the program.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that they will be meeting to interview applicants for the maintenance position and to put together the trash bid specifications.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that the final audit numbers for 2013 have been entered and everyone has a copy of the yearend report. In addition, at the end of the 1<sup>st</sup> quarter of 2014, we are well within our budget with the exception of snow removal. We have expended about 90% of the allocation and haven't received the bill from Milford Township. Mr. Trimble added that if anyone has any questions about 2013 and/or 2014 to please contact him.

**TECHNOLOGY COMMITTEE:** None

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**ORDINANCE COMMITTEE:** None

**UNFINISHED BUSINESS:**

After a brief discussion concerning emergency radios and their usage. It was decided to form a committee to meet with the Trumbauersville and Milford township fire companies. President Child appointed himself, Mr. Trimble and Mr. George to the Committee.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Trimble to adopt Resolution #03-14, Hazard Mitigation Plan Update, Seconded by Ms. Recenes. Motion passed and so ordered.

President Child stated that there are a couple of things he would like to bring to Council concerning Community Day. President Child added that we are having the same entertainment back this year because of their popularity. We have a proposal for tethered hot-air balloon rides in the amount of \$1,400.00. We have a donor that will donate \$700.00 just for that. President Child stated that at the last Community Day meeting it was suggested that we charge people to help defray the cost if Council thinks that is a good idea. President Child asked the Borough Secretary to check with our insurance carrier to see if we needed a one day "rider" for that event. Mr. Trimble asked if they had come up with a price to charge. President Child stated that Mr. Gary Parzych had suggested \$15.00 for adults and \$10.00 for children. President Child added that he thought that was a little steep and suggested \$10.00 and \$5.00. President Child asked if everyone thought the balloon ride was a good idea. Council agreed that it was.

President Child stated that another thing we ran into last year was that we had a couple, who every year, bring in other people such as the taxidermist and the State Gaming commission and they try to bring in other people who actually have businesses. The question is, if people want to set up a booth advertising their business, should we make that contingent upon a specific donation toward community Day. Council agreed that that would be a good idea. President Child stated that the next Community Day Committee meeting would be Tuesday April 15<sup>th</sup> at 7:00 PM.

President Child stated that our Borough Newsletter won Second Place in the Pennsylvania state Association of Boroughs newsletter competition for boroughs with a population under 2,500. This is our first second place award to go along with three (3) previous first place awards.

Mr. Trimble stated that on the March Check Register there is a bill from the Tilley fire company. They make sure that our fire extinguishers are full and up to date. As an FYI, the fire extinguisher in the concession stand was missing and we had to buy a new one.

There being no further business, a motion was made by Mr. Trimble to Adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY MAY 1, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Trimble to approve the Council Meeting Minutes of April 3, 2014. Seconded by Ms. Recenes. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the April 2014 Check Register. Seconded by Mr. Potter. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** Mr. Garrett Harbeck, 122 Woodview Drive, stated that his back yard was recently excavated in order to reduce standing water coming off the field behind his property. In addition, the pipe in the front of the property was rerouted to eliminate water from the front yard flowing onto the sidewalk. Mr. Harbeck asked if anything further had to be done. Borough Secretary stated that he and the engineer looked at it and everything was fine.

**MAYOR'S COMMENTS ON THE BOROUGH.** Mayor Baine stated that the "No Parking" Sign in front of Spor's General Store needs to be replaced. Mr. Trimble stated that he will be making a list of all signs that need to be replaced in the near future.

Mayor Baine reported that at the Pennsylvania State Association of Boroughs (PSAB) Annual conference, Mr. Child was sworn in as President.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Borough Secretary stated that Mr. Jim Groff and he will be flushing hydrants next week on Tuesday and Wednesday afternoons. We will also be making sure that all hydrants can be opened. Borough Secretary added that he would like an allocation to purchase a backpack, some wrenches and blue paint. Borough Secretary stated that he would be checking curb stops to see if they are accessible. The ones that are will be painted blue and the ones that aren't will be left as is and scheduled for repair. A motion was made by Mr. Potter to authorize the expenditure of no more than \$500.00. Seconded by Mr. Betz. Motion passed and so ordered.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that the TRAC Program has \$4,908.00 available for this year's activities. Ms. Recenes added that we need to get estimates for mulch for the park. Mayor Baine stated that she would look into getting the mulch donated. Mr. Trimble stated that at the PSAB conference, he was made aware of the availability of plastic liners for under the swings. Mayor Baine stated that there was also a ramp made of mulch and a rubberized substance that could be placed at the entrance to make the playground more handicap accessible. Both items will be looked into.

Ms. Recenes stated that we are still working on the trees for the park and distributed an proposed donation letter. We are going to do the project in stages and we want it to be a community project. What you see in the letter are the

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levels of donations. After a brief discussion it was decided that the letter would be modified to better explain the levels of donation.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that we met last week and interviewed four (4) candidates for the maintenance position. The committee is recommending that we hire Mr. Brian Kutz of 18 North Main Street. A motion was made by Mr. Betz to hire Mr. Kutz for the position. Seconded by Ms. Conley. Motion passed and so ordered.

**BUDGET & FINANCE COMMITTEE:** None

**TECHNOLOGY COMMITTEE:** None

**ORDINANCE COMMITTEE:** President Child stated that on May 20<sup>th</sup>, he would be Attending Flood Plain Administrator Basic training. In addition, there will be a short get together for Zoning Hearing Board members on May 22<sup>nd</sup> at 7:00 PM.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Trimble to advertise the 2013 Concise Financial Statement. Seconded by Ms. Recenes. Motion passed and so ordered.

