

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY JANUARY 3, 2012**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Frederick Potter called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter-President, Christopher Betz-Vice-President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes, Claire Conley and Matthew Basile (JCP).

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Betz to approve the Council Meeting Minutes of December 6, 2012. Seconded by Mr. Trimble. Motion passed and so ordered.

**AUTHORIZATION FOR PAYMENT OF BILLS:** A motion was made by Mr. Trimble to pay the December 2012 invoices. Seconded by Mr. Child. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Mr. Ghen stated that it is his understanding that the debris on the Stubbs property has not yet been cleaned up. Mr. Ghen added that once again his recommendation is to clean it up, take pictures, add up all the costs, lien the property and proceed from there. Borough Secretary stated that the reason it is not cleaned up is that at the last meeting, it was recommended that a State Policeman and the Solicitor be present. Borough Secretary added that that is hard to do and asked if that was necessary. Mr. Child stated that it isn't necessary for the Solicitor to be there but only because of the history, it might be advisable that we have some law enforcement there in case the owner would get somewhat belligerent. After a brief discussion it was decided that the Borough Secretary would contact our trash collector to set up a time and date for cleanup. In addition, pictures will be taken before, during and after cleanup.

**CITIZEN'S PARTICIPATION:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine asked if we plow the part of the Milford walking track that is in the Borough. Borough Secretary stated we do not. Borough Secretary added that that part of the track is actually on school property.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** President Potter stated that we completed the re-plumbing of Well #2 and it is ready for the arsenic removal system to be installed. We have negotiated the purchase of twelve (12) canisters from Sellersville Borough at a cost of \$100.00 each.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that our Winter Fest had to be postponed because of rain. We held it the next day and had a pretty poor turnout. Next year, if it needs to be postponed, we will have it on the following Friday.

Ms. Recenes stated that she would like to have the TRAC Director write an article outlining the plans for the program to be included in our spring newsletter. Borough Secretary stated that he would contact her to see if she wants to return for this year's program. If she does, he will ask her to put something together.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that he would try to set something up for this month and get started on updating our policy manual.

**Borough Council Meeting  
January 3, 2013  
Page 2**

**BUDGET/FINANCE COMMITTEE:** Mr. Trimble stated that the 2012 audit will take place on January 22<sup>nd</sup> and 23<sup>rd</sup>. In addition, everyone has a copy of the 2012 year-end report. If you have any questions please let him know.

Mr. Trimble stated that last month we discussed moving our money from PLGIT to QNB. Mr. Trimble added that in 2012 all accounts in every bank were insured for an unlimited amount. Mr. Trimble stated that that ended January 1, 2013. Mr. Trimble stated that he contacted QNB to verify and was told they handle municipalities and they put money into an escrow account for those accounts. Mr. Trimble added that there is no problem in switching. Mr. Trimble stated that we plan on having the switch completed by early March.

**TECHNOLOGY COMMITTEE:** Mr. George stated he would like to meet sometime during the next month to plan where we want to go with security and new computers.

**ORDINANCE COMMITTEE:** Mr. Child stated he would be in contact with committee members to set up a meeting.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Ms. Recenes to authorize the signing of a Municipal Commitment Form for the Household Hazardous Waste Collection Program in the amount of \$144.59 per year for four (4) years. Seconded by Mr. George. Motion passed and so ordered.

A motion was made By Ms. Conley to donate \$50.00 to the NAP Athletic League. Seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Mr. Trimble to adopt Resolution #01-13, Appointments for 2013. Seconded by Mr. Betz. Motion passed and so ordered.

A proposal for a generator for Well #3 was reviewed. President Potter stated that we have a proposal from B+B Electrical Services for a 25kW- 3 phase generator in the amount of \$15,800.00 which includes complete installation and a concrete pad. We would have to get a contract with an LP Company to deliver the cylinders. Borough Secretary stated that he got a proposal for a 30kW generator in the amount of \$14,000.00 that did not include installation. After a brief discussion it was decided to table any decision until further information and proposals are obtained.

A motion was made by Mr. Trimble to adopt Resolution #02-13, Joint Tax District between Trumbauersville Borough and Milford Township. Seconded by Mr. George. Motion passed and so ordered.

A motion was made by Ms. Recenes to donate \$250.00 to the John Rivers Memorial; VFW Post #11322. Seconded by Mr. George. Motion passed and so ordered.

There being no further business a motion was made by Mr. Child to adjourn. Seconded by Mr. George. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY FEBRUARY 7, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. Vice-President Christopher Betz called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter-President, Christopher Betz-Vice-President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes, Claire Conley and Matthew Basile (JCP).

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Child to approve the Council Meeting Minutes of January 3, 2013. Seconded by Mr. George. Motion passed and so ordered.

**AUTHORIZATION FOR PAYMENT OF BILLS:** A motion was made by Mr. Trimble to pay the January 2013 invoices. Seconded by Ms. Recenes. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Mr. Ghen stated that the Stubbs property has been cleaned up and a lien has been put in place. Mr. Ghen stated that he received a notice that there would be a sheriff's sale on the Stanley Phillips property. We have a lien on that property in the amount of \$337.50. Mr. Ghen added that we should communicate with the attorneys that sent us the notice informing them that the lien has been reduced to that amount. A motion was made by Mr. Trimble to authorize Mr. Ghen to communicate with the attorneys concerning the lien. Seconded by Mr. Child. Motion passed and so ordered.

**CITIZEN'S PARTICIPATION:** Mr. Nick Basile stated that for his Eagle Scout Project he is going to do a Flag Burning Ceremony. Mr. Basile added that there are three (3) stages. First, building wooden boxes to collect the flags; second, placing the boxes at strategic places to collect the flags and stage three would be the actual ceremony. Mr. Basile asked if he could place one of the boxes in the Borough building. Council agreed that he could. Mr. Basile also requested permission to hold the ceremony at the Borough Park. Council agreed. Mr. Basile stated that he would like to do it on Memorial Day weekend and asked what day would be the best. After a brief discussion it was decided to hold the ceremony on Flag Day, June 14<sup>th</sup> at 7:00 PM. Mr. Child suggested that Mr. Basile make up a flyer and a short article concerning the ceremony that we could include in our Spring Newsletter. Mr. Basile stated he would put something together.

Mr. Vince Putiri asked if there were any plans to fix or replace the fence behind the garage. Mr. Child stated that there aren't any plans but we should consider it because it is a mess. Mr. Putiri stated that a property owner has a lot of lumber and an Adirondack chair well onto the Borough property. Unless we are going to allow people to use open space, something should be done to restrict that type of activity. After a brief discussion it was decided to send a letter to the property owner and request he remove the lumber and the chair.

Mr. Putiri stated that at 243 East Broad Street the curb stop is still sticking up in the sidewalk. It is now almost a year since we were told it was going to be fixed. After a brief discussion it was decided that a letter would be sent to the home owner giving him a deadline to repair it or the Borough would do it and bill him for it.

Mr. Putiri stated that there is water from a sump pump draining onto the pathway to the park off of Woodview Drive and freezing. President Potter requested that Mr. Wilhelm investigate that and other similar complaints.

**MAYOR' COMMENTS ON THE BOROUGH:** Mayor Baine stated that with the upcoming weather forecast, people should be aware that she may have to declare a snow emergency.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** President Potter stated that we did pick up the arsenic removal canisters from Sellersville. We will be discussing generators under Unfinished Business.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that the committee would be working on a form to request usage of the pavilion and the kitchen. Ms. Recenes asked the Borough Secretary if he would contact last year's TRAC director to see if she plans on returning this year. If she does, ask her if she could write an article for the Spring Newsletter. Borough Secretary stated he would contact her.

Mr. Trimble stated that he got two (2) quotes from Rahn Lawn Care for mulch for the playground. The first quote is for 50 yards of wood chips to be blown in at a cost of \$2,940.00. The second quote is for the same amount of mulch but they would put it in manually at a cost of \$3,635.00. Mr. Trimble added that he will be getting a quote for weed spraying before the mulch is put in. We can either act on this now or wait until we get a quote for the spraying. Mr. Trimble stated that it is possible the weed spraying is included in the previous quotes. After a brief discussion it was decided to wait until more information is received.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that he would try to set up a meeting this month.

**BUDGET/FINANCE COMMITTEE:** Mr. Trimble stated that our audit was completed on January 24<sup>th</sup>. Everything went well and we are waiting for the final numbers.

Mr. Trimble stated that our accounts in PLGIT have been closed and the money transferred to QNB.

**TECHNOLOGY COMMITTEE:** President Potter stated that we discussed new computers and the price from Dell and Best Buy are essentially the same. The basic computer will be approximately \$500.00. The license will be approximately \$100.00. President Potter added that we will have some hard quotes at the next meeting.

Ms. Recenes asked about the status of installing cameras in the pavilion. Mr. George stated that we are looking at a March time frame.

**ORDINANCE COMMITTEE:** Mr. Child stated that we did meet and re-started the process of codifying our ordinances. Our first task is to develop a spread sheet that will list all the ordinances. We hope to have a complete list by the next meeting to present to Council.

Mr. Child stated that the last two years we have applied for recycling grants. We just received information for 2010 that we will be receiving \$372.00 within the next 4-5 weeks. If it is received by the next meeting, we can decide what we want to do with it.

**UNFINISHED BUSINESS:**

President Potter stated that we have three (3) quotes for emergency generators. The first quote is from emergency Systems for a 30Kw propane generator in the amount of \$18,300.00. This does not include installation. The second quote is from B+B for a 25Kw propane generator in the amount of \$15,800.00 that

**Borough Council Meeting**  
**February 7, 2013**  
**Page 3**

does include installation. The third quote is from Cummings Power Systems that is a 30Kw propane generator in the amount of \$13,300.00 which does not include installation. President Potter stated he would like to go with the B+B quote. President Potter added that he would like a bigger generator for Well #2 and the Borough building. After a lengthy discussion, it was decided to table any decision until further information is received. President Potter will prepare a chart comparing all the proposals.