The pavilion/concession stand reservation request form was discussed. After a brief discussion it was decided that the cost be broken down to "fees" and "security deposits". For the pavilion only, the fee for non-residents will be \$75.00 and the security deposit will be \$125.00. For residents, the fee will be \$35.00 and the security deposit will be \$75.00. For the pavilion and the kitchen the fee for non-residents will be \$125.00 and the security deposit will be \$125.00. For residents, the fee will be \$75.00 and the security deposit will be \$75.00. All security deposits will be refunded if cleanup is satisfactory. The sentence that states "1/2 of the fee will be returned, etc" should read "the security deposit will be returned, etc". In the park rules, change the "You must be 18 years old" to read "You must be 178 years old to rent the pavilion/kitchen". In addition, add "Please turn off the lights" A motion was made by Mr. Trimble to adopt the Pavilion/Concession Stand Reservation Request form as amended. Seconded by Ms. Recenes. Motion passed and so ordered.

The T-Mobile equipment removal was discussed. Borough Secretary stated that last year T-Mobile bought out METRO PCS and discovered they had too many sites and apparently this site is being powered down. Borough Secretary added that you all have copies of all communications we have received thus far. We certainly don't want any of their equipment that they want to leave behind. The next conversation concerns the lease. The five (5) year lease extension for T-Mobile went into effect January 2013 and the METRO PCS five (5) year extension went into effect January 2014. After a brief discussion it was decided to wait for T-Mobile to contact us.

An estimate to correct the drainage and widen the turn-around at Well #3 was reviewed. After a brief discussion a motion was made by Mr. Trimble to authorize the work in the amount of \$2,750.00. Seconded by Mr. George. Motion passed by a vote of six (6) ayes and one (1) nay.

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There being no further business a motion was made by Ms. Recenes to adjourn. Seconded by Mr. Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY JUNE 5, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Ms. Recenes to approve the Council Meeting minutes of May 1, 2014. Seconded by Mr. Betz. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the May 2014 Check Register. Seconded by Mr. Potter. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** Ms. Marilyn Bobb asked where we were with the radios. President Child stated we are as far as we were two (2) months ago. We formed a committee, the committee met and we discussed the direction we are going to take. The next thing we are going to do is get together with you and Mr. Kopp to better understand everything. Once we understand the equipment better, we will proceed from there.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** President Child stated that the board did not meet. It was in the minutes last month that he would get together with them; and he did. President Child added that he just wanted to let the new member, Mr. George Cabot know basically what the duties and responsibilities of a board member are. Borough Secretary asked President Child if they elected a Chairman. President Child stated that he advised them that they should but they did not.

**PUBLIC SERVICES COMMITTEE:** Mr. Trimble stated that it doesn't look like PennDOT is going to patch over the area that is causing the traffic signal problem we are having. A motion was made by Mr. Trimble to Mr. Lapinski put a cold patch to the area so that we can have the traffic signal repaired. Seconded by Mr. Betz. Motion passed and so ordered.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that we have nine (9) children signed up for TRAC of which six (6) are local and three (3) are on standby. Ms. Recenes distributed the revised Tree Donation Form to all council Members. President Child suggested that the donation amounts should read that platinum is the most expensive. Ms. Recenes stated that it has been fixed and she will e-mail the form to the Borough office tomorrow.

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**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that we hired Mr. Brian Kutz for the maintenance position.

**BUDGET& FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

The trash bid specifications were discussed. President Child stated that these are primarily the same specifications that we used the last two (2) times and asked if there were any comments. Mr. Trimble stated that the word “comingled” is used in some areas of the specifications and in other areas it is crossed out. After a brief discussion it was decided that the word “comingled” would be left out entirely. President Child asked if there were any other comments. There being none, President Child stated that the corrections would be made and the bid specifications would be finalized and duly advertised.

The low water pressure problem was discussed. Mr. Potter stated that it was approximately two (2) weeks ago when he got some complaints about low water pressure. Mr. Potter added that he went down to Well #3 and we were pumping water but unable to maintain the proper level in the tank. At that time, he contacted Mr. Harry Koenig of the Milford Water authority and requested 20,000 gallons thru the interconnection to replenish the tower. Mr. Koenig complied. When this happened, it caused the sediment in the pipes to become dislodged causing darkened water and a different series of complaints. Mr. Potter stated that we had two (2) people report that the fire company was filling pools so he contacted them and asked them to stop. We then had another episode of low pressure so we started looking for leaks. Mr. Jim Groff and the Borough Administrator found a couple of leaking hydrants. It was impossible to tell how much was leaking but we got them shut off and repaired. We had to request water from Milford two (2) more times and each time we did it, it stirred up more sediment. The system, even with the leaks we found and repaired, is still losing eighty (80) gallons per minute. Mr. Koenig loaned us his detection recorders which are currently in place. Thus far, the detectors have found nothing. Our next move will be to check each residential water line.

The Community Development Block Grant was discussed. Borough Secretary stated that he received an update from Mr. Steve Baluh, Borough engineer that all the engineering specifications for each ramp are completed. They have worked with this type of thing in the past with Community Block Development Grants and what is required to be included in the bid specifications. We should have them within the next week to ten (10) days. A copy will be forwarded to Ms. Carole Janssen, CDBG Coordinator, for her perusal.

A generator for the Borough building was discussed. President Child stated that we need someone to come in and tell us what we need for the building. President Child asked the Borough Secretary if he would contact people for quotes. Borough Secretary stated he would and that he received a verbal today in the amount of \$18,000.00 which includes the generator, relay switch, installation and two (2) concrete



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pads. President Child stated that because of the cost, we need at least two (2) more bids. President Child asked the Borough Secretary if he could have them for the next meeting. Borough Secretary stated he would.