Ms. Marilyn Bobb stated that she spent the afternoon at the County Emergency Management office with PEMA and FEMA in regards to getting funding through a grant from FEMA. We can, as a Borough, submit a Letter of Interest through the Hazard Mitigation Program. FEMA and PEMA have a lot of money from the last two storms which they have designated to purchase generators for municipalities and organizations. Ms. Bobb stated that she was told that all we need to do is send in a Letter of Interest that we are interested in going through the Hazard Mitigation Program to obtain however many generators we need. FEMA would supply 70% of the cost, the State will reimburse 27% of the cost and the Borough would be responsible for 3%. Ms. Bobb added that the Borough and the Fiore Company would each submit a Letter of Interest. Ms. Bobb will contact the representative for more information.

Ms. Bobb stated that we need a motion from Council to allow her to represent both the Borough and the Fire Company to request reimbursement through FEMA and PEMA for damage caused by super Storm Sandy. This would include all costs incurred by the Borough. A motion was made by President Potter to appoint Ms. Bobb as the representative for the Borough to negotiate for reimbursement for funds spent for super Storm Sandy. Seconded by Mr. Trimble. Motion passed and so ordered. A motion was made by President Potter to appoint Ms. Bobb as the representative for the Fire Company for the same reason. Seconded by Mr. Trimble. Motion passed and so ordered.

The tree removal at the park was discussed. Mr. Child stated that all the trees in the hedgerow were removed. The discussion now is about the trees in back of the houses along Woodview. Back during warmer weather, Mr. Jim Black and the Borough Secretary marked the trees that were either dead or diseased for removal. Mr. Child stated that he saw Mr. Black in the park and it looked like he was removing all the trees. Mr. Child stated that he asked Mr. Black what he was doing and Mr. Black stated that he had a meeting in the office and may have misunderstood what exactly he was supposed to do. Ms. Recenes asked if his estimate included all the trees. Mr. Child stated that Mr. Black explained what his estimate meant. If you take out a tree that is marked and have to go between other trees it is a little more work than just cutting them all down. He said the price would be the same. After a brief discussion it was decided that only the trees marked would be removed. In addition, the Parks/Recreation Committee will draw up a plan to replace the trees and/or bushes. A motion was made by Ms. Recenes to remove only the marked trees. Seconded by Ms. Conley. Motion passed and so ordered.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Trimble to adopt Resolution #03-13, Real Estate Fee Schedule. Seconded by Mr. Child. Motion passed and so ordered.

Resolution #04-13, Fire Police Appointments was discussed. Mr. Child asked why there was only one name. Ms. Bobb stated that he is specifically Fire Police. He doesn't drive; run the hoses or any other stuff. The rest of us are duly trained so we can do firefighting and for those of us who have been trained, we can act as Fire Police if the need arises. Mr. Child asked why we do this every year. Mr. Trimble stated it is for insurance purposes. Mr. Child asked that if other people act as Fire Police and they are not on this

**Borough Council Meeting**  
**February 7, 2013**  
**Page 4**

list, is that a liability issue. Mr. Ghen stated it was. It was decided that Resolution #04-13 would be tabled until Ms. Bobb furnishes us with the names of the people who can act as Fire Police.

Inclusion in the 2013 Who's Who Listing in the PSAB Yearbook in the amount of \$40.00 was reviewed. A motion was made by Mr. Child to expend the \$40.00 for the Who's Who Listing. Seconded by President Potter. Motion passed and so ordered.

Two (2) quotes for the rewiring of Well #2 were reviewed. President Potter stated that we have a quote from Mr. Doug Hrycko in the amount of \$2,950.00. We also have a quote from B+B in the amount of \$2,500.00. A motion was made by President Potter to accept the quote from B+B. Seconded by Ms. Recenes. Motion passed and so ordered.

The DEP Annual MS4 Permit invoice in the amount of \$500.00 was reviewed. After a brief discussion a motion was made by Ms. Recenes to pay the annual permit fee. Seconded by Mr. Child. Motion was passed by a vote of 6-1 and was so ordered.

Mr. Child stated that we will have a Community Day committee meeting on the 19<sup>th</sup> of this month. We will be discussing the possibility of a different date, tethered balloon rides, a 5K run and many other items. Anyone wishing to attend the meeting is more than welcome.

There being no further business a motion was made by President Potter to adjourn. Seconded by Mr. Child. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY MARCH 7, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Frederick Potter called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter-President, Christopher Betz-Vice-President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes, Claire Conley and Matthew Basile (JCP).

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer

**MOTION ON MINUTES:** A motion was made by Ms. Conley to approve the Council Meeting Minutes of February 7, 2013. Seconded by Mr. Trimble. Motion passed and so ordered.

**AUTHORIZATION FOR PAYMENT OF BILLS:** A motion was made by Mr. Trimble to pay the February 2013 invoices. Seconded by Ms. Recenes. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that the Borough Secretary was in contact with the TRAC

Director and the two (2) assistants from last year and all three expressed a desire to return. A motion was made by Ms. Recenes to hire Ms. Jennifer Hughes as Director and Ms. Suzanne Schoenfeld and Ms. Amanda Linske as assistants. Seconded by Mr. Child. Motion passed and so ordered.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET & FINANCE COMMITTEE:** None

**TECHNOLOGY COMMITTEE:** Mr. George stated that he handed out information concerning new computers for the office staff at a price of \$704.00 each. After a brief discussion a motion was made by Mr. George to upgrade the computers for the office staff. Seconded by Mr. Child. Motion passed and so ordered.

**ORDINANCE COMMITTEE:** Mr. Child stated that the Ordinance Committee has gone through all of the ordinances that we have. Mr. Child added that the list of ordinances that you have in front of you was done in Excel which gives you the opportunity to search and sort. Mr. Child stated that we have several ordinances on the same subject such as snow removal, parking and amendments. We are going to focus on one set at a time and try to pare them down to a single ordinance. Mr. Child added that we will also be looking at new ordinances that we may be required to have such as alternative energy.

**Borough Council Meeting**  
**March 7, 2013**  
**Page 2**

**UNFINISHED BUSINESS:**

Quotes for new generators were reviewed. After a brief discussion a motion was made by Mr. Trimble to accept the quote from B+B Services if the warranty is at least two (2) years and 1,000 hours. Seconded by Mr. Child. Motion passed and so ordered.

Borough Secretary stated that he talked with Ms. Marilyn Bobb and we got approval to submit our Letter of Intent for the generators. We will be working on that over the next few days. In addition, our request for reimbursement of expenses caused by Super Storm Sandy has been approved. Borough Secretary stated that he would be meeting with Ms. Bobb next week to finalize the expenses.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Child to purchase the PA & Federal Labor Law Notices Poster in the amount of \$15.90. Seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Mr. Trimble to adopt Resolution #04-13, Fire Police Appointments and to send a letter to the Fire Company informing them that anyone acting as Fire Police who are not on this list will not be covered by Borough insurance. Seconded by Mr. Betz. Motion passed and so ordered.

Mr. Child stated that as we reported previously, we have applied for recycling grants for the past two (2) years. For 2010, we were awarded \$372.00. We found out that for 2011 we are receiving \$491.00 for a total of \$863.00. At the last meeting it was decided that the \$372.00 would be put into the Community Day Fund. A motion was made by Mr. Child to also put the \$491.00 into the Community Day Fund. Seconded by Ms. Conley. Motion passed and so ordered.

There being no further business a motion was made by Mr. Child to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer



**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY APRIL 4, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Frederick Potter called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter-President, Christopher Betz-Vice –, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes Claire Conley and Matthew Basile (JCP).

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Betz to approve the Council Meeting Minutes of March 7, 2013. Seconded by Mr. Trimble. Motion passed and so ordered.

**AUTHORIZATION FOR PAYMENT OF BILLS:** A motion was made by Mr. Trimble to pay the March 2013 invoices. Seconded by Mr. Child. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** Mr. Vince Putiri stated that he read in the Newsletter that planning for new trees in the park will begin in the near future and asked who was in charge. President Potter stated that would be the Park and Recreation Committee. In addition, we are in receipt of a letter from Mrs. Judy Stauffer suggesting we plant trees in honor of servicemen and women. President Potter added that that might be a good start and we can fill in with carefully selected trees and/or bushes. Mr. Putiri stated that that means three (3) people will be making the decision. Mr. Trimble stated that he plans on walking the park and bringing a proposal before Council. Mr. Putiri asked if citizens would be allowed to participate. Ms. Recenes stated that citizens can come to the meetings and asked Mr. Putiri if he would like to attend. Mr. Putiri stated he really would. Mr. Putiri asked what is in place to make sure no more trees in the Borough get cut needlessly. President Potter stated that we will probably go to a work order system which will outline exactly what we want done.

Mr. Putiri stated that last November we talked about putting an emergency plan together as to what we can do as a Borough to help facilitate communications during an emergency. Mr. Putiri added that he would be more than happy to help out. Mr. Putiri stated that Ms. Conley had also talked about formulating a plan. President Potter stated that we can coordinate that with Ms. Marilyn Bobb, our Emergency Management coordinator.

Mr. Jim Ashe introduced himself and stated that he was here representing the Christ UCC Church and offered their resources to the Borough. President Potter thanked Mr. Ashe and complimented the church for all their help during our Community Days.

Ms. Marilyn Bobb stated that she and the Borough Secretary got together last week and worked on the two (2) grants. We are going to finalize the generator one tonight so we can give it to Representative Paul Clymer on Monday and he will deliver it to Harrisburg prior to April 10<sup>th</sup>. We have three (3) applications going in for generators. We finished up the paperwork to finalize the dollar figure for possible reimbursement from Super Storm Sandy.

Ms. Bobb stated that the Fire Company is currently looking to replace our tanker. Hopefully by the end of the year we will have the paperwork in and the process being started to purchase a new tanker.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine stated that we got through this winter with only having to declare one (1) snow emergency.

Mayor Baine stated that this past weekend was the Annual Lions Club Easter Egg Hunt. There had to be at least 600 children there. The park looked great and the Lions Club did a terrific job.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** President Potter stated that we are getting the arsenic removal cylinders ready for installation at Well #2. The concrete pads will be poured at Well #3 next week and the generator should be installed within the next (3) weeks.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that we will be having a meeting in the next couple of weeks to discuss a tree replacement plan. In addition, Ms. Conley has a valid concern concerning a street address for the park. One of the concessions for Community Day requested an address. After a brief discussion a Motion was made by Mr. Child to assign 140 Woodview Drive as the address to the park. Seconded by Ms. Recenes. Motion passed and so ordered.

Mr. Trimble stated that he has been working on getting mulch for the playground and has three (3) quotes. The first quote is for blowing 50 cubic yards into the playground area and applying an herbicide. The cost is \$2,940.00. If the mulch was brought in and spread manually, the cost would be \$3,650.00. The third quote is for 50 cubic yards at \$72.00 per cubic yard for a total of \$3,600.00. Mr. Trimble stated that he would recommend hiring Rahn Lawn supply the mulch and blow it in. Ms. Conley asked if the herbicide was non-toxic and Mr. Putiri asked if it was biodegradable. Mr. Trimble stated he would contact the contractor. A motion was made by Mr. Trimble to authorize the expenditure of \$2,940.00 to Rahn Lawn to apply mulch to the playground area. Seconded by Ms. Recenes. Motion passed and so ordered. Ms. Recenes stated that the safety belt on the Jet Swing was broken and needed to be replaced. Borough Secretary will take for action.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that we did meet and we reviewed where we were with updating the Employee Handbook and Policy Manual. We are getting that process started and will be using the PSAB Policy Manual as a guide. Another thing we talked about was something that Mr. Trimble brought up during the budget discussion last year. He had noticed that what we were paying some of our office personnel was more than other Boroughs our size. He recited Riegelsville and Silverdale specifically. We discussed that and we felt that instead of just comparing two salaries, we would look at the big picture so we got the budgets from both municipalities. Our budgets \$460,500.00. We budget all salaries which comes to \$90,472.00 or 19.6% of the total budget. We looked at Riegelsville and their budget is \$417,000.00 with wages of \$124,870.00. This comes to 30% of their budget. In addition they budget \$3,000.00 for benefits which brings the total to \$127,870.00 or 31-32%. Silverdale has a budget of \$609,000.00 and salaries total \$38,600.00 or 6%. They only have two (2) part time employees in the office. Most of the things we do here in the office they must contract out. After reviewing the comparisons the committee felt it wasn't a big issue. Mr. Child asked if there were any questions. Mr. Trimble stated he didn't like the comparisons. Mr. Trimble added that he is looking at salaries for employees, not what the budget is of the Boroughs. Mr. Betz stated that one part which he doesn't think came across clearly is that we are able to accomplish a lot more in house without having to go out and hire professional services. Mr. Trimble asked what he was referring to. President Potter stated that for instance, the preparation of ordinances, preparation of forms to file to the state and communications. We have nowhere near the legal bills as the other municipalities. Mr. Trimble stated that the numbers he got are completely different than what Mr. Child has. Mr. Putiri suggested we look at the job description. If an employee from a municipality does A-F and an employee from another municipality does A-Z then he or she should be paid more. Mr. Putiri added that from his experience what we have here is in the A-Z category. After a brief discussion it was decided that the Personnel//Administrative Committee would prepare a more detailed breakdown.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that we received our Liquid Fuels Allocation in the amount of \$14,911.21.

**Borough Council Meeting**  
**April 4, 2013**  
**Page 3**

**TECHNOLOGY COMMITTEE:** Mr. George stated that he would get with the Borough Secretary and utilize the Borough credit card to purchase the two (2) new computers.

**ORDINANCE COMMITTEE:** Mr. Child stated that we did not meet but as detailed at the last meeting we have seen we have multiple ordinances dealing with the same topic. We will be looking at those in groups and we may want to consider making one ordinance for each group.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

The lawn mowing around the Borough building was discussed. Borough Secretary stated that we have two (2) proposals; one from Mr. Bill Mapes who does the rest of the Borough mowing and one from Mr. Brian Staats who did it last year. Mr. Staats raised his price to \$35.00 per mowing and Mr. Mapes has quoted \$35.00 also. Mr. Child stated that for the same price, there is no sense in bringing in two separate lawn mowing services. We might as well have Mr. Mapes do it all. A motion was made by Ms. Recenes to have Mr. Bill Mapes mow around the Borough building at a cost of \$35.00 per mowing. Seconded by Mr. George. Motion passed and so ordered.

A selection for a voting delegate at the PSAB Annual Conference was discussed. After a brief discussion a motion was made by Mr. Child to designate Mr. Trimble as our delegate to the PSAB Annual Conference and Mr. Betz as the alternate delegate. Seconded by Mr. George. Motion passed and so ordered.

A motion was made by Ms. Recenes to receive a copy of the minutes approximately two (2) weeks after the meeting and a copy of the agenda three (3) days prior to the next meeting with a final agenda the morning of the meeting if there are any changes. Seconded by Mr. Child. Motion passed and so ordered.

There being no further business a motion was made by Mr. Child to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY MAY 2, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One evergreen Drive. Vice-President Christopher Betz called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Christopher Betz-Vice-President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fiore Marshal/CEO, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** Ms. Recenes pointed out a typo in the minutes. Borough Secretary stated it would be corrected. A motion was made by Ms. Recenes to approve the Council Meeting minutes of April 4, 2013 as amended. Seconded by Mr. Trimble. Motion passed and so ordered.

**AUTHORIZATION FOR PAYMENT OF BILLS:** A motion was made by Mr. Trimble to pay the April 2013 invoices. Seconded by Mr. Child. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Borough Secretary asked Borough Council to authorize the placement of a lien against the Fothergill property due to non-payment of water and trash bills. In addition, the Borough Secretary asked for authorization to have the grass mowed by our mowing contractor and add the fee to the lien. It doesn't appear as if they are going to return any time soon. A motion was made by Mr. Trimble to place a lien on the property including the grass mowing on a month to month basis. Seconded by Mr. Child. Motion passed and so ordered.

**CITIZEN'S PARTICIPATION:** Ms. Conley stated that Mr. Vince Putiri, the Borough Secretary and she met last week and put together a Resident Emergency Contact List which would be included in our Emergency Operations Plan. Ms. Conley added that everyone has a copy of the proposed questionnaire. Ms. Conley stated that we would like to put a blurb in the Community Day Newsletter that the questionnaire would be available at the Borough table for anyone wishing to fill it out. After a brief discussion and a few revisions to the questionnaire, a motion was made by Ms. Conley to approve the questionnaire as amended, advertise in the Community Day Newsletter and include a copy in our regular Summer Newsletter. Seconded by Mr. Child. Motion passed and so ordered.

Mr. Barry Roberts stated that he was the President of the Trumbauersville Betterment and Social Club and on behalf of the Club; he would like to present a check for \$1,000.00 for Community Day expenses. Borough Council thanked Mr. Roberts for the Club's generosity. Ms. Brenda Roberts invited everyone to stop by the Betterment Club to see what the Club is all about.

Mr. Tom Conley stated that the noise from dirt bikes being raced on the properties behind the Post Office is getting out of hand especially late at night. After a brief discussion it was decided that the CEO would follow up on this by contacting the property owners.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Bain stated that on April 20<sup>th</sup> the Quakertown Area Day of Play in the Parks happened. This included Milford Township, Richland Township, Richlandtown Borough and Quakertown Borough. Mayor Baine added that to her knowledge we were not contacted about this but it is something we should get involved in. Mayor Baine suggested that we get on the list but she doesn't know who to contact. Ms. Recenes stated that she has a contact number and Mr. Betz stated that he might have something.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**Borough Council Meeting**  
**May 2, 2013**  
**Page 2**

**PUBLIC SERVICES COMMITTEE:** Mr. Trimble stated that he asked the Borough Secretary to put together a report on how much we have spent from the Cellular Fund thus far on repairs of Well #2. As of today, we have spent \$9,456.00. Mr. Trimble added that we paid for the new generator out of the Cellular Fund that hopefully, will be covered by the grants we applied for.

Borough Secretary stated that the generator should be in within the next two weeks. In addition, paint has been procured and Mr. David Smith will be painting the inside of Well house #2 next week.

Mr. Betz stated that there have been several break-ins in the area lately. Mr. Betz added that he just wanted to make people aware and to be more cautious.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that the safety harness for the Jenn Swing has been installed and thanked Mr. Child and the Borough Secretary for doing that. In addition, the bottom section of the slide on the fire truck has a big hole in it and a replacement part has been ordered. Ms. Recenes stated that the new address of 140 Woodview Drive for the park has been recorded. Ms. Recenes added that the mulch should be in within the next two weeks and our TRAC Program is on track.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** None

**BUDGET & FINANCE COMMITTEE:** None

**TECHNOLOGY COMMITTEE:** Mr. George stated that the new computers will be in approximately May 7<sup>th</sup>. Mr. George stated that he would take some time off from work to install them. Ms. Recenes asked when the cameras would be installed in the park and asked if we could hire someone to do it. Mr. George stated he would take a day off from work and install them. Mr. Trimble stated he would assist.

**ORDINANCE COMMITTEE:** Mr. Child stated that we did meet, reviewed the Burning Ordinance and we think it is pretty good the way it stands. What the committee would like to do is make a working ordinance book with amendments attached and noted. We will still have our official ordinance books as required.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A request from Mr. Clint Rickert in the amount of \$125.00 for reimbursement of a severed electric pet fence that happened during the removal of trees in the park was discussed. After a brief discussion concerning property lines and the validity of the request, the Borough Solicitor recommended that the request be honored. A motion was made by Mr. Child to pay the \$125.00 reimbursement. Seconded by Ms. Recenes. Motion passed and so ordered.

The Port-O-Potty summer rental for the park was discussed. A motion was made by Mr. Trimble to contract a Handicap Accessible Port-O-Potty for the summer and request an additional one for Community Day.