Mr. Trimble stated that he took an inventory of signs in the Borough and it totaled approximately 125 not counting the street signs. Mr. Trimble added that he rated the signs as good, fair or poor. Mr. Trimble stated that the streets committee needs to meet and recommend which signs to keep and which signs they want to change. Mr. Trimble added that his main concern is the number of different "No Parking" signs we have. After a brief discussion it was decided that the streets committee would meet and devise a sign replacement plan.

There being no further business, a motion was made by Mr. Trimble to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY JULY 10, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Frederick Potter, Harcourt Trimble, Michael George, Claire Conley and Roberta Recenes.

**OTHER OFFICIALS PRESENT:** Greg Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer/Borough Administrator.

**MOTION ON MINUTES:** A motion was made by Ms. Conley to approve the Council Meeting minutes of June 5, 2014. Seconded by Mr. Trimble. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Mr. Potter stated that since the last meeting, we found and corrected a few water leaks. We have been able to hold the tank level without borrowing water from Milford Township. Mr. Potter added that we probably still have a few small leaks. In addition, we have three (3) hydrants down. The parts will be coming in and they will be rebuilt. Mr. Potter stated that the chlorine injector pump has been installed in Well #2 and the remainder of the work will be continue next week.

Mr. Trimble stated that we have an inventory of street signs that are stored in the garage. Mr. Trimble added that he would be going around and replacing signs as needed.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that the TRAC Program is underway and we have twenty-three (23) children enrolled. Borough Secretary stated that they have had three (3) field trips. They went bowling, had a nature walk along the walking trail and went to Spor's General Store for a free ice-cream cone.

Borough Secretary suggested that at the next committee meeting, they decide what to do with the money coming in for the Tree Project. Borough Secretary added that he has received one (1) check for the project. Borough Secretary suggested that we deposit the money into the Community Day Account and maintain a local record. Council agreed.

**PERTSONNEL/ADMINISTRATIVE COMMITTEE:** None

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**BUDGET/FINANCE COMMITTEE:** Mr. Trimble stated that at the end of the 2<sup>nd</sup> quarter, the General fund income was at 52.6% and the expenses were 39.1%. The Water Fund income was 46.1% and the expenses were 49.7%. Overall, it looks good.

Mr. Trimble stated that within the next couple of weeks, each committee chairperson will get their 2015 budget request forms.

**ORDINANCE COMMITTEE:** None

**UNFINISHED BUSINESS:**

The Community Development Block Grant was discussed. President Child stated that this grant is handled differently as it is federal. There is a whole process you have to go through and you also have to go through the county. Wynn Associates has done this before so they prepared the bid specifications. They were forwarded to the county where they were reviewed, some changes made and sent back to us ready to go. President Child added that invitations for bids will be advertised on July 11<sup>th</sup> and again on July 25<sup>th</sup>. Bids will be accepted at the Borough Office until 2:00 PM August 5<sup>th</sup>. At that time, the bids will be opened and read aloud. Personnel in attendance will be Mr. Steve Baluh from Wynn Associates, Council President, Borough Secretary and anyone else who wishes to attend.

President Child stated that we have three (3) quotes for generators for Well #2 and the Borough building. The first one is from Sonic Development out of Easton, PA. Their quote is \$30,773.00 for two (2) generators including transfer switches and concrete pads. President Child added that any costs above \$19,300.00 this year has to be advertised to receive bids. The second quote is from B+B Electric for \$16,800.00, one (1) generator 25Kw 3 phase for Well #2 including the transfer switch. Concrete pads are not included. The third quote is also from B+B Electric for two (2) generators including the transfer switches but no concrete pads in the amount of \$25,800.00. In addition, we have a quote for four (4) concrete pads from B+B Electric in the amount of \$3,840.00. President Child stated that his personnel opinion is that we should advertise for bids. After a brief discussion it was decided to put together bid specifications and advertise.

President Child stated that T-Mobile and Metro PCS are renting space on our water tower. T-Mobile bought out Metro-PCS therefore; some of the equipment is redundant. President Child added that the Borough Secretary sent out the information and asked Mr. Ghen to review it. President Child asked Mr. Ghen what he had for us. Mr. Ghen stated they they can do what they want. They will be removing the Metro PCS equipment and leaving the rest. After a brief discussion it was decided to contact T-Mobile and have they list what they are going to remove and to include the removal of cable and antennas.

Ms. Recenes asked if the certified letter went out to Mr. Luther Gruver concerning the possible purchase of some of his property. Borough Secretary stated that he did not send a letter but talked to him personally. Ms. Recenes stated that Council decided that a letter should be sent in order to have something on the record. Borough secretary stated it would be done.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

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A letter from Mr. and Mrs. Nicholas Minio was reviewed. President Child stated that this is the property on East Broad Street a modular home on it and the owners want to rent it. Mr. Potter stated that he reviewed the Planning Commission meeting minutes and it was approved as an accessory structure without any restrictions.

President Child asked the Borough Secretary to explain a new meter Touch Read System. Borough Secretary stated that it is mainly for Council's information and review. Borough Secretary added that he would like to discuss the possibility of budgeting for it next year. We are currently installing the I-Pearl all plastic meters and this is the reading system. Our meter reader carries three (3) books and a wand when doing the quarterly readings. The wand reads the electronic meters and the books are for recording the manual reads. The hand held device in this system can be programmed to read both manual and electronic meters. This system can also be converted to where you can read several meters from one location. However, the manual reads would still have to be done individually. After a brief discussion to make plans to replace all manual read meters over a two (2) year period and go from there.

A possible donation to Honor Flight Bucks County was discussed. President Child stated that this is a program to take all Bucks county veterans to Washington DC for a day. After a brief discussion a motion was made by Ms. Conley to donate \$100.00 to the Honor flight Bucks County. Seconded by Mr. George. Motion passed with five (5) ayes and one (1) nay.