Borough Secretary stated that the Auditor General audit of Liquid Fuels will be conducted next Friday. They will be auditing 2011 and 2012. This is an ongoing audit that is conducted every two years.

Ms. Conley stated that on May 14<sup>th</sup>, there will be a meeting here concerning the Pennsylvania Turnpike Construction project and how it may affect this area.

**Borough Council Meeting**  
**May 2, 2013**  
**Page 3**

Ms. Conley asked why they were replacing poles in town and would they be repairing the sidewalks after the old poles are removed. Borough Secretary stated that they are putting in a new sub-station near Yankee Road which requires new and additional poles and they will repair the sidewalks. The plan is to have everything completed by the end of June.

There being no further business, a motion was made by Mr. Child to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY JUNE 6, 2013**

The regular meeting of the Borough Council was held on then above date in the Municipal Building, One Evergreen Drive. President Frederick Potter called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS:** Frederick Potter-President, Christopher Betz-Vice President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes, Claire Conley and Matthew Basile (JCP).

**OTHER OFFICIALS:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON INUTES:** A motion was made by Mr. Betz to approve the council Meeting minutes of May 2, 2013. The motion was seconded by Mr. Trimble. Motion passed and so ordered.

**AUTHORIZATION FOR PAYMENT OF BILLS:** A motion was made by Mr. Trimble to pay the May 2013 invoices. The motion was seconded by Ms. Conley. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** Ms. Marilyn Bobb stated that all the paperwork and everything for our generators has gone in but we haven't heard anything as of yet. The papers for Super Storm Sandy reimbursement have been submitted. We had a meeting with the gentleman from FEMA and he finalized all the paperwork. Ms. Bobb added that at the end of July she has to call PEMA to make sure all their paperwork is in order. Once this is accomplished the Borough should receive a check in the amount of \$3,140.60.

Mr. Nick Basile stated that the Flag Retirement Ceremony is going well and at last count, he had 342 flags. Mr. Basile asked Council if they wanted to keep the boxes once the ceremony was over. After a brief discussion, it was decided that the boxes would be stored in the garage and people could turn in old flags at the Borough office.

Ms. Louise Spindler asked for an update on 118 North Main Street (Chocolate Factory). Ms. Spindler stated that the grass hasn't been cut. The landlord hacked at it but didn't really cut it. Ms Spindler added that she believes the Borough Ordinance states that the grass can't be higher than six (6) inches. President Potter stated that that was correct. A motion was made by Mr. Trimble to hire someone to cut the grass. The motion was seconded by Ms. Conley. Motion passed and so ordered.

Ms. Spindler asked what could be done about the graffiti painted on the door of the Chocolate Factory stating "Pay Rent or Quit". Mr. Ghen suggested that Ms. Spindler communicate with an attorney of her choosing to deal with a defamation action. By saying you did not pay the rent, it is a defamatory statement. Mr. Ghen added that if Council authorizes it, he will review our ordinances to see if there is anything we can do. A motion was made by Mr. Trimble to authorize Mr. Ghen to review the Borough ordinances. The motion was seconded by Mr. Betz. Motion passed and so ordered.

Ms. Spindler asked, in view of the non-cooperation of the landlord, is there any way the Borough could acquire the property by eminent domain. Mr. Ghen stated that it would be a question of what is the public purpose. Mr. Ghen added that if Council authorizes him, he will speak with the Spindler's attorney. Mr. Ghen stated that his conversation with him would be strictly about what he is planning to do and what we may be able to do. A motion was made by Mr. Betz to authorize Mr. Ghen to confer with the Spindler's attorney for no more than one (1) hour. The motion was seconded by Mr. Trimble. Motion passed by a vote of 6 to 1.

Mr. Paul Gerhart, Jr. asked if anything he said would be put in the newspapers. President Potter stated that anything said at this meeting will be edited and recorded publicly. Mr. Gerhart stated that he understood that but he didn't want it put in the newspaper. Mr. Ghen stated that this is a public meeting and we cannot guarantee that. Mr. Gerhart stated that we are having concerns with three (3) neighbors. They have put blacktop on our property in

**Borough Council Meeting**  
**June 6, 2013**  
**Page 2**

two different locations and a lady is taking her grass off her property and dumping it in the back of ours. We would like to know what can be done as far as zoning laws here when someone is impeding on other people's property. Mr. Ghen stated that what you are dealing with is a private property issue. Mr. Gerhart stated that what they are doing is an eyesore and the accumulation of grass and weeds could attract rats. Another neighbor's dog is defecating all over our property. They have the dog leash hooked to the garage and it runs 20 feet onto our property. These gentlemen are out mowing the lawn and shooting dog poop all over. Mr. Child stated that that is a violation. You are required to keep your dog confined to your property and we have an ordinance that states if you don't clean up after your dog you can be fined. Another comment was made concerning a garage that was put up and they think it is too close to their property. President Potter asked what the address was. Mr. Gerhart stated that it is the twin next to Luther Lane. They put a foundation in and put this big garage up. Ms. Recenes stated that there was an existing garage there. Mr. Larry Sweigart stated there wasn't. Ms. Recenes stated that she lives in that twin and there was a three car garage there which they tore down. They put the new garage on the same footprint and they did check with the Borough. Borough Secretary stated that if that is the building in question, they did come in. Mr. Sweigart stated that they have encroached on church property almost 40 feet with a combination of blacktopping and piled up grass. It was decided by Borough Council that our Code Enforcement Officer would take a look to see if there are any ordinance violations. If there are, we will issue citations.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**  
**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that we have ten (10) children signed up for TRAC; four (4) of which are on the standby list. Ms. Recenes added that she believes that the cameras in the park have been installed. Mr. Trimble confirmed that they have. Ms. Recenes asked Ms. Conley to elaborate on the renting of the pavilion. Ms. Conley stated that a resident reserved the pavilion and the use of the kitchen with the exception of the grill. She volunteered to open the kitchen and lock it up after they were finished. It turned out to be a very nasty day and she didn't know who rented it and they didn't know who was responsible for opening the building. Ms. Conley stated that she waited at the kitchen for a short period of time and no one showed up. She called the Borough Secretary, got the name of the resident and went to the Borough office and got the phone number. She called and was informed that it was cancelled. Ms. Conley stated that the time given up by the person responsible revolves around the kitchen. We may want to think about whether or not we want to allow usage of the kitchen. Borough Secretary stated that it should be looked at soon as summer is coming and people will be asking about it. President Potter asked the Park/Recreation Committee to review it and make a recommendation.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that approximately a year and a half ago, Harrisburg decided they wanted to pass a bill for Workman's compensation for Volunteer Fire Departments which would allow anyone with any type of cancer to submit a claim. Initially it was turned down but it was passed on the second go round. We received our first bill of \$4,600.00. The monthly fee will be \$1,100.00. Mr. Child stated that PSAB and other organizations are hammering Harrisburg about this issue. Hopefully something will get straightened out.

**TECHNOLOGY COMMITTEE:** Mr. George stated that it was quite a chore installing the cameras. We even had to put up with an obnoxious squirrel. We ran out of cable so Mr. Trimble procured more cable and then spent an additional day and a half completing the installation. President Potter stated that our new computers are in. Mr. George stated that he would try to take a day off next week to install them. Borough Secretary stated that we may have to get a new monitor for Lucy. The screen is turning a blue color and getting darker every day. Mr. George stated that it would make sense to get two (2) new monitors and keep one of the old ones for a backup. Mr. George asked Mr. Trimble if he was okay with that. Mr. Trimble stated that we would check it out. After a brief discussion,



**Borough Council Meeting**  
**June 6, 2013**  
**Page 3**

a motion was made by Mr. Child to authorize the expenditure of no more than \$500.00 for two (2) new monitors. The motion was seconded by Mr. George. Motion passed by a vote of 6 to 1.

**ORDINANCE COMMITTEE:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Trimble to advertise the 2012 Concise Financial Statement. The motion was seconded by Mr. Child. Motion passed and so ordered.

Mr. Trimble stated that he was concerned about the building at 2 East Broad Street. Mr. Trimble added that his main concern was structural damage because of all the rain we have had. After a brief discussion, it was decided that the Borough Secretary would contact Cowen Associates and request the structural engineer take another look.

There being no further business, a motion was made by Mr. Child to adjourn. The motion was seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Borough Secretary

**BOROUGH OF TRUMBAUERSVILLE  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY JULY 11, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Frederick Potter called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter-President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Gregory Ghen-Solicitor, Craig Wilhelm-CEO/Fire Marshal, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer

**MOTION ON MINUTES:** A motion was made by Mr. Child to approve the Council Meeting Minutes of June 6, 2013. Seconded by Mr. Trimble. Motion passed and so ordered.

**AUTHORIZATION FOR PAYMENT OF BILLS:** Mr. Trimble stated that in everyone's packet there is a listing of all invoices. This will give you a little more in depth understanding of what we spend every month. A motion was made by Mr. Trimble to pay the June 2013 invoices. Mr. Child stated he would like to amend the motion. Instead of making a motion to pay bills that already been paid, why not make a motion to approve the check register. Council agreed. Mr. Child seconded the motion as amended. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** President Potter stated that all the parts for the emergency generator for Well #3 have come in and it will be installed on Monday.

Mr. Trimble stated that residents need to clean out the grass and weeds growing in sidewalk cracks and along the curb. Mr. Wilhelm stated that a couple of years ago he distributed a flier to residences that had this problem. Council directed Mr. Wilhelm to do it again.

**PPARK/RECREATION COMMITTEE:** Ms. Recenes Asked the Borough Secretary how many children signed up for TRAC. Borough Secretary stated there were twenty-three (23). Borough Secretary added that on the first day of TRAC we had a small problem. The drain outside the door to the basement of the church was clogged and we had water in the basement. We managed to get it cleaned up before the children arrived.

President Potter asked if the committee had come up with any guidelines for using the pavilion and the kitchen. Ms. Recenes stated that they were working on it.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that the committee would meet Monday July 15<sup>th</sup> at 7:00 PM.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that we have periodically received invoices from PA One Call. The reason being is that if they cannot contact the Borough office after 4:00 PM or weekends it is considered an emergency call, forwarded to our water superintendent and we get charged for that call. Mr. Trimble stated he would do some further investigation to see if we can eliminate these charges. We will also add additional phone numbers and E-mail addresses to the PA One Call list.

**Borough Council Meeting**  
**July 11, 2014**  
**Page 2**

Mr. Trimble stated that all Committee Chairs will receive the 2014 Budget Request Worksheet at the next meeting.

Mr. Trimble stated that we received a check in the amount of \$3,140.60 for reimbursement of expenses caused by Super Storm Sandy. Mr. Trimble added that we could put the money in the General Fund or the Community Day Fund. President Potter stated he would like to put it in the Community Day Fund. A motion was made by Mr. Trimble to deposit the money in the Community Day Fund with a breakdown of \$750.00 for the TRAC Program and \$2,390.60 for Community Day. Seconded by Mr. Child. Motion passed and so ordered.

**TECHNOLOGY COMMITTEE:** Mr. George stated that he is taking tomorrow off and will start installing our new computers.

**ORDINANCE COMMITTEE:** Mr. Child stated that the committee would meet Wednesday July 17<sup>th</sup> at 7:30 PM.

**UNFINISHED BUSINESS:** Mr. Child stated that he would like to give an update on Community Day. Our donations this year totaled \$7,931.00 and brought forward from last year was \$734.00. We accumulated \$5.00 in interest giving us a total of \$8,670.00. Our expenses totaled \$8,885.00 which left us a negative balance of \$214.00. Going forward, we are going to budget for Community Day next year and not just rely on donations. Mr. Child added that this was probably the most attended Community Day we have had.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

Two (2) proposals to replace the metal doors at Well #3 were reviewed. After a brief discussion, Council decided to take no action at this time.

Ms. Marilyn Bobb stated that the next time the committee meets for the emergency plan she would like to be informed and be a part of it. President Potter asked Ms. Bobb what committee she was referring to. Ms. Bobb stated that she was referring to the pone mentioned in the newsletter. President Potter asked Ms. Conley to discuss it with Ms. Bobb after the meeting.

Ms. Conley asked about the status of Mr. Wes Comes complaint concerning the barn on the Gruver property. Mr. Child stated that in 2000 or 2002 there was a fire that burned the barn. It took him a long time to clean up and we had our engineer go up to see if the structure was safe. Mr. Child added that he doesn't know if there is new damage but we received an E-mail from Mr. comes complaining that this has been going on for twelve (12) years and he had a realtor tell him that his house was worth \$25,000.00 to \$40,000.00 less because of the mess. Mr. Wilhelm stated that he sent a letter to Mr. Gruver stating that he had to clean up the damage caused by Super Storm Sandy. Mr. Wilhelm added that a fence was put up and the debris was removed. After a brief discussion it was decided that Mr. Wilhelm would take another look.

Mr. Trimble asked the Borough Secretary if we should authorize the Borough solicitor to write a letter concerning the problem on East Broad Street. President Potter asked Mr. Trimble what the problem was. Mr. Trimble asked the Borough Secretary to explain. Borough Secretary stated that there are two (2) problems; one at 5-7 East Broad Street and the other at 9-11 East Broad Street. Allegedly, the resident at 9 East Broad Street was pumping water out of his basement and it was going across the property line into the basement of 7 East Broad Street. The owner of 7 East Broad Street came to the Borough office and stated he wanted to dig a trench and put in a pipe to divert the water. He was informed that he needed to get permission from the owner of 9 East Broad Street as the trench and pipe would be on his property. Supposedly, he got permission from the owner's daughter and then commenced to dig the trench and put in the pipe. When the owner of 9 East Broad Street came home, he removed the pipe. Our Storm Water Management Ordinance states that any water that comes from roofs or cellars has to be pumped into an authorized storm drain.

**Borough Council Meeting**  
**July 11, 2013**  
**Page 3**

The problem with 5-7 East Broad Street is that there is a pipe running from the roof drain that has a hose from the basement attached to it and water is being discharged onto the sidewalk. That is clearly a violation. Borough Secretary stated that an official letter to both parties from our Solicitor may get their attention. After a brief discussion a motion was made by Mr. Trimble to authorize the Borough Solicitor to send a letter to both parties. Seconded by Ms. Conley. Motion passed and so ordered.

There being no further business a motion was made by Mr. Child to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY AUGUST 1, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Frederick Potter called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter-President, Christopher Betz-Vice-President, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Ms. Recenes to approve the July 11, 2013 Council Meeting minutes. Seconded by Mr. Trimble. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the July 2013 Check Register. Seconded by Mr. Betz. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Mr. Ghen stated that the drainage problem at 9-11 East Broad Street has been corrected.

**CITIZEN'S PARTICIPATION:** Ms. Marilyn Bobb stated that Representative Paul Clymer and Senator Bob Mensch sent endorsement letters to the people responsible for reviewing our grant applications for emergency generators. Ms. Bobb added that Representative Clymer forwarded a letter to her from the PA Emergency Management Agency basically stating that because of the limited amount of generators available, FEMA will not be able to fund the requests. Their first priority is to furnish the counties with generators which can be deployed to municipalities when a power outage occurs. President Potter stated that the bottom line is that we won't be getting any generators. Ms. Bobb stated that that was correct. If we need a generator, we have to go to the county.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** President Potter stated that Ms. Joann Bresel would like to resign from the Zoning Hearing Board. We will be notifying the residents that there is an opening via face book and our website.

**PUBLIC SERVICES COMMITTEE:** Mr. Betz stated that the arsenic removal cylinders will be installed at Well House #2 the week of August 12<sup>th</sup>. In addition, we need to look into getting a contract for propane gas.

Mr. Potter stated that we had number of water meters that came in that were calibrated wrong. The office staff detected the problem and is making corrections. Borough Secretary stated that nineteen (19) accounts were affected over the past two (2) readings. Letters will be sent to each account holder explaining what happened and to make those aware that the next water billing will be higher than the previous two.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that the TRAC Program has concluded for this year. We had a peak census of twenty-three (23) children enrolled. Ms. Recenes added that we spent less than we received in donations so that will give us a head start for next year. In addition, thank you letters have been mailed to all the sponsors.

Ms. Recenes asked what the next event would be for the park. President Potter stated that the church is going to have their fall rummage sale and he was asked if we were going to do our pancake breakfast. President Potter suggested that we have the pancake breakfast the same day as the church rummage sale. Ms. Recenes suggested that we increase the price of the breakfast from \$2.00 to \$2.50. Council agreed. A motion was made by Ms. Recenes to

**Borough Council Meeting**  
**August 1, 2013**  
**Page 2**

schedule our pancake breakfast for September 21<sup>st</sup> commencing at 8:00 AM at a cost of \$2.50 per serving. Seconded by Ms. Conley. Motion passed and so ordered.

A Pavilion Reservation Application Request form was reviewed. Mr. Trimble suggested that a cell phone number of the applicant be included. Council agreed. Ms. Recenes suggested we install a key lock for the door. A code would be entered and given to the applicant so they could gain access to the kitchen. The code would be erased after usage. Mayor Baine suggested that the cell phone number of Mr. David Smith be added to the form as an additional contact. Council agreed. After a brief discussion a motion was made by Ms. Conley to approve the Pavilion Reservation Application Request form and the rules for the pavilion as amended. Seconded by Mr. Trimble. Motion passed and so ordered. A motion was made by Ms. Recenes to expend no more than \$200.00 for an electronic lock. Seconded by Mr. Betz. Motion passed and so ordered.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** President Potter stated that we did meet and we are starting to work on a new Personnel Handbook.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that we need your budget requests as soon as possible.

**TECHNOLOGY COMMITTEE:** Mr. George asked the Borough Secretary if the water program had been downloaded to the new computer. Borough Secretary stated that it had. Borough Secretary added that he would contact QuickBooks on Monday to get the installation key to transfer the QuickBooks data to his new computer.

**ORDINANCE COMMITTEE:** Ms. Conley stated that they did meet and are reviewing amendments to the Zoning Ordinance.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A two (2) year extension of the Grass Mowing Contract was reviewed. After a brief discussion Council decided not to execute the two (2) year extension. A motion was made by Ms. Recenes to re-bid the Lawn Mowing Contract. Seconded by Mr. Trimble. Motion passed and so ordered.

A two (2) year extension of the snow Removal Contract was reviewed. After a brief discussion a motion was made by Mr. Trimble to execute the two (2) year extension to Anderson Lawn and Snow Removal. Seconded by Ms. Recenes. Motion passed and so ordered.

There being no further business, a motion was made by Ms. Recenes to adjourn. Seconded byssssssssssssss Mr. Trimble. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY SEPTEMBER 5, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Potter called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Frederick Potter-President, Christopher Betz-Vice President, Edward Child, Harcourt Trimble, Michael George and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Betz to approve the August 1, 2013 minutes. Seconded by Mr. Trimble. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the August Check Register. Seconded by Mr. Betz. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** Mr. Rodney Hinkle of 23 North Main Street stated that the issue is firewood. Mr. Hinkle added that his neighbors at 29 North Main Street have put firewood on the property line next to his garage. It is 23 feet long, 4 feet high and approximately 42 inches from his garage. Mr. Hinkle stated that it is his contention that it is too close to his property. Mr. Hinkle added that he spoke to Mr. Wilhelm who stated that there were no Borough Ordinances or Fire Code violations at 29 North Main Street. Mr. Hinkle stated that he is here to ask Council to consider implementing a setback where you can't put flammable materials right on the property line and that it must be set back several feet for the safety of the other person involved. Mr. Hinkle stated that there are several piles of firewood on that property but his main concern is the two (2) rows next to his garage. Mr. Hinkle added that he is asking Council to consider requesting that it be set back three (3) feet from the property line. Mr. Child asked Mr. Hinkle if he had talked to the Conley's concerning the firewood. Mr. Hinkle stated that he talked to Mr. Conley one time and he screamed at him so he doesn't talk to him anymore. Mr. Conley denied that he screamed at Mr. Hinkle. After a brief discussion President Potter stated that we would take it under advisement. President Potter stated that in the state of Pennsylvania the only thing we are allowed to regulate is permanent structures. It is highly unlikely that our attorney would advise us to take any action. Mr. Hinkle stated that other municipalities have setback ordinances. Mr. Child stated that he would look into it.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine stated that there seems to be a problem with break-ins in the area. Mayor Baine stated that the MacCauley and Sidel residences were broken into on the same day. Mayor Baine added that we need to lock our doors and cars and be more aware of what is going on around us.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** President Potter stated that there will be an opening on the Zoning Hearing Board if anyone is interested, please see him or the Borough Secretary.