President Child gave a brief Community Day summary. President Child stated that we weren't sure how well the balloon ride would go over, but it was phenomenal. We sold tickets at \$10.00 for adults and \$5.00 for children. We booked them for two (2) hours and had to go three (3). We actually sold \$1,335.00 in tickets. President Child stated that we had donations of \$7,925.00 and we also had money left over from last year including the recycling money. The total money we had to work with was 11,532.00 and the expenses were \$10,808 leaving us at a plus \$724.00.

President Child stated that Mr. Trimble and Mr. Betz have been appointed to serve on the PSAB Annual conference Committee and Mayor Bain was appointed to the Awards Committee.

There being no further business, a motion was made by Ms. Recenes to adjourn. Seconded by Mr. George. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY AUGUST 7, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Harcourt Trimble, Michael George and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor and Larry Sock-Secretary/Treasurer

**MOTION ON MINUTES:** A motion was made by Ms. Conley to approve the Council Meeting minutes of July 10, 2014. Seconded by Mr. Trimble. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the July 2014 Check Register. Seconded by Mr. George. Motion passed and so ordered.

**SOLICITOR'S REPORT:** President Child stated that Mr. Ghen sent us an e-mail stating that he contacted the office of Mr. Stubbs attorney but has not received a response. He is asking authorization to prepare a letter to be sent to the attorney. A motion was made by Mr. Trimble to authorize Mr. Ghen to send a letter and any other correspondence needed to resolve the situation. Seconded by Mr. George. Motion passed and so ordered.

President Child stated that the son of the owner of the Chocolate Factory came into the Borough office demanding a refund on the money he paid for water/trash bills. President Child added that the owner of the building the Chocolate Factory was in, Mr. Francis Stubbs had not paid the water/trash bills and we suspect that was his way of trying to force the Chocolate Factory out. The Borough Secretary informed the owner of the Chocolate Factory that the water would have to be turned off. The owner offered to pay so they could keep their business going. They had previously requested reimbursement from the Borough and Council determined it was a matter between them and the landlord. President Child added that when the son became belligerent the Borough Secretary terminated the conversation and asked him to leave. Mr. Ghen is requesting authorization to send a letter to the son advising him that the reimbursement problem is between the tenant and the landlord and due to his misconduct; he is prohibited from coming into the Borough office and on any Borough property. If he does, he will be charged with "defiant trespass". In addition he will advise the son that any further communication will be done through him. A motion was made by Mr. Trimble to send the letter. Seconded by Ms. Conley. Motion passed and so ordered.

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):** President Child stated that in order to comply with the CDBG requirements, we needed to have a minimum of two (2) bids for the project. We only received one (1) so officially we have to reject it and re-advertise. A motion was made by Mr. Trimble to officially reject the bid. Seconded by Mr. George. Motion passed and so ordered.

**CITIZEN'S PARTICIPATION:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Mr. Trimble stated that at the last meeting we discussed replacing all the manual read water meters. We currently have 168 and at current prices, it would cost a little over \$22,000.00 to replace them. Installation would be approximately \$11,000.00. Mr. Trimble added that he did some research and discovered that the United States Department of Agriculture (USDA) has grants available for water systems. Mr. Trimble stated that we will be exploring that and any other grants that may be available. Mr. Trimble added that we hope to have Well #2 done by the end of next week.

Mr. Trimble stated that the traffic signal is still not working properly. Borough Secretary stated that he would contact Signal Service as they came out last Friday and replaced the loop. Mr. Trimble stated that he called Senator Mensch's office concerning Trumbauersville road and was told they were awaiting a reply from PennDOT. Borough Secretary stated that Mr. Ron Martin from PennDOT stopped in and stated that Trumbauersville Road and Kumry Road are going to be done this year. In addition, he is going to bring up a crew to mill down and resurface sections of North Main Street.

Borough Secretary stated that at the last meeting, we discussed the surface water and wellhead protection program presentation by DEP. Borough Secretary added that he has all the information should anyone care to review it and we would like to schedule the presentation for August 21<sup>st</sup>. The presentation will take approximately 1 (one) hour. Council agreed to an August 21<sup>st</sup> presentation.

**PARK/RECREATION COMMITTEE:** Ms. Conley stated that the balance brought forward for the TRAC Program was \$2,580.33. We had donations of \$2,551.00 and \$5.00 in interest which gave us a working capital of \$5,136.53. The expenses were \$866.95 which leaves us \$4,269.38 to carry over for next year. Ms. Conley added that we had a peak census of twenty-three (23) children with twenty (20) being the average daily attendance.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that each committee chair has a copy of their 2015 budget request. We would like to have those back by the September meeting so we can start working on the budget. In addition we would like you to include any long range programs you might have.

President Child stated that the radio committee will meet with the Emergency Management Coordinator on August 25<sup>th</sup>.

**ORDINANCE COMMITTEE:** None

**UNFINISHED BUSINESS:** President Child stated that what we discussed last month concerning emergency generators was far beyond what we actually budgeted. President Child added that he sent an – mail to everybody stating that we should really stay within our budgeted amount of \$20,000.00. We have two (2) quotes for this building but we need three (3). President Child stated that he contacted Emergency Generator Repair (EGR) and they will be coming out to do a site survey and give us a quote. Mr. Trimble stated that we need to get both generators. After a lengthy discussion, a motion was made by

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Mr. Trimble to go out for bids for two (2) generators. Seconded by Ms. Conley. Motion passed with three (3) ayes and one (1) nay.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal report was reviewed and accepted as presented.

President Child stated that everyone has copies of letters from two (2) applicants for the Junior Council Person position(s), Ms. Mikayla Black and Mr. Nicholas Basile. After a brief discussion, a motion was made by Mr. Trimble to appoint both candidates as Junior Council Persons. Seconded by Ms. Conley. Motion passed and so ordered. President Child stated that each appointee must fill out a form and send it to the Pennsylvania State Association of Boroughs. President Child added that Council adopted a set of criteria that we want our Junior Council People to follow and he will go over that with each appointee. President Child stated that both appointees will be sworn in by the Mayor at the September meeting.

President Child stated that we have a letter from Mr. Peter Gehring requesting consideration for appointment to the Planning Commission. After a brief discussion, a motion was made by Ms. Conley to appoint Mr. Gehring to the Planning Commission. Seconded by Mr. Trimble. Motion passed and so ordered.

President Child stated that everyone who has access to PEMA has been given instructions on how to access the website in order to view our Emergency Operations Plan (EOP). Ms. Marilyn Bobb would like to set up a drill to go over the Ready Notify Program. She would like to do it on a Monday or Wednesday night in September or October.

President Child stated that Senator Mensch's office would like to have somebody here one Friday a month. President Child added that if no one has any objections, he will notify them that it is okay. Council agreed.

Mr. Trimble stated that we have a property in the Borough that is vacant and we need to update the lien because of the lawn mowing and snow removal we have done over the past year. After a brief discussion, a motion was made by Mr. Trimble to update the lien on the Fothergill property. Seconded by Ms. Conley. Motion passed and so ordered.

Borough Secretary stated that he would like to register for two (2) upcoming webinars. One is the MS4 Requirements and the EPA on September 3<sup>rd</sup> and the other is the Open Records Act on November 5<sup>th</sup> at a cost of \$40.00 each. A motion was made by Mr. Trimble to authorize the Borough Secretary to register for any seminar that would be beneficial to the Borough. Seconded by Mr. George. Motion passed and so ordered.

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There being no further business, a motion was made by Ms. Conley to adjourn. Seconded by Mr. George.  
Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary



**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS CONTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY OCTOBER 2, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child – President, Christopher Betz – Voce-President, Frederick Potter, Harcourt Trimble, Michael George, Claire Conley, Roberta Recenes, Mikayla Black (JCP and Nicholas Basile (JCP)

**OTHER OFFICIALS PRESENT:** Melissa Baine – Mayor, Gregory Ghen – Solicitor, Craig Wilhelm – Fire Marshal/CDEO and Larry Smock – Secretary/Treasurer

**MOTION ON MINUTES:** Mr. Trimble stated that he would like the September 18<sup>th</sup> minutes amended by adding his comment on the two (2) emergency generator bids. Mr. Trimble added that he had stated that the bids were not the same as one quoted a price for a 20kW generator and the other a 17kW generator. Borough Secretary stated that he would make the amendment. A motion was made by Mr. Betz to approve the Council Meeting Minutes of September 4<sup>th</sup> and September 18<sup>th</sup> as amended. Seconded by Ms. Conley. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the September 2014 Check register. Seconded by Mr. Potter. Motion passed and so ordered.

**SOLICITOR’S REPORT:** None

**CITIZEN’S PARTICIPATION:** Mr. Charles Culver asked Council what they proposed to do to address noise pollution on Main Street as a result of the potholes and the increased volume of truck traffic. Mr. Culver stated that if you go to the PennDOT website, they have a document which deals with methods for noise abatement on highways. Mr. Culver asked again what Council plans to do. Mr. Trimble stated that both he and the Borough Secretary have contacted PennDOT numerous times concerning the potholes. Mr. Trimble added that a representative from Senator Mensch’s office is helping us to get Main and Broad Streets repaired. She will be here in the Borough office every Friday from 10:00 AM until noon. Everyone is welcome to come by and talk to her. Borough Secretary stated that at approximately 5:30 this afternoon, he received seven (7) PA One calls concerning paving on Broad and Nain Streets and Tollgate and Trumbauersville Roads between the 7<sup>th</sup> and 17<sup>th</sup> of October. Mr. George asked if it was an entire street paving project. Borough Secretary stated they only have addresses listed so it appears to be a patching project. Mr. Culver stated that he would come to the Borough office the next time the representative is here.

A question arose as to the possibility of painting crosswalks now that the new curb ramps have been put in and also the possibility of getting a crossing guard especially around the school. Mr. Trimble stated that we would contact the School District to see how many walkers there are in Trumbauersville and go from there. After a brief discussion concerning speeding on Woodview Drive, Mr. Potter suggested we find out the cost to put in speed humps. Council agreed. A motion was made by Mr. Potter to authorize the Borough Engineer to do a feasibility study to put speed humps on Woodview Drive. Seconded by Mr. Trimble. Motion passed and so ordered.

Mr. Wes Comes stated that he has two (2) topics to bring before Council. Mr. Comes added that he is a little dismayed at hearing that we have two (2) parts of the town, the “Old Part” and the “New Part” and

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the Old Part doesn't get the Council's attention. Mr. Comes stated that he didn't like hearing that things can't be done because anything can be done. Mr. Comes added that he may go around with a petition to see how many people would sign it. Mr. Comes stated that his second subject is that he thinks the Old Town has been degraded for years and years. Mr. Comes added that he would suggest that we somehow bring under control rental units and non-permanent structures. Mr. Comes stated that he knows that we can't go out and close rental units but he has a lot of ideas about changing the rules. These rental properties bring transients, trouble and on and on and on. Mr. Comes added that if Council does something about it, we can change the direction of this town because he thinks we are at a crossroads. After a lengthy discussion, Mr. Comes stated that rules need to be changed or modified to correct the many discrepancies.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**  
**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Mr. Betz stated that there is an article in the Upper Bucks Free Press concerning the Trumbauersville Re-cycling Program. It covers the amount of annual re-cycling by the community and the money we receive through grants that goes back into the community to help support Community Day and the TRAC Program.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that she heard that the pancake breakfast was a big success and was sorry that she was unable to attend. Ms. Recenes added that she would like to submit her verbal resignation as Chair of the committee. Ms. Recenes stated that her work limits the time needed to be a Chair but she would like to stay on the committee. President Child asked Ms. Conley if she would serve as Chair. Ms. Conley stated she would. President Child officially appointed Ms. Conley as Chair of the Park/Recreation Committee.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Child stated that they did meet, reviewed salaries and made a recommendation to the Budget & Finance Committee.