**PUBLIC SERVICES COMMITTEE:** Mr. Trimble stated that we had to have the traffic signal repaired three times. Hopefully it is now working properly.

**PARK/RECREATION COMMITTEE:** Ms. Conley presented a proposal and plans to plant trees in the park. The literature will be available in the Borough office. Mr. Trimble stated that we wanted to bring this before Council for their review. We will budget for it for next year. There have been discussions that some residents may be interested in buying a tree to plant in remembrance of a loved one. We will put articles in the Newsletter when

**Borough Council Meeting**  
**September 5, 2013**  
**Page 2**

we decide to purchase and plant trees. Borough Secretary stated that a few residents had expressed a desire to purchase a tree.

Ms. Conley reminded everyone that is going to help at the pancake breakfast to be at the park by 7:00 AM on the 21<sup>st</sup>.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that the committee met via e-mail and he has a salary recommendation to submit to the Finance Committee.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that he needs the committee's input for the budget. Mr. Trimble added that he would start working on the budget next week and plans to have it ready for the October meeting.

Mr. Trimble stated that we submitted a claim to our insurance company concerning damage done to the traffic signal during Super Storm Sandy. We should receive approximately \$1,300.00 in reimbursement.

Mr. Trimble stated that we have a property that is delinquent in its water/refuse bill in excess of \$3,800.00. Mr. Trimble added that he would like to have a lien placed on the property. President Potter stated that we need to shut the water off and then lien the property. After a brief discussion concerning possible legal issues, President Potter stated that we would check with our attorney.

**TECHNOLOGY COMMITTEE:** None

**ORDINANCE COMMITTEE:** Mr. Child stated that we have had nine (9) ordinances amending our Zoning Ordinance since it was enacted. Currently, when we sell a Zoning Ordinance book the amendments aren't included. Our goal is to put a copy of the amendments in the back of the book and make a notation in the ordinance as to what each amendment amends. Some of our other ordinances reference sections in the Zoning Ordinance that either don't exist or the reference is incorrect. Mr. Child stated that upon further review, the Zoning Ordinance was revised in 1994 and adopted by Trumbauersville in 1996. Therefore, we are going to use 1996 as a baseline and assume that any amendment ordinances prior to that have already been incorporated.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

Mr. Child stated that we need to look at our ordinance concerning inspections of rental properties and in particular, boarding houses. President Potter stated that we need to step up our inspections to the letter of the Maintenance Code. That is the standard for inspections. Borough Secretary stated that we need to purchase a new Maintenance Code book. Our edition is 2003 and the latest edition is 2012. Council agreed.

Two (2) proposals from Herb's Landscaping were reviewed. Proposal #1 is to clean up the area around the Borough building, around the trees and put in new mulch. Proposal #2 is to brush-hog the tree line in the park and clean out all the debris. Each proposal is in the amount of \$1,000.00. Mr. Trimble stated that he agrees with cleaning up around the building but would like to hold off on the mulch until we do the park in the spring. On the second proposal, Mr. Child suggested we do it but wait until October. After a brief discussion a motion was made by Mr. Trimble to landscape around the building minus the mulch not to exceed \$800.00 and have the tree line in the park brush-hogged in October. Seconded by Mr. Child. Motion passed and so ordered.



**Borough Council Meeting**  
**September 5, 2013**  
**Page 3**

A new marquee sign was discussed. President Potter asked the Borough Secretary for input. Borough Secretary stated that he would like to see an electronic sign but it might be cost prohibitive. In addition he would like to move the sign closer to East Broad Street and designed so it could be seen from all directions. After a brief discussion President Potter stated that he, Mr. Betz and the Borough Secretary would get together and come up with prices and designs for an electronic sign.

President Potter stated that we have three (3) proposals for propane gas for our new generator at Well #3. After a brief discussion a motion was made by Mr. Trimble to accept the proposal from Suburban Propane. Seconded by Mr. Betz. Motion passed and so ordered.

The installation of computers was discussed. Mr. George stated that one is installed and the other is not. Mr. George added that he needs the installation key for the second computer. Mayor Baine stated she would assist. President Potter stated that the action will be for the Mayor to assist the Borough Secretary to find the key code and install it in the computer after which Mr. George will complete the project.

President Potter stated that the Lions Club is requesting that the Borough purchase windows for the pavilion and they will install them. After a brief discussion a motion was made by Mr. Trimble to purchase the windows from Monarch Door Supply in the amount of \$300.00. Seconded by Mr. George. Motion passed and so ordered.

President Potter stated that he received a phone call from one of the residents last night stating that his water had been shut off. President Potter told the resident that we had not turned off his water and would find out what happened. President Potter added that he called the Borough Secretary who confirmed that we had not shut anyone off and informed him that a few other people in town had their water shut off. We came to the conclusion that it must have been the Sewer Authority because we told them they could shut off the water to residences that had not paid their sewer bill. The understanding was that they would inform us prior to doing so. President Potter stated that he turned the water back on to the residences involved. After a brief discussion President Potter stated that they are no longer allowed to enter the Borough to turn off water services. They will give us a list and we will use our personnel to turn off the water.

Ms. Marilyn Bobb stated that she received a questionnaire from Mr. Harry Crohe wanting to know how many people on Council have the ISO classes. Borough Secretary stated that he had copies of the certificates for all who attended. Ms. Bobb stated that she had the instructions on how to take the courses on line for those who don't have them.

Ms. Bobb stated that since Super Storm Sandy we need to have some kind of communication between members in the street and between the Borough and the Fire Company. The Best way to do that is through a Borough frequency. Ms. Bobb asked if the Borough wanted its own frequency. President Potter asked what the cost would be. Ms. Bobb stated that someone would have to do the paper work to find an open channel and do an investigation as to how far that frequency goes. The cost could run up to \$1,500.00. Ms. Bobb stated that she is proposing that the Borough purchase four (4) portable radios. Ms. Bobb added that the cost would be between \$1,700.00 and \$2,500.00 depending upon the type. This includes the charger and a two (2) year warranty on the radio and parts. After a brief discussion President Potter asked Ms. Bobb when a decision had to be made concerning the radios. Ms. Bobb stated that the only thing we have to make a decision on now is the Borough frequency. Once we get the frequency then we can work on the radios. It will take a little time to get the frequency. A motion was made by Mr. Child to expend no more than \$1,500.00 to establish a Borough frequency. Seconded by Mr. Trimble. Motion passed and so ordered.

**Borough Council Meeting**  
**September 5, 2013**  
**Page 4**

There being no further business a motion was made by Mr. Trimble to adjourn. Seconded by Mr. Betz. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY OCTOBER 3, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Potter called the meeting to order.

**ROLL CALL:** Frederick Potter-President, Christopher Betz-Vice-President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO. Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer

**MOTION ON MINUTES:** A motion was made by Mr. Betz to approve the Council meeting minutes of September 5, 2013. Seconded by Mr. Trimble. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the September Check Register. Seconded by Mr. Child. Motion passed and so ordered.

**COMMISSIONER ROB LOUGHERY:** President Potter stated that we have a special guest, Commissioner Rob Loughery, who I have asked to say a few words to us. Commissioner Loughery thanked everyone for giving him the opportunity to be here. Commissioner Loughery stated that he was appointed in 2011 and after he ran and got elected, he wanted to get out and visit all 54 municipalities in Bucks County. Commissioner Loughery added that the reason he is doing it is to introduce himself and share a little bit about what our priorities are in the County and then here from the people here. Commissioner Loughery stated that as he has gone to each municipality, he has started off with his number one priority which is the budget. The County's budget is 400 million dollars. Going into the 2012 budget preparation, we had about a 24-25 million dollar deficit that we needed to close. What we did at that time was to have a tax increase which was the first the County had in 5-6 years. This covered about one-half of the deficits. The remainder of the deficit was closed by reduction in the work force from 2,650 to 2,350 which saved us about 16 million dollars. Most of the work force reduction was by attrition but, unfortunately, there were some lay-offs. Commissioner Loughery gave a list of areas that were either reduced or outsourced in order to keep the budget in check, Commissioner Loughery stated that one thing we are upgrading is our 911 system which is costing the county a little over 4 million dollars. Commissioner Loughery stated that that is a thumb-nail of some of the things that are on our plate and he would be happy to take any questions or suggestions. Ms. Conley asked if the work force was actually reduced from 2,650 to 2,350. Commissioner Loughery stated that we had positions for 2,650 but actually reduced from about 2,550 to 2,350, approximately 200. The \$80,000.00 per includes salary and all benefits. The question was asked as to their involvement with the doing away with the property tax. Commissioner Loughery stated that from the County's standpoint, we are responsible for assessments of every tax parcel in the County but we do not have a legislative role. President Potter asked if there were any more questions for the Commissioner. There being none, President Potter thanked Commissioner Loughery for taking the time to meet and discuss County issues with the Borough.

**SOLICITOR'S REPORT:** Mr. Ghen stated that he and the Borough Secretary prepared a "Right to File" with the District Justice concerning the Krulle property. Mr. Ghen added that it is his understanding that Mr. Krulle is close to finishing and the only thing left is to re-direct the drain. Mr. Wilhelm stated that that is correct. Mr. Ghen stated that we will hold the paperwork in abeyance in case a problem arises.