**BUDGET/FINANCE COMMITTEE:** Mr. Trimble stated that he would like to transfer money from the General and Water Funds to the Emergency Management account and the Construction Fund. After a brief discussion, a motion was made by Mr. Trimble to transfer the funds. Seconded by Ms. Recenes. Motion passed and so ordered.

**ORDINANCE COMMITTEE:** Mr. George stated that we need to update our Floodplain Ordinance. Mr. George added that President Child attended a seminar and asked him to give the presentation. President Child stated that FEMA has redone their Floodplain Model Ordinance and in 2010 they came out all new maps for everybody which we have. What we have to do is update our ordinance to meet the current requirements. The easiest thing to do is take a model ordinance, say we are going to adopt that and send it to the FEMA representative. We will put in the appropriate names, the municipality and select the options we want. That will give us a final approved ordinance from them which must be adopted by March 16, 2015. President Child stated that the committee should get together, go over the model ordinance and decide which options we want to keep. President Child added that the one thing we have to

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do is appoint a Floodplain Administrator. After a brief discussion, Mr. Potter made a motion that we appoint the Borough Manager to the position. Seconded by Mr. Trimble. Motion passed and so ordered.

**UNFINISHED BUSINESS:**

The purchase of Emergency Generators was discussed. Mr. Potter stated that the people who make generators would recommend a 16kW generator for this building. Mr. Potter added that with the heat tape combined with whatever extra equipment and heaters we may need during an emergency, he would recommend no less than a 20kW generator. After a brief discussion, a motion was made by Mr. Trimble to accept the bid submitted by Trinity. Seconded by Ms. Recenes. Motion passed and so ordered.

President Child stated that we are going to discuss radios of which we have been talking about off and on for most of the year. At the last Council meeting, Council authorized the radio committee to review all quotes and pick what was the best under \$6,000.00. The committee met and 2 of the 3 members selected a particular radio that we thought was the best choice of all the ones quoted. All this included a radio and power supply for here, antennae installation and four (4) portables which came to \$4,300.00. Those were ordered, they are in and being programmed and should be here next week. President Child reviewed correspondence from the Trumbauersville Volunteer Fire Company stating they planned to join with the Milford Township Fire Company to apply for a frequency, purchase a base station, repeater, radios and antennae. President Child added that we budgeted \$10,000.00 for radios for us and the Fire Company, a base station and a repeater. The Fire Company is asking us to chip in to help pay for their radios. Mr. Trimble stated that the last time it was brought up at Council, we discussed only buying radios for Emergency Management. Mr. Trimble added that we decided at Council that we were going to start small, see how that worked out and then decide if we wanted to do something for the Fire Company. President Child stated that we had that discussion in context whether or not to buy a repeater and decided not to buy a repeater. President Child added that he doesn't remember any discussion where we ever said we would not buy the Fire Company radios that we approved in the budget. President Child stated that we have \$5,700.00 left in the budget for radios. Ms. Recenes asked how much of the \$5,700.00 do we want to give to the Fire Company. President Child stated that in his opinion, since we are not buying a repeater, we donate \$5,000.00. Mr. Potter stated that he agreed. A motion was made by Mr. Potter to give the Trumbauersville Volunteer Fire Company \$5,000.00 to be used for the purchase of radios contingent upon that giving us a letter of permission to use their frequency. Seconded by Ms. Recenes. Motion passed with five (5) ayes and two (2) nays.

Borough Secretary stated that the Curb Ramp Replacement Project is well underway. Of the eleven (11) that had to do, eight (8) have been completed. Weather permitting; the remaining three (3) will be completed next week.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Trimble to release the Fire Company donation in the amount of \$15,000.00. Seconded by Ms. Conley. Motion passed and so ordered.

A motion was made by Mr. Trimble to release the Fireman's State Funds to the Fire Company in the amount of \$6,637.09. Seconded by Ms. Recenes. Motion passed and so ordered.

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A motion was made by Mr. Trimble to advertise the 2015 Real Estate Tax Levy. Seconded by Ms. Conley. Motion passed and so ordered.

The John Sherwood property was discussed. Borough Secretary stated that Mr. Sherwood is currently incarcerated and is eligible for parole. His parole officer stopped in prior to his meeting with Mrs. Sherwood to see what type of living conditions they would have when and if he got paroled. The parole officer told the Borough Secretary that at his first meeting with Mrs. Sherwood, the house was a shambles. Bare electrical wires were protruding from the walls and the ground floor was a storage area with dog feces all over and a horrendous odor. Borough Secretary asked the parole officer if he would find out how many people were living there and whether or not they had running water as the water had been shut off several months ago. The parole officer met with Mrs. Sherwood and later reported that there were three (3) people living there and that Mrs. Sherwood told him they had running water. Borough Secretary stated that he and Mr. Jim Groff checked the curb stop this afternoon. We had a little trouble getting the curb key on the valve so we are not sure if it was actually shut off initially, but it is off now. Borough Secretary stated that he asked Mr. Wilhelm to take pictures of the outside of the house. The pictures show that portions of the house look as if they could collapse at any time. The pictures are available if anyone wishes to see them. Borough Secretary suggested that the Bucks county Health Department be requested to get involved. A motion was made by Mr. Trimble to call the Health Department and ask them to get involved. Seconded by Ms. Conley. Motion passed and so ordered.

Mr. Trimble stated that each of you have two (2) copies of the proposed 2015 budget. One is our working copy and the other is the smooth version which we will give to council for their review. Mr. Trimble added that he would like to make a motion to advertise the proposed budget and if you have any changes we can amend it next month. President Child stated that the normal process is to get a copy in October to review, make any comments and/or recommendations, advertise in November then adopt in December. Why do we want to do it a month early? Mr. Potter stated that he agreed with President Child because it would give us some time to review it. Mr. Trimble stated that he just thought that we could do it early but the traditional way is fine. Mr. Trimble then withdrew his previous motion. Mr. Trimble stated that we added two (2) new projects to the budget. One is the replacement of all manual read water meters and the other is the replacement of the metal doors at Wells #2 and #3. Mr. Trimble added that he would be looking into possible grants for the meters. Borough Secretary stated that he would like to hold off on advertising the tax ordinance until the proposed budget is ready. Advertising them both at the same time would save money. Council agreed.

A motion was made by Mr. Trimble to authorize the Borough Secretary to issue checks to the Fire Company for bingo and any other public activities not to exceed money previously budgeted. Seconded by Mr. Betz. Motion passed and so ordered.

There being no further business, a motion was made by Ms. Recenes to adjourn. Seconded by Mr. Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY NOVEMBER 6, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Harcourt Trimble, Claire Conley, Roberta Recenes, Mikayla Black (JCP) and Nicholas Basile (JCP)

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Betz to approve the council Meeting Minutes of October 2, 2014. Seconded by Ms. Recenes. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the October 2014 Check Register. Seconded by Ms. Conley. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**ZONING HEARING BOARD:** None

**PLANNING COMMISSION:** None

**PUBLIC SERVICE COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Conley stated that she would like to schedule the winter Fest for December 6<sup>th</sup> with no rain date. Council agreed. Mr. Potter asked Ms. Conley if she had come up with a flyer. Ms. Conley stated she had not but she would do one soon. Ms. Conley added that we will have a tree to hang the donated mittens, gloves, hats, etc. Ms. Conley asked if anyone would have an objection to decorating the Borough Building for Christmas. Many ideas were suggested but nothing was decided. A motion was made by Ms. Recenes to authorize the expenditure of no more than \$200.00 for the Winter Fest. Seconded by Ms. Conley. Motion passed and so ordered.

Ms. Conley stated that maybe next year we could think about having a hayride with a scarecrow making contest and a jack-o-lantern carving contest.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET/FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** President Child stated that every municipality in Pennsylvania got new FEMA maps and we are supposed to update our Flood Plain Ordinance. President Child added that the

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committee reviewed a sample ordinance and he would go over it if Council wanted or we could just submit it for approval. After a brief discussion, Council decided to submit it.

President Child stated that he had one comment before moving on concerning committees and that is come January, he would consider changing committee assignments if anybody wants to move around.

**UNFINISHED BUSINESS:**

President Child stated that for the past two (2) years we have been talking about replacing the sign out front because it is literally rotting away. President Child added that he talked to Mr. Trimble about budgeting for a new sign but it is kind of impossible to budget if you don't know what kind of sign you want. President Child stated that we need to start thinking about what we want to do.

Mr. Trimble stated that he has three (3) adjustments to the proposed budget; increase account 480-317 (Road Maintenance) from \$4,000.00 to \$5,000.00; increase account 452.650 (Construction Costs/Playground) from \$6,000.00 to \$7,000.00 and increase account 448.650 in the Cellular Fund (Meters) from \$15,000.00 to \$16,000.00. Mr. Trimble asked if there were any questions. Ms. Conley asked about the Playground/Park. Borough Secretary stated that we budgeted for mulch, possibly new trees and re-surfacing the basketball court. After a brief overview, a motion was made by Mr. Trimble to advertise the 2015 proposed budget. Seconded by Ms. Recenes. Motion passed and ordered.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

The new trash rate for 2015 was discussed. President Child stated that typically whatever we have for a quarterly rate is to round up to the nearest whole dollar amount. For 2015 the price is \$64.80; for 2016 it is \$66.09 and for 2017 it is \$67.41. After a brief discussion, Borough Secretary suggested that the price per quarter for 2015 be \$66.00 with a minimal increase each year thereafter. Council agreed. President Child stated that the fee would be \$66.00 per quarter for 2015; \$68.00 per quarter for 2016 and \$69.00 per quarter for 2017. President Child asked for a motion to adopt these fees. Mr. Betz made the motion. Seconded by Mr. Trimble. Motion passed and so ordered.

Mr. Trimble stated that we have a CD at Quakertown National Bank in the amount of approximately \$129,000.00 which matures on November 10<sup>th</sup>. We first purchased the CD in 2004 and the current interest rate for a five (5) year CD is 1.59% and three (3) years is .75%. We went to the bank and discussed our options. We could stay with what we have or we could go to an FDIC insured budget market CD for a period of 5-7 years and be guaranteed 1%. The financial advisor told us that the interest rate normally runs between 4-6%. The money is invested in stocks and bonds, cash or commodities. President Child stated that in 2004 we purchased the CD for \$100,000.00. In ten years, we made \$29,000.00 in interest most of which occurred in the first five (5) years. What Mr. Trimble is talking about is an FDIC insured budget market CD that is guaranteed 1% with no loss of principle. They use a blended index through Golden Sachs bank. After a brief discussion, a motion was made by Mr. Trimble to put the \$129,000.00 in an FDIC insured budget market CD. Seconded by Mr. Potter. Motion passed and so ordered.