**CITIZENS' PARTICIPATION:** Mr. Vince Putiri asked if we were going out for bids for lawn mowing. President Potter stated that we are. Mr. Putiri added that he thinks there are a couple of things that should be in the specifications. For example, curb sides that don't get trimmed. Borough Secretary stated that it is on the list for additions. President Potter stated that we are going to make a much more comprehensive map for the prospective bidders to follow. Mr. Putiri stated that whoever the contractor is should be able to interact with residents in a civil manner.

**Borough Council Meeting**  
**October 3, 2013**  
**Page 2**

Mr. Putiri stated that Woodview Drive continues to be a fast shortcut and something needs to be done. Mr. Putiri suggested that stop signs be installed. President Potter stated that he would prefer "speed humps". President Potter added that we would check with PennDOT as to the legality.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine stated that there have been two luring attempts in the area by someone driving a white van; one in Perkasio and the other in Pennsburg. Mayor Baine added that if you see anything suspicious, call the State Police.

Mayor Baine stated that the sign in front of Spor's can no longer be read. Borough Secretary stated that he and the utility person will be going around the Borough next week and making a list of signs that need to be replaced.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** President Potter stated that Ms. Joann Bresel has submitted a letter of resignation from the Zoning Hearing Board. After a brief discussion, a motion was made by Mr. Child to accept the resignation. Seconded by Mr. Trimble. Motion passed and so ordered.

President Potter stated that Mr. George Cabot has submitted an application to fill the vacancy on the Zoning Hearing Board. After a brief discussion a motion was made by Ms. Conley to appoint Mr. Cabot to the board. Seconded by Mr. Child. Motion passed and so ordered. Mr. Child stated that he is currently the Zoning Officer for Durham Township and would be glad to go over the procedures and responsibilities of a Zoning Hearing Board with the new board member and any other member(s) who would like a refresher course.

**PUBLIC SERVICES COMMITTEE:** None

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that we had a successful pancake breakfast and we were able to split \$250.00 between the Milford Shelter and the Quakertown Pantry. We also collected over 40 pounds of food which was also split between the two.

Ms. Recenes suggested that we have our Winter Bonfire on Friday December 6<sup>th</sup> with the rain date being Friday December 13<sup>th</sup> starting at 7:00 PM. President Potter stated that we will need to authorize some money for the event. After a brief discussion a motion was made by Mr. Child to expend no more than \$250.00 for the winter Bonfire. Seconded by Mr. Betz. Motion passed and so ordered.

Mr. Putiri asked about the status of the new trees in the park Mr. Trimble stated that the best time to plant trees is in the fall. It is too late for this year but we will have a plan together for next year. Ms. Conley stated that we have a plot plan that we presented at the last meeting. Mr. Child stated that we have a quote for certain types of trees and the committee will be working with that.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that in order to comply with the Affordable Care Act, we did provide our office staff with the information for the Community Health Care market place and a letter explaining it. Mr. Child stated that there would be a meeting sometime in October.

**BUDGET & FINANCE COMMITTEE:** Mr. Trimble stated that everyone has a copy of the proposed 2014 budget to review. Please look it over so we can discuss it at the next meeting.

**TECHNOLOGY COMMITTEE:** Mr. George stated that Lucy's computer is up and running. Mr. George added that as luck would have it, he took a day off that the Borough Secretary couldn't stay so we were unable to install his new computer. Mr. George stated that the Borough Secretary told him that he knew someone who could install it at a minimum charge. Borough Secretary stated that he gave the tower to the installer and he will be bringing it back tomorrow afternoon.

**Borough Council Meeting**  
**October 3, 2013**  
**Page 3**

President Potter stated that we need the instruction booklet for the surveillance cameras. Mr. George asked Mr. Trimble if he still had the box with the instructions in it. Mr. Trimble stated he never removed it from the kitchen. Ms. Recenes stated she would look tomorrow to see if it is there.

**ORDINANCE COMMITTEE:** Mr. Child stated that we did not meet but there will be a meeting in October to finalize the Zoning Ordinance.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

The CDEO Report was reviewed and Mr. Wilhelm stated that the lawn at 118 North Main Street has not been mowed again. In addition, he sprayed weed killer on parts of the lawn killing the grass. Mr. Wilhelm added that our ordinance allows us to have the grass mowed and bill him for the mowing plus 10%. Mr. Wilhelm recommended this be done. After a brief discussion a motion was made by Mr. Trimble to have the grass mowed and bill the owner. Seconded by Ms. Recenes. Motion passed and so ordered. The remainder of the CEO Report was accepted as presented.

The Fire Marshal Report was accepted as presented.

A motion was made by Mr. Child to approve the membership renewal to the Association of Mayors of the Boroughs of Pennsylvania. Seconded by Ms. Conley. Motion passed and so ordered.

Proposals from Suburban Propane and B+B Electrical Services for generators for Well #2 and the Borough building and a proposal from B+B for four (4) concrete pads were discussed. President Potter recommended that we don't do anything until the next meeting. Borough Secretary stated that the reason you have these is so we can come up with a dollar figure for next year's budget. Proposals were tabled until next meeting.

A motion was made by Mr. Trimble to release the annual donation to the Fire Company. Seconded by Ms. Recenes. Motion passed and so ordered.

The Source Water Protection Technical Assistance Program was discussed. After a lengthy discussion of both pros and cons a motion was made by President Potter to approve the contract. Seconded by Mr. Trimble. Motion passed with six (6) ayes and one (1) nay.

President Potter stated that we have a proposal from Cowan Associates in an amount not to exceed \$2,200.00 to provide engineering services for the aforementioned program. After a brief discussion a motion was made by Ms. Recenes to accept the proposal. Seconded by Mr. Trimble. Motion passed with six (6) ayes and one (1) nay.

Estimates from Black's Tree and Landscape for tree removal and tree thinning were reviewed. After a brief discussion a motion was made by Mr. Trimble to take down the Scotch pine and put the thinning on hold until we do the trees in the park. Seconded by Ms. Conley. Motion passed and so ordered.

Borough Secretary stated that we moved the old safe from the Sheriff's office to the garage. We want to use that area to store media for our arsenic removal systems but there is a lot of junk that has to be removed. We also have a few items in the garage that need to be discarded. Borough Secretary requested that a small dumpster be authorized. After a brief discussion a motion was made by Ms. Recenes to allow the Borough secretary to rent a dumpster. Seconded by Mr. Betz. Motion passed and so ordered.

Ms. Marilyn Bobb stated that the FCC has approved the radio frequency for the Borough. The contract has been submitted to the FCC and should be coming shortly. Ms. Bobb added that after consultations with technicians, it

**Borough Council Meeting**  
**October 3, 2013**  
**Page 4**

was decided that a bay station would be the best thing for here in lieu of a portable. Ms. Bobb added that she and the Borough Secretary discussed it and is looking to put it in the corner of the conference room.

Ms. Bobb stated that she sent an e-mail to Mr. Harry Crohe to see if we can set up a Saturday morning drill to assign people positions and give us an emergency scenario so that people can become familiar with what they have to do.

A motion was made by Mr. Child to donate \$100.00 to the Fire Company for Basket Bingo. Seconded by Mr. Trimble. Motion passed and so ordered.

There being no further business a motion was made by Mr. Child to adjourn. Seconded by Ms. Recenes. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY NOVEMBER 7, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. President Frederick Potter called the meeting to order.

**ROLL CALL:**

**BOROUGH OFFICIALS PRESENT:** Frederick Potter-President, Christopher Betz-Vice-President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO, Marilyn Bobb-EMC and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Betz to approve the Council Meeting minutes of October 3, 2013. Seconded by Mr. Trimble. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the October 2013 Check Register. Seconded by Mr. Child. Motion passed and so ordered.

**SOLICITOR'S REPORT:** None

**CITIZEN'S PARTICIPATION:** Mr. Tom Gillis, owner of 5-7 East Broad Street, stated that he has an ongoing issue with his neighbor Mr. Krulle. Mr. Gillis added that he has been working with Mr. Wilhelm and the Borough Secretary to resolve the water drainage issue. The property owner is directing his down spouts and sump pump drainage toward 5-7 East Broad Street causing major penetration in the basement and eroding the walls. Mr. Gillis stated that the rear down spout is connected to a pipe buried underground that terminates at the fence and fills his back yard. Mr. Gillis added that he has a letter from Mr. Wilhelm dated July 18, 2013 citing the ordinance and consequences of which Mr. Krulle was given a copy. Mr. Gillis stated that Mr. Wilhelm and the Borough Secretary have been trying to work with Mr. Krulle but water is still filling his back yard. Mr. Gillis asked if he could get some help. President Potter referred the request to Mr. Ghen. Mr. Ghen stated that the difficulty we have is that we cannot necessarily control the discharging on a neighbor's property. We can control him from discharging onto public ways. Mr. Gillis stated that Ordinance #197-02, Storm water Management Ordinance, states that roof drains and sump pumps shall discharge to a natural water course, drainage swale or storm water easement. A 4" schedule 40 pipe is none of those. After a lengthy discussion, Mr. Ghen stated that his greatest concern is that the water that is in the back is not affecting the public and that and that could be a private property dispute that we may not be able to help with. Mr. Ghen added that he believes the ordinance deals with water coming into our public domain whether its sidewalks or streets. Mr. Ghen stated that he would have to take another look at the ordinance but what he is hoping is that once Mr. Wilhelm talks to Mr. Krulle the situation will be resolved. Mr. Ghen stated the question now is; (a) can we get him to be sensible about this and (b) what, if any, authority do we have to step in if he doesn't. After a brief discussion, President Potter stated that he would like Mr. Ghen to look into precedencies and case law on this subject. A motion was made by Mr. Trimble to authorize Mr. Ghen to research the matter. Seconded by Mr. Betz. Motion passed and so ordered.

**MAYOR'S COMMENTS ON THE BOROUGH:** Mayor Baine stated that there may be a significant snow storm within the next week so just be aware that a snow emergency may be declared.

Mr. Child stated that we had a 26% voter turnout. That is bad, but we were 4% higher than the County average of 22%.

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**Borough Council Meeting  
November 7, 2013  
Page 2**

**PUBLIC SERVICES COMMITTEE:** Mr. Betz stated that he thinks we should look into putting speed bumps or speed humps on Woodview Drive. After a brief discussion it was decided to check with PennDOT to see if there are any restrictions.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that our Winter Fest is scheduled for December 6<sup>th</sup> at 7:00 PM with a rain date of December 13<sup>th</sup>. We need volunteers. This is a free event but we are asking people to donate non-perishable food items for the food pantry. Ms. Recenes stated that we will have a meeting later this month to finalize the event.

Ms. Recenes stated that we should look into getting bag dispensers in the park for people who walk their dogs. Mr. Child stated that there are two (2) dispensers on the Milford walking track and people seem to use them. Mr. Trimble stated we will look into pricing the dispensers.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that we will have the grass mowing bid specifications ready to be advertised at the next meeting.

**BUDGET & FINANCE COMMITTEE:** None

**TECHNOLOGY COMMITTEE:** None

**ORDINANCE COMMITTEE:** Mr. Child stated that we have a sample of what we did to combine the Zoning Ordinance of 1996 and subsequent Amendments. They will all be in one book with annotations. If approved, members of the Zoning Hearing Board will be given a copy. In addition, anyone buying the ordinance will get the upgraded copy.

**UNFINISHED BUSINESS:**

The purchase of emergency generators was discussed. After a brief discussion it was decided that money from the Cellular Fund would be used for the purchase. The Public Works Committee will look into prices.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

Mr. Trimble stated that we are not increasing taxes or raising water rates for next year and asked if there were any questions concerning the budget. Borough Secretary stated that the trash/recycling pickup fees will increase from \$76.00 per quarter to \$79.00 in 2014. There being no further comments/questions a motion were made by Mr. Trimble to advertise the proposed 2014 Budget. Seconded by Mr. Child. Motion passed and so ordered.

A motion was made by Mr. Trimble to advertise Ordinance #228-13, 2014 Tax Levy. Seconded by Mr. Child. Motion Passed and so ordered.

A motion was made by Mr. Trimble to adopt the 2014 Meeting Schedule as amended. Seconded by Ms. Recenes. Motion passed and so ordered.

Parking on South Main Street was discussed. Borough Secretary stated that a resident complained about not being able to see when exiting their driveway due to vehicles parked along the curb. Borough Secretary added that one solution would be to paint the curb yellow five (5) feet on either side of the driveway. Mayor Baine asked if we could do that. Borough Secretary stated that he checked with PennDOT and even though it is a State road, the



**Borough Council Meeting**  
**November 7, 2013**  
**Page 3**

Borough is responsible for parking. A motion was made by Ms. Conley to amend our existing ordinance to comply with site line regulations. Seconded by Ms. Recenes. Motion passed and so ordered.

The 2014, 2015 and 2016 Fire Works display contract in the amount of \$5,000.00 per display was discussed. President Potter stated that the contract was made out for the Fire Company rather than the Borough. Council decided that the contract should be corrected to read Trumbauersville Borough vice Fire Company. A motion was made by Mr. Trimble to approve the contract as amended. Seconded by Mr. Child. Motion passed and so ordered.

Resolution #05-13, Land Portion Conveyance was discussed. President Potter stated that this is in reference to a plot of land in Emerald Hollow that is going to be deeded to abutting land owners. President Potter asked why we need a resolution. Borough Secretary stated that we need one because we are waiving the requirements of the Subdivision and Land Development Ordinance. After a brief discussion a motion was made by Mr. Trimble to approve Resolution #05-13. Seconded by Mr. Betz. Motion passed and so ordered.

Ms. Marilyn Bobb stated that we are still waiting for the FCC confirmation for the license and we are waiting on Mr. Harry Crohe for dates for training. In addition, our fire radios are in and we need to make a payment to the county. Ms. Bobb stated that she would provide the Borough with an invoice for Mr. Wilhelm's radio. Senator Mensch will be providing pamphlets on what you should do for you and your pets should a disaster or emergency occur. Borough Secretary stated that we will put an article in the newsletter that they are available at the Borough Office. Ms. Bobb stated that the Fire Company bought a 1995 Spartan tanker from Telford that was delivered on Monday night. It went out Wednesday for repainting and it should be in service by the December/January time frame.

There being no further business a motion was made by Ms. Recenes to adjourn. Seconded by Ms. Conley. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer

**TRUMBAUERSVILLE BOROUGH  
TRUMBAUERSVILLE, BUCKS COUNTY, PENNSYLVANIA  
BOROUGH COUNCIL MEETING THURSDAY DECEMBER 5, 2013**

The regular meeting of the Borough Council was held on the above date in the Municipal Building, One Evergreen Drive. Vice-President Christopher Betz called the meeting to order.

**ROLL CALL:**

**COUNCIL MEMBERS PRESENT:** Christopher Betz-Vice President, Edward Child, Harcourt Trimble, Michael George, Roberta Recenes and Claire Conley.

**OTHER OFFICIALS PRESENT:** Melissa Baine-Mayor, Gregory Ghen-Solicitor, Craig Wilhelm-Fire Marshal/CEO and Larry Smock-Secretary/Treasurer.

**MOTION ON MINUTES:** A motion was made by Mr. Child to approve the Council Meeting minutes of November 7, 2013. Seconded by Ms. Recenes. Motion passed and so ordered.

**CHECK REGISTER:** A motion was made by Mr. Trimble to approve the November 2013 Check Register. Seconded by Mr. Child. Motion passed and so ordered.

**SOLICITOR'S REPORT:** Mr. Ghen stated that everyone has seen his report on the drainage issue and he is happy to report that the situation has been resolved. Mr. Ghen added that concludes his report unless there are questions.

**CITIZEN'S PARTICIPATION:** Mr. Vince Putiri stated that a few months ago, Ms. Conley, the Borough Secretary and he had gone over some things we thought should be a part of our Emergency Operations Plan (EOP). The first thing we endeavored to do was to get a list, as large as possible, with e-mails and cell phone numbers of residents. We also talked about how we would use our website and the sign out front and what categories of emergencies might occur. Mr. Putiri added that to date, we have twenty-six (26) e-mails and phone numbers. They were put into a file and today he and the Borough Secretary created a group e-mail. We will continue to try and get more e-mails and phone numbers and explore other means of communication.

**MAYOR'S COMMENTS ON THE BOROUGH:** None

**REPORT OF BOARDS AND COMMISSIONS:**

**PLANNING COMMISSION:** None

**ZONING HEARING BOARD:** None

**PUBLIC SERVICES COMMITTEE:** Borough Secretary stated that the relay and the chlorine pump for Well #3 is in and will be installed when Mr. Potter returns from Seattle.

Borough Secretary stated that the Milford Sewer Authority turned off three (3) resident's water. Borough Secretary added that he turned one (1) back on because they rely on water for heat. The tenant is a real estate agent and he quoted a Public Utilities Commission (PUC) law that if you rely on water for heat, the water cannot be turned off between December and March. Borough Secretary added that he researched to PUC website and couldn't find that regulation. After a brief discussion, Council decided that a letter should be sent to Milford stating that when they have Trumbauersville residents scheduled for shut-off, they should let us know and we will do the termination.

Borough Secretary stated that he doesn't think it is right to punish a tenant by shutting off the water because of the shortcomings of a landlord. We could fine the landlord or place a lien on the property. After a brief discussion it was decided to review our ordinances concerning water shutoff.

**PARK/RECREATION COMMITTEE:** Ms. Recenes stated that because of the weather forecast, we will be postponing Winter Fest from tomorrow night until next week December 13<sup>th</sup>. Mr. Child stated that he talked to Ms. Marilyn Bobb about our Winter Fest. She brought it up at one of their meetings and they were going to show up

**Borough Council Meeting  
December 5, 2013  
Page 2**

tomorrow night with three (3) trucks and Santa Claus. Ms. Recenes stated that she would call Ms. Bobb and tell her it has been postponed until next week.

**PERSONNEL/ADMINISTRATIVE COMMITTEE:** Mr. Child stated that we didn't think we got the Community Development Block Grant (CDBG) for curb cuts but a week two ago we were contacted and received a bunch of signature papers which were completed and returned. Apparently, the committee that reviews the applications approved ours and sent it on to the County Commissioners.

Mr. Child stated that he sent everyone a copy of the bid specifications for lawn mowing. Mr. Child added that this is a general format and asked if there were any comments. Mr. Trimble stated that the maintenance description should be the same in all sections. In addition, remove the words "as necessary" from Section III C. and change maximum cuts from 26 to 30. Mr. Trimble stated that everyone should review the map for mowing. After a brief discussion, a motion was made by Mr. Child to advertise the Lawn Mowing Specifications as amended and open them at the February meeting. Seconded by Ms. Recenes. Motion passed and so ordered.

**UNFINISHED BUSINESS:**

A motion was made by Mr. Trimble to adopt the 2014 Budget. Seconded by Mr. Child. Motion passed and so ordered.

A motion was made by Mr. Trimble to adopt Ordinance #228-13, 2014 Tax Levy. Seconded by Ms. Recenes. Motion passed and so ordered.

**NEW BUSINESS:**

CEO Report was reviewed and accepted as presented.

Fire Marshal Report was reviewed and accepted as presented.

A motion was made by Mr. Trimble to pay Council Members and the Mayor their annual compensation. Seconded by Ms. Recenes. Motion passed and so ordered.

A motion was made by Mr. Child to renew thirteen (13) subscriptions to the Borough News in the amount of \$130.00. Seconded by Mr. Trimble. Motion passed and so ordered.

There being no further business, a motion was made by Mr. Child to adjourn. Seconded by Ms. Conley. Motion passed and so ordered.

Respectfully submitted,

Larry Smock  
Secretary/Treasurer