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President Child stated that everyone has a copy of the letter from Signal Service, Inc. with recommendations from their annual maintenance inspection of our traffic signal and school flashing signals. Borough Secretary stated that after he had discussed the letter with President Child, he reviewed the list of eligible items on the ARLE grant list and most of the recommendations are on that list. Borough Secretary suggested that any maintenance be held in abeyance until we see what may be covered by the ARLE grant. Council agreed.

President Child stated that we are buying the propane tanks for the generators. Trexler Haines would like to sell us propane at a \$1.79 per gallon up through March 31, 2015. Borough Secretary stated that because we are a municipality, there is no finder's fee and if they had to come out because of an emergency the price is still \$1.79. It was decided to check out other prices and have a report for the next meeting.

President Child stated that Ms. Black would like to speak to us concerning the John Rivers VFW. Ms. Black stated that the VFW is having a fund raiser and they are selling Christmas ornaments for veterans. You can state "in honor of" or "in memory of" and all proceeds go to help other veterans. Borough Secretary stated that we will put the flyer in the newsletter. Borough Secretary added that we need to know what the latest date for submission is so they can be picked up on December 14<sup>th</sup>. After a brief discussion, Borough Secretary stated he would call Mr. Paul Gerhart and get the date. Mr. Jim Black stated that the price of the ornament is \$25.00 for individuals and \$50.00 for businesses and municipalities. A motion was made by Mr. Betz that the Borough purchase an ornament in the amount of \$50.00. Seconded by Ms. Recenes. Motion passed and so ordered.

There being no further business, a motion was made by Mr. Trimble to adjourn. Seconded by Ms. Conley. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY DECEMBER 4, 2014**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Edward Child called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Edward Child-President, Christopher Betz-Vice-President, Frederick Potter, Harcourt Trimble, Michael George, Clare Conley, Roberta Recenes and Mikayla Black (JCP)

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-CEO/Fire Marshal and Larry Smock-Secretary/Treasurer

**MOTION ON MINUTES:** A motion was made by Mr. Trimble to approve the Council Meeting Minutes of November 6, 2014. Seconded by Ms. Recenes. Motion passed and so ordered.

**CHECK REGISTER:** a MOTIION WAS MADE BY Mr. Trimble to approve the November 2014 Check Register. Seconded by Mr. Betz. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine stated that two (2) weeks ago, she woke up early in the morning to a noise and when she went out onto her second floor balcony, she saw someone getting out of her husband's truck. Mayor Baine added that the person got out of the truck, rooted around the truck bed and walked down the driveway. The State Police came and their thoughts were that she frightened the person causing him to stoop what he was doing or he may possibly been sleeping in the truck. Mayor Baine stated that the State Police have not gotten back to her so apparently the individual has not been caught. Mayor Baine added that everyone should be alert as it is a problem in the area.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Mr. Potter stated that Well #2 will be finished this month. Borough Secretary stated that he had a couple of things for public works. First, Ms. Conley had asked about the status of the speed humps. Our engineer is reviewing the PennDOT regulations and putting together the cost. However, we reviewed the ARLE Grant list and we believe they will be covered. Secondly, our tower rental for cellular communications has decreased because T-Mobile has bought out METRO-PCS. On December 17<sup>th</sup>, a crew will be installing three (3) new antennas on existing mounts from 7:00 AM to 5:00 PM. On the same day from 10:00 PM to 6:00 AM, two (2) technicians will perform programming in the existing T-Mobile cabinet only.

**PARK/RECREATION COMMITTEE:** Ms. Conley stated that the weather forecast for our Winter Fest on Saturday doesn't look promising. If it has to be called off, that's what we will do. If we do have it, we need people there about 5:30 PM to start the fire. President Child stated that he would be there.



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Mayor Baine stated that she and her daughter would be there. Mr. Potter asked Ms. Conley if she would need water. Ms. Conley stated she would. Mr. Potter stated that he would turn the water back on and fill the hot water tank.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET/FINANCE COMMITTEE:** None

**ORDINANCE COMMITTEE:** Mr. George stated that we submitted our updated Flood Plain Ordinance to FEMA and they have approved it. We hope to have copies for everyone at the next meeting for review and possible advertising.

**UNFINISHED BUSINESS:**

A motion was made by Mr. Trimble to adopt the 2015 Budget. Seconded by Ms. Conley. Motion passed and so ordered.

A motion was made by Mr. Betz to adopt the 2015 Tax Levy. Seconded by Mr. Trimble. Motion passed and so ordered.

A proposed propane gas contract was discussed. President Child stated that at the last meeting, we had a proposal from Trexler Haines for \$1.79 per gallon through March 31, 2015. We got prices from other companies and each of you has a copy of those. After comparing the prices and a brief discussion, it was decided not to enter into a contract at this time.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

Mr. Trimble stated that the QAPC received a letter from the School District Superintendent stating that they were withdrawing from the QAPC. Mr. Trimble added that the only affect it will have on us is that our share of the cost will go from 1.6% to 1.8%. Mr. Trimble stated that he just wanted to make Council aware of what was happening.

A proposed maintenance contract for the three (3) emergency generators was reviewed. After a brief discussion, a motion was made by Mr. Trimble to enter into a one (1) year contract. Seconded by Mr. Betz. Motion passed and so ordered.

President Child stated that everyone has a sheet that says Portable Radio Operation Procedures. President Child added that he thinks it would be beneficial to have a session early next year just on radios. Council agreed.

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There being no further business, a motion was made by Mr. Potter to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